

**OFFICIAL
PROCEEDINGS
of the
BOARD OF
SUPERVISORS of
JEFFERSON COUNTY
WISCONSIN
2010-2011**

John Molinaro
County Board Chairman

Gary R. Petre
County Administrator

Barbara A. Frank
County Clerk

Official Proceedings

of the

Board of Supervisors

of

Jefferson County Wisconsin 2010-2011

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, APRIL 20, 2010, 7:00 P.M.**

County Clerk Barbara A. Frank presiding.

Sheriff Paul Milbrath led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank introduced the new members of the Board: Amy Rinard, District 9; Ed Morse, District 13; Michael Miller, District 18; Jim Schroeder, District 19; Jan Roou, District 20; Craig Peterson, District 21; and Dick Schultz, District 28.

The Honorable Randy R. Koschnick, Jefferson County Circuit Court Judge, administered the oath of office to the board members in attendance.

The County Clerk called the roll, all members being present except Mr. Reese, Mr. Zentner and Mr. Schultz.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Carol Ward Knox	District 18	Michael Miller
District 19	Jim Schroeder	District 20	Jan Roou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley; Veteran's Service Officer Yvonne Duesterhoeft; Accounting Manager Dave Ehlinger; Kathy Eisenmann, Family Living Agent, University of Wisconsin Extension; Land Information Director Andy Erdman; County Clerk Barbara Frank; Steve Grabow, Community Development Educator, University of Wisconsin Extension; Emergency Management Director Donna Haugom; Economic Development Consortium Director Dennis Heling; Register of Deeds Staci Hoffman; Highway Commissioner Bill Kern; Interim Director of Planning & Zoning Rob Klotz; Sheriff Paul Milbrath; Parks Director Joseph Nehmer; Fair Park Director Paul Novitzke; Human Resources Director Terri Palm-Kostroski; County Administrator Gary Petre; Corporation Counsel Philip Ristow; Clerk of Court/Register in Probate Carla Robinson; Child Support Director Stacey Schuck; Director/Health Officer Gail Scott; and Land & Water Conservation Director Mark Watkins.

County Administrator Gary Petre certified compliance with the Open Meetings Law.

There were no changes to the agenda.

The Board proceeded to the election of the County Board Chair and Vice

Chairs.

County Clerk Barbara A. Frank appointed the following ballot clerks: Sheriff Paul Milbrath, Accounting Manager Dave Ehlinger and Corporation Counsel Philip C. Ristow.

Mr. Zentner present. The Honorable Randy R. Koschnick administered the oath of office.

Nominations were made by written, secret ballot for County Board Chairperson. Nominated were Mr. David, Mr. Braughler, Mr. Zastrow, Mr. Molinaro and Mr. Schroeder.

Mr. Braughler, Mr. Schroeder and Mr. Zastrow declined the nomination.

The Clerk called on Chair nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. David and Mr. Molinaro spoke.

The final ballot for Chair was tallied with the results being as follows: Mr. David 12; Mr. Molinaro 16.

Nominations were made by written, secret ballot for First Vice Chairperson. Nominated were Mr. David, Mr. Braughler, Mr. Buchanan, Mr. Kuhlman, Mr. Nass, Mr. Miller, Mr. Torres and Mr. Mode.

Mr. Miller, Mr. Kuhlman, Mr. Torres, Mr. Braughler and Mr. David declined the nomination for First Vice Chairperson.

A primary vote was held between Mr. Buchanan, Mr. Nass and Mr. Mode. There being not one candidate receiving a majority of the votes, Mr. Nass and Mr. Mode were on the ballot for First Vice Chairperson after receiving the highest number of votes in the primary.

The Clerk called on First Vice Chairperson nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. Nass and Mr. Mode spoke.

The final ballot for First Vice Chairperson was tallied with the results being as follows: Mr. Nass 11; Mr. Mode 17.

Nominations were made by written, secret ballot for Second Vice Chairperson. Nominated were Mr. Imrie, Mr. David, Mr. Braughler, Mr. Buchanan, Mr. Kuhlman, Mr. Burow, Mr. Nass, Ms. Roou, Mr. Torres and Mr. Zentner.

Mr. Buchanan, Mr. Imrie, Ms. Roou, Mr. Nass and Mr. Kuhlman declined the nomination for Second Vice Chairperson.

A primary vote was held between Mr. David, Mr. Braughler, Mr. Burow, Mr. Torres and Mr. Zentner. There being not one candidate receiving a majority of the votes, Mr. David and Mr. Braughler were on the ballot for Second Vice Chairperson after receiving the highest number of votes in the primary.

The Clerk called on Second Vice Chairperson nominees, in order of supervisory district number, to give a brief statement up to three minutes in length. Mr. David and Mr. Braughler spoke.

The final ballot for Second Vice Chairperson was tallied with the results being as follows: Mr. David 16; Mr. Braughler 12.

Board recessed at 8:02 p.m.; resumed at 8:07 p.m.

Chairman Molinaro presented Ordinance No. 2010-01, Board of Supervisors' Rules of Order for 2010-2012, and asked for any amendments. There being none, the following Rules of Order for 2010-2012 were adopted by a voice vote.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Board of Supervisors' Rules of Order for 2010-2012 are as follows:

**BOARD OF SUPERVISORS
RULES OF ORDER – 2010-2012**

3.01 MEETINGS, QUORUM AND ORDER OF BUSINESS. (1)(a) Regular and special meetings of the Jefferson County Board of Supervisors shall be held and conducted in accordance with the provisions of s. 59.11, Wis. Stats. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business unless otherwise established by rule. Regular meetings of the Board shall be held on the following dates [Amended 08/08/06, Ord. 2006-13; am. 03/11/08, Ord. 2007-34]:

Tuesday, April 20, 2010
Tuesday, May 11, 2010
Tuesday, June 8, 2010
Tuesday, July 13, 2010
Tuesday, August 10, 2010
Monday, September 13, 2010
Tuesday, October 12, 2010
Tuesday, October 26, 2010 (Board Meeting & Budget Public Hearing)
*Tuesday, November 9, 2010
Tuesday, December 14, 2010
Tuesday, February 8, 2011
Tuesday, March 8, 2011
Tuesday, April 19, 2011
Tuesday, May 10, 2011
Tuesday, June 14, 2011
Tuesday, July 12, 2011
Tuesday, August 9, 2011
Tuesday, September 13, 2011
Tuesday, October 11, 2011
Tuesday, October 25, 2011 (Board Meeting & Budget Public Hearing)
*Tuesday, November 15, 2011
Tuesday, December 13, 2011
Tuesday, February 14, 2012
Tuesday, March 13, 2012
Tuesday, April 17, 2012

*Annual Meeting (Required by Statute) [am. 03/09/10, Ord. 2009-24]

(b) In the event of inclement weather, the Chair may cancel a meeting. Any meeting cancelled by the Chair under this section shall be held on the next succeeding Tuesday. [cr. 03/11/08, Ord. 2007-34]

Tuesday, April 20, 2010

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of emergency to authorize repairs of county buildings, or take other necessary action to respond to the emergency. [Created 10/14/08, Ord. No. 2008-21]

(2) Board meetings shall commence at 7:00 p.m. unless by majority vote the Board prescribes a different time for convening. [Amended 02/10/04, Ord. 2003-34; amended 02/14/06, Ord. No. 2005-47]

(3) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn.

(4) For the April organizational meeting held in even-numbered years the order of business shall be:

- (a) Call to order and pledge of allegiance.
- (b) Administration of oath of office and roll call by County Clerk.
- (c) Certification of compliance with Open Meeting Law.
- (d) Approval of the agenda.
- (e) Election of Chairperson and Vice Chairpersons.
- (f) Adoption of rules of order.
- (g) Committee elections, if called for by the rules.
- (h) Follow order of business as established for other meetings, except that no annual reports of department heads will be presented at the organizational meeting. [Amended 3/12/02, Ord. 2001-29; amended 02/14/06, Ord. No. 2005-47]

(5) The order of business for all other board meetings shall be as follows:

- (a) Call to order and pledge of allegiance.
 - (b) Roll call by County Clerk.
 - (c) Certification of compliance with Open Meeting Law.
 - (d) Approval of the agenda.
 - (e) Approval of minutes of last meeting.
 - (f) Written communications provided to Board. [am. 03/09/10, Ord. 2009-24]
 - (g) Public comment.
 - (h) Annual reports of department heads.
 - (i) Committee elections.
 - (j) Committee reports, resolutions and ordinances.
 - (k) Unfinished business.
 - (l) Committee and Board appointments.
 - (m) Announcements.
- [Amended 02/14/06, Ord. No. 2005-47]

(6) The Chair may limit the number of persons addressing the Board under Section 3.01(5)(e) to a number determined by the Chair to reasonably represent the views of large groups of persons wishing to address the Board, so as to prevent repetition. The length of time allocated to any person addressing the Board under Section 3.01(5)(e) shall be at the discretion of the Chair, with all public comment confined to a maximum of 15 minutes.

3.02 ORGANIZATION. (1) The Board shall, as provided by s. 59.11, Wis. Stats., organize at the April meeting in even-numbered years by electing a

Chairperson, a Vice Chairperson and a Second Vice Chairperson by secret ballot. The Clerk shall preside until the Chairperson has been elected. Nominations shall be made by written ballot. In the event more than two persons are nominated for a position, a primary ballot shall be prepared. Prior to the primary election, or the final election if no primary is required, each nominee shall be provided up to three minutes to address the Board. A person receiving a majority of votes cast on the primary ballot shall be declared elected. Otherwise, the two persons receiving the greatest number of votes for a position on the primary ballot shall be placed on the final ballot. In the event two persons receive the second greatest number of votes, those two persons shall be the subject of a vote for the second position on the final ballot. The Clerk shall prepare a final ballot for the position. The person receiving the most votes shall be elected to the position. The provisions of section 3.03(11), where applicable, shall apply to this procedure. Persons elected in accordance with this paragraph may be removed by the Board by majority vote. [Amended 03/12/02, Ord. No. 2001-29; am. 06/13/06, Ord. 2006-08; am. 03/11/08, Ord. 2007-35]

(2) The Chairperson shall perform all duties required of the Chairperson until the Board elects a successor. The Chairperson shall preside at meetings when present and shall countersign all ordinances of the Board. The Chairperson shall countersign all county orders, transact all necessary board business with local and county officers, expedite all measures resolved upon by the Board and shall take care that all federal, state and local laws, rules and regulations pertaining to county government are enforced.

(3) In case of the absence or disability of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson.

(4) In case of the absence of the Chairperson and the Vice Chairperson, the Second Vice Chairperson shall perform the duties of the Chairperson.

(5) In case of the absence of the Chairperson and both Vice Chairpersons for any meeting, the members present shall choose a temporary chairperson.

(6) The County Board Chairperson is authorized and directed to attend meetings and conferences on matters directly related to county government. The County Board Chairperson may direct the Vice Chairperson or some other member of the County Board to attend such meetings and conferences, either in place of the Chairperson or along with the Chairperson. The County Board Chairperson, the Vice Chairpersons and such other board members as may be designated by the Chairperson, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses as currently provided in Ordinance 2001-19, as most recently amended August 8, 2006. The County Board Chair shall be entitled to a meeting fee for meeting with staff or the County Administrator. Board members authorized by the Chairperson to attend meetings and conferences shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to board members attending meetings who have not been authorized as required in this paragraph. [am. 03/09/10, Ord. 2009-24]

(7) In the event the position of Chairperson is vacant due to removal, resigna-

tion or death of the incumbent, the Board shall hold an election to fill the position of Chairperson within sixty (60) days of it becoming vacant. The First Vice Chair, or the Second Vice Chair if there is no First Vice Chair, shall assume all duties of the Chairperson when such position is vacant and shall be paid meeting fees and the monthly salary to which the Chairperson would be entitled until such time as the Board elects a successor. [cr. 03/11/08, Ord. 2007-36]

3.03 BOARD PROCEDURE. (1) Robert's Revised Rules of Order shall govern the proceedings of the County Board of Supervisors in all cases in which they are not inconsistent with these rules or the laws of the State of Wisconsin.

(2) Upon being recognized, a member shall rise in place, and using the microphone, address the Chairperson, and shall not be interrupted except by a call to order. If called to order by the Chairperson the member shall be seated and shall not proceed without permission of the Chairperson.

(3) No member shall speak more than twice on any question until all members who desire to speak have been heard and then not without first obtaining leave of the Chairperson. In speaking, a member shall confine comments to the question under consideration and shall avoid all personalities.

(4) No member present at the initial roll call shall thereafter fail to attend the balance of a board meeting without first obtaining permission of the Chairperson and notifying the Clerk. A member with a conflict of interest shall advise the Clerk and the Chair of the conflict prior to discussion of or voting on the item to which the conflict of interest pertains. Thereafter, such member shall not participate in the discussion or vote thereon. The minutes shall reflect the member's statement and the fact that the member has abstained from discussion and voting on the item in question.

(5) All questions decided by a voice vote shall be put in this form: Those who are in favor say, "Aye", and those who are opposed say, "No". In doubtful cases the Chairperson or any member may call for a roll call vote.

(6) Upon the request of any member of the County Board a roll call vote shall be ordered on any question before the Board. A roll call vote shall be required on all matters involving the expenditure of money and in accordance with s. 65.90(5), Wis. Stats., budget alterations shall require a two-thirds vote of the entire membership of the Board.

(7) On a roll call vote every member present shall vote except a member who has abstained in accordance with the procedures set forth above. Members have the right to change their votes up to the time the vote is announced by the Clerk. The Clerk shall give notice before locking in the votes on the voting machine.

(8) All resolutions, ordinances, petitions and reports presented to the Board shall be in writing, sponsored by a board member or committee and filed in the office of the County Administrator not later than noon on the Wednesday preceding a board meeting. Each resolution submitted for consideration shall have a fiscal note. Motions to reconsider may be brought at the next succeeding meeting only if notice of the motion is filed in the office of the County Administrator not later than noon on the Wednesday preceding the board meeting. Proposed ordinances shall be reviewed by the Corporation Counsel for proper form and legality before being submitted to the Board. Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the

Chairperson. A resolution or ordinance referred to a committee pursuant to this paragraph may be placed on the County Board agenda for further action upon the written request of five (5) County Board members which shall be submitted to the Chairperson not sooner than sixty (60) days after referral of the item to the committee. Such items shall then be placed on the next regular County Board agenda subject to any statutory requirements or other limitations. [Amended 06/10/03, Ord. No. 2003-03]

The sponsor of a major new resolution or ordinance or major revision of an existing resolution or ordinance shall prepare a written report or memorandum explaining the significant features of the proposed legislation, including the contemplated changes. Such written report or memorandum shall be mailed to board members as part of the agenda, but unless specifically ordered by the Board such reports or memoranda shall not be printed in the board proceedings.

(9) Any person having a matter of business requiring the attention of the County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Communications may be referred to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk shall acknowledge receipt of communications by return mail.

Any person wishing to express an opinion on a matter of business coming before the Board shall be encouraged to communicate orally or in writing with a board supervisor to make the person's position known prior to the board meeting. Orderly administration of board business does not permit the appearance of non-board members at County Board meetings to debate controversial matters before the Board. On matters concerning a large number of people board committees shall conduct public hearings to give interested persons an opportunity to be heard. The County Board may, on rare occasions, sit as a committee of the whole to enable interested persons to appear and be heard on matters of business.

(10) Any board member may ask for the privilege of the floor for a non-board member to address the Board and if no supervisor objects the Chairperson shall grant the privilege to such non-board member. If a member objects any board member may move that the privilege of the floor be granted and any member may second such motion. If the motion is adopted by a majority vote the Chairperson shall grant the privilege of the floor to the non-board member. Board members shall be discouraged from requesting the privilege of the floor for a non-board member when, as an alternative, such person could be referred to a board committee. The time allocated to non-board members shall not exceed ten minutes. This procedure shall not apply to non-board members scheduled to appear as part of the regular written agenda.

(11) Whenever it is necessary for the Board to elect members of a committee

the following procedure shall be followed:

(a) Nominations shall be made and shall be prominently printed on a black-board in plain view.

(b) The County Clerk shall immediately prepare written ballots with the names of candidates in alphabetical order.

(c) When ballots have been prepared the Clerk shall call the roll and one ballot shall be delivered to each board member present.

(d) The County Clerk shall appoint three election tellers who shall assist the County Clerk in the tabulation of results. [am. 03/09/10, Ord. 2009-24]

(e) County Board members will then vote for as many candidates as there are vacancies to be filled and each County Board member's ballot shall be signed.

(f) Candidates receiving a majority vote of the number of County Board members present shall be declared elected. Should no one receive a majority vote the person receiving the lowest number of votes shall be dropped from the ballot. The Clerk shall again call the roll and one ballot shall be delivered to each board member present, repeating if necessary, until all vacancies are filled. In case of a tie vote, the successful candidate shall be determined by lot. If the number of candidates receiving a majority vote of County Board members present exceeds the number of positions to be filled, any person not receiving a majority vote shall be dropped from the ballot. The Clerk shall again call the roll with only those receiving a majority vote remaining on the ballot. The person receiving the lowest number of votes shall be dropped from the ballot each succeeding ballot until the number of candidates receiving a majority vote equals the number of positions to be filled.

(g) If a ballot has been improperly marked it shall be discarded and the remaining ballots shall be counted; provided, however, a ballot marked with less than the maximum number of votes shall be counted if the intent of the voter can be ascertained.

(12) Annual reports will be received and placed on file and not printed in the minutes unless the Board otherwise directs. [Amended 06/19/01, Ord. No. 2001-07]

3.04 DUTIES OF OFFICIALS. (1) The County Administrator shall receive proposed resolutions, ordinances, reports and petitions and shall prepare a written agenda of all matters which are to be brought before the Board. The County Administrator shall attend board meetings and shall assist the Board whenever possible. The County Administrator may present matters to the board for consideration.

(2) The County Clerk, upon request, and the County Treasurer shall prepare and present to the County Board a complete monthly financial statement and shall keep the Board informed of the County's financial condition, including the investment of surplus funds. The County Clerk shall attend board meetings and shall perform administrative duties related to the Board.

(3) The Corporation Counsel shall attend board meetings and shall serve as parliamentarian and legal advisor to the Board.

3.05 STANDING COMMITTEES. (1) Standing committees of the Board

shall be appointed for two-year terms by the Chairperson of the Board after his/her election and prior to June 1 in even-numbered years, unless a different date for appointment is specifically prescribed. When necessary for the orderly transaction of business prior to the formal appointment of new committees, the Chairperson may appoint temporary committees and committee chairpersons to address pending items assigned to a standing committee. The temporary committee may act until the earlier of June 1 or the date the Chair files permanent appointments with the Clerk. The Chairperson shall file a list of the committee appointments with the County Clerk and the County Administrator. Any mid-term committee appointments by the Chairperson shall be filed with the Clerk who shall present them to the Board as a communication at the next regular County Board meeting. The Chairperson shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. When an issue arises at a County Board meeting or administratively that is not clearly assigned to a standing committee by the Board Rules or a prior resolution, the Board Chair shall designate the committee to which the issue shall be assigned. [Amended 03/09/04, Ord. No. 2003-35; amended 06/08/04, Ord. No. 2004-10; amended 12/13/05, Ord. No. 2005-31; amended 07/11/06, Ord. 2006-07; am. 07/10/07, Ord. No. 2007-16]

(2) Standing committees of the Board and duties shall be as follows:

(a) **ADMINISTRATION & RULES COMMITTEE** – Five members: County Board Chair, First and Second Vice Chair and two other members. This Committee shall supervise the office of the County Administrator and shall handle matters pertaining to said office. Committee proposals and recommendations shall be subject to approval of the County Board. This Committee shall also meet with circuit court judges as called, to discuss common goals and concerns within the Jefferson County Circuit Court system. The Committee shall work with the courts to implement such goals. This Committee shall also meet with the Clerk of Courts, the Register of Deeds and Corporation Counsel with regard to matters pertaining to said offices. [Amended 03/12/02, Ord. No. 2001-30; am. 07/10/07, Ord. No. 2007-11; am. 03/11/08, Ord. 2007-37]

Matters pertaining to proposed state legislation, county board rules and county board minutes shall be handled by the Committee. During the last three months of its term, the Committee shall draw specifications, solicit bids, and file a recommendation with the County Board in March of even-numbered years concerning which newspaper in the County shall be the official newspaper and printer for the two-year term of the new County Board. The Committee, on behalf of the Board, shall be authorized to approve the minutes from each March meeting and any other meeting when the County Board does not meet in sufficient time to approve the minutes for publication as required by Section 59.14(2), Stats. [cr. 07/10/07, Ord. No. 2007-11]

The Board Chair and one committee member shall serve as Jefferson County's representatives to the Inter County Coordinating Committee. The Board Chair, a committee member and the County Administrator shall be Jefferson County's representatives on the Inter-County Data Processing Commission. [Amended 03/14/06, Ord. No. 2005-48a]

(b) FAIR PARK COMMITTEE – Five members. The Fair Park Committee shall recommend Fair Park policies to the County Board and provide the Fair Park Director with guidance and assistance, as requested, in the operation of Jefferson County Fair Park. The Fair Park Committee may establish policies relating to the operation of the County Fair not requiring Board action and is authorized to contract for entertainment, sponsorships valued up to \$50,000 and to lease space to exhibitors for up to 15 days without further approval from the Board. The Fair Park Director may approve the entertainment contracts when the necessity for approval arises between scheduled Committee meetings. All approvals by the Director shall be reported to the Committee. In addition, the Fair Park Director may contract for sponsorships up to \$20,000 and enter leases for property storage that exceed 15 days. Sponsorships valued between \$20,000 and \$50,000 may be approved by the Committee. Sponsorships affecting other county departments shall be approved by the Board regardless of the amount of the contract. For events which are new to the Jefferson County Fair Park, the Fair Park Director shall consult with the County Administrator before the Committee or Director enters into a contract or lease. All contracts shall be submitted to the Corporation Counsel for approval before execution. The Director shall be responsible for the maintenance of the Fair Park buildings and grounds, and may propose plans for capital improvement and operational budgeting for review by the Committee and consideration by the Board. The Committee shall establish fees as part of the next year's budget and the Director may set unanticipated fees during the year and report such fees to the Committee. The Director may deviate from the established fee structure when it is advantageous to the operation of the Park, and shall report such arrangements to the Committee. [Amended 04/18/06, Ord. No. 2006-01; am. 05/08/07, Ord. 2007-06; am. 11/13/07, Ord. No. 2007-23; am. 01/13/09, Ord. 2008-26]

(c) FINANCE COMMITTEE – Five members. County Board Chair, a Vice Chair designated by County Board Chair, and three other members. This Committee shall receive the proposed county budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The County Administrator and staff shall meet with the Committee and shall assist in the preparation of the budget. [Amended 05/11/04, Ord. No. 2004-04; am. 03/09/10, Ord. 2009-24]

The Committee shall meet on matters of budget control and shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Stats. The Committee shall propose necessary budget transfers and amendments requiring County Board action. [Amended 03/14/06, Ord. No. 2005-48d]

The Committee shall recommend to the Board the departments to be audited, the auditors to be employed, and shall report to the Board the results of such audits. A subcommittee consisting of any three Finance Committee members (of which two shall constitute a quorum) shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County, except vouchers, expenditures and claims pertaining to the Highway Department, Human Services Department, Countryside Home and Veterans Service Commission. The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. This Committee shall be responsible for the sale of county-owned land other than that obtained through tax foreclosure, and shall

present contracts for sale of such land to the Board for approval. [Amended 08/13/02, Ord. No. 2002-16; amended 03/14/06, Ord. No. 2005-48d, effective 04/18/06; am. 03/11/08, Ord. 2007-39]

The Committee shall supervise the County's contracts with the Jefferson County land preservation groups. [Amended 04/16/02, Ord. No. 2002-05; amended 03/14/06, Ord. No. 2005-48d]

The Committee shall, together with the County Administrator and Corporation Counsel if bids are taken, recommend to the County Board the types and amounts of insurance to be carried and also the insurance carrier to whom such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County.

The Committee shall work with the County Treasurer and County Clerk in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary.

The Committee shall have the authority granted to the former Audit Committee, pursuant to Resolution No. 83-98, to resolve claims against the County in amounts up to \$10,000. [Created 04/16/02, Ord. No. 2002-04]

(d) HIGHWAY COMMITTEE – The Highway Committee shall consist of five members of the County Board. Members of the Highway Committee shall be eligible for appointment to any other standing committee, board or commission. The Highway Committee shall have the powers and duties set forth in s. 83.015, Wis. Stats. [Created 04/16/02, Ordinance No. 2002-03]

A subcommittee consisting of any three Highway Committee members (of which two shall constitute a quorum) may meet each month in lieu of a full committee meeting to audit and approve for payment of proper vouchers and expenditures. [cr. 04/15/08, Ord. 2008-04]

(e) HUMAN RESOURCES COMMITTEE – Five members. The Human Resources Committee shall assist in the administration of the Personnel and Salary Ordinance. The Committee shall hear grievances unless other provisions are made by union contracts or the Civil Service Ordinance. The Committee may review job descriptions and evaluate the allocation of positions to the various departments. This Committee shall also review the statutory requirements and make recommendations to the Board concerning benefits, pay classifications and employment law policies, as well as make recommendations to the County Board concerning union negotiations. [Amended 03/12/02, Ord. No. 2001-34; amended 05/14/02, Ord. No. 2002-07; amended 03/14/06, Ord. No. 2005-48e; am. 03/11/08, Ord. 2007-40]

(f) INFRASTRUCTURE COMMITTEE – Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

Invoices covering construction and remodeling shall be approved by the

department head or designee of the department involved. The Committee shall review all payments made at its next meeting and determine a proper course of action when an invoice is disputed. [am. 08-12-08, Ord. 2008-17]

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall review issues related to Management Information Systems. [Amended 03/14/06, Ord. No. 2005-48b; am. 08-12-08, Ord. 2008-17]

(g) LAND & WATER CONSERVATION COMMITTEE – Five members. Not less than three members of the County Board, including at least two members of the University Extension Education Committee, appointed by the Board Chairperson and confirmed by the Board, and the Chairperson of the FSA (Farm Service Agency) (or his/her designee) shall serve as the Land & Water Conservation Committee and shall have the powers and duties as set forth in Chapter 92, Wisconsin Statutes. [Amended 03/12/02, Ord. No. 2001-33; am. 09/08/08, Ord. 2008-19]

This Committee shall also manage, supervise and be responsible for the Countryside Farm and other county farmland not held for future parks development. Leases of the farmland shall be approved by the County Board. [Amended 03/14/06, Ord. No. 2005-53; am. 03/11/08, Ord. 2007-41]

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE – Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's Department. This Committee shall handle grievances arising under the Sheriff's Department labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. 166.03(4), Wis. Stats., the County Board Chairperson shall designate a member of the Committee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Amended 02/08/05, Ord. No. 2004-31; amended 03/14/06, Ord. No. 2005-48g]

This Committee shall work with the District Attorney and Coroner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37]

(i) PARKS COMMITTEE – Five members. The Committee shall set park policy and help guide the department in its efforts to meet their agreed upon mission as identified in the Jefferson County Parks, Recreation and Open Space Plan. [Amended 06/08/04, Ordinance No. 2004-05; amended 03/14/06, Ord. No. 2005-48i, 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(j) PLANNING AND ZONING COMMITTEE – Five members, at least three of whom reside in unincorporated areas of the County. This Committee shall have the powers and duties set forth in s. 59.69(2)&(3) and s. 59.70(1), s.

285.73, and such powers and duties as may be set forth in the statutes and county ordinances not specifically delegated to the Zoning Board of Adjustment. Among other things, the Committee shall handle applications for conditional use permits and all proposed amendments to the county Zoning, Shoreland, Subdivision and Private Sewage System Ordinances and shall conduct all public hearings required in connection with such amendments or conditional uses. The Committee shall also be responsible for the preparation of a county land use plan including surveys and studies of land use, population and population density, economy, soil characteristics, forest cover, wetland and floodplain conditions and other human and natural features of the County and shall conduct such hearings as may be required in connection with such county planning. The Committee may adopt such rules and regulations governing its procedure as it considers necessary and advisable all according to the provisions of s. 59.69(2), Wis. Stats. [Amended 03/14/06, Ord. No. 2005-481, effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

The Planning and Zoning Committee shall work with the Land Information, Planning and Zoning Department, and the County Surveyor in handling matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [Amended 03/09/04, Ord. No. 2003-38; am. 03/11/08, Ord. 2007-37]

(k) SOLID WASTE & AIR QUALITY COMMITTEE – Five members. This Committee shall address the County's solid waste needs by operating hazardous waste removal programs, overseeing the County's interest in landfill siting processes, promoting recycling and related waste reduction efforts and engaging in planning and educational efforts for future solid waste needs. In addition, the Committee will maintain awareness and educate the public about air quality concerns in the County. [Amended 07/09/02, Ord. No. 2002-09; amended 11/09/04, Ord. No. 2004-20; amended 03/14/06, Ord. No. 2005-48j, effective 04/18/06; renumbered 07/10/07, Ord. No. 2007-11]

(l) UNIVERSITY EXTENSION EDUCATION COMMITTEE – Five members. This Committee shall have the powers and duties as set forth in Section 59.56(3), Wisconsin Statutes. [Created 03/12/02, Ordinance No. 2001-36; renumbered 07/10/07, Ord. No. 2007-11]

3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES

(1) The following boards, commissions, committees and other bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule: [Amended 03/14/06, Ord. No. 2005-49a]

(a) BLUE SPRING LAKE MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49b, effective 04/18/06]

(b) COUNTRYSIDE HOME BOARD OF TRUSTEES – In accordance with s. 46.18, Wis. Stats., the Board of Trustees shall consist of five members, appointed by the County Administrator, who shall serve staggered three-year terms beginning on the first Monday in January. A minimum of three shall be members of the County Board at the time of appointment, and their appointment shall cease if not re-elected to the County Board. The Trustees shall elect a chairperson, and the Administrator of the Home shall be ex officio secretary. The Trustees shall audit all claims incurred on behalf of said Home and shall perform

all the duties set forth in s. 46.18, Wis. Stats. (Amended 11/08/01, Ord. 2001-18)

(c) COUNTY BOARD OF HEALTH – The County Board of Health shall consist of five members, appointed by the County Administrator, who shall serve three-year staggered terms. Initial terms shall be one, two and three years. Appointments shall be made on the second Tuesday in May. Two members shall be members of the County Board when appointed and their appointment shall cease if not re-elected to the County Board. Non-Board members shall be persons who have a demonstrated interest or competence in public health and a good faith effort shall be made to appoint a physician and a nurse. Such appointments shall be subject to confirmation by the County Board of Supervisors. The County Board of Health shall meet quarterly as required by Wisconsin Statute 251.04(5) and additionally on the call of the Board of Health Chairperson. The County Board of Health shall have the powers and duties established in Wis. Stat. 251.04. [Amended 03/14/06, Ord. No. 2005-49c; am. 03/09/10, Ord. 2009-24]

(d) ECONOMIC DEVELOPMENT CONSORTIUM – In lieu of having an Economic Development Committee, any of the three County Board members appointed to the Jefferson County Economic Development

Consortium board in accordance with Resolution No. 2003-28 may present items recommended by the Consortium to the Jefferson County Board for its consideration. [Created 03/14/06, Ord. No. 2005-49d]

(e) FARMLAND CONSERVATION EASEMENT COMMISSION – Five members serving staggered three-year terms, three supervisors and two members of the public, appointed by the Board Chair. The Commission will recommend policies for acquiring conservation easements; review applications to grant such easements and recommend action thereon to the County Board when appropriate. [cr. 04/14/08, Ord. 2008-01]

(f) HISTORIC SITES PRESERVATION COMMISSION – Seven members, serving staggered three year terms, appointed by the County Administrator. The Commission shall have the power, subject to the provisions and criteria of Ordinance No. 2007-48, to recommend designation of historic structures, historic sites and historic districts within the unincorporated areas of the County. [cr. 04/15/08, Ord. 2008-02]

(g) HOME CONSORTIUM BOARD – Three county representatives pursuant to intergovernmental agreement (Resolution No. 2000-21). [Created 03/14/06, Ord. No. 2005-54; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(h) HUMAN SERVICES BOARD – Seven members. This is the governing and policymaking board of directors of the Human Services Department. Four members shall be members of the Board of Supervisors at the time of appointment and throughout their respective terms. Three members shall be consumers of service or citizens at large. No public or private provider of services may be appointed to the Board. Appointees shall serve staggered three-year terms. The Human Services Board shall elect a chairperson and vice chairperson who must be selected from the four members who are supervisors. Elections shall be held after the County Board organizational meeting in April of even-numbered years. The Human Services Board shall possess all the powers and duties prescribed by

s. 46.23(5m), Wis. Stats. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint an Aging and Disability Resource Center Advisory Committee which shall also be assigned the duties established by Resolution No. 42 adopted June 12, 1979, for the Advisory Committee on Aging. Pursuant to s. 46.23(5m)(a), the Human Services Board shall appoint the Nutrition Project Council, number and terms of appointees to be determined by the Human Services Board. Such appointments shall be subject to confirmation by the County Board. The Human Services Board may create a subcommittee known as the Human Services Personnel & Finance Committee, members of which shall be eligible for meeting fees and mileage. [Amended 03/09/04, Ord. No. 2003-39; am. 03/11/08, Ord. 2007-49; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(i) JEFFERSON COUNTY LIBRARY BOARD – Seven members, appointed by the County Administrator, serving staggered three-year terms, including at least one school administrator of a school district located in whole or in part in the County, or that school district administrator's designee, and one or two county board supervisors, representatives of existing library boards and persons residing in municipalities not served by libraries. A county board member's appointment shall cease if the county board member's term on the County Board ends. [Amended 05/11/04, Ordinance No. 2004-06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(j) LAKE RIPLEY MANAGEMENT DISTRICT – One member. [Created 03/14/06, Ord. No. 2005-49g, effective 04/18/06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(k) LOCAL EMERGENCY PLANNING COMMITTEE – Thirteen members appointed in accordance with s. 59.54(8), Stats., and applicable federal law. [am. 03/09/10, Ord. 2009-24]

(l) MID WISCONSIN FEDERATED LIBRARY SYSTEM BOARD – Seven members. Pursuant to s. 43.19, Wis. Stats., the County Administrator shall appoint one county board member and six representatives of the library boards governing public libraries of participating municipalities, who shall serve staggered three-year terms. The county board member's appointment shall cease if the county board member's term on the County Board ends. The Board shall have the powers granted to a library board under s. 43.58 to 43.62, Wis. Stats. [Amended 05/11/04, Ordinance No. 2004-07; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; renumbered 03/09/10, Ord. 2009-24]

(m) SHERIFF'S CIVIL SERVICE COMMISSION – In accordance with s. 59.26(8), Stats., the Sheriff's Civil Service Commission shall consist of five members serving staggered terms of five years. Members of the County Board shall not be eligible to serve on the Civil Service Commission. The Civil Service Commission shall have the powers and duties set forth in s. 59.26, Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

(n) TRAFFIC SAFETY COMMISSION – In accordance with s. 83.013, Stats., the Traffic Safety Commission shall consist of twelve members appointed by the County Administrator. [Created 03/14/06, Ordinance No. 2005-54; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24]

(o) VETERANS SERVICE COMMISSION – In accordance with s. 45.12, the Veterans Service Commission shall consist of five members appointed by the County Administrator for staggered three-year terms. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 08-12-08, Ord. 2008-16]

(p) ZONING BOARD OF ADJUSTMENT – In accordance with s. 59.694, the Zoning Board of Adjustment shall consist of three members serving staggered terms of three years. The Zoning Board of Adjustment shall be comprised of non-county board members residing in the unincorporated areas of the County. The Board of Adjustment shall have the powers and duties set forth in s. 59.694, Wis. Stats. The Board of Adjustment shall also hear appeals from determinations of noncompliance with Farmland Preservation Plans which have been made by the Land Conservation Committee. Two alternate members of the Board of Adjustment shall be appointed. Annually by July 1, one of the alternate members shall be designated by the County Administrator as the first alternate and the other as the second alternate. [Amended 03/14/06, Ord. No. 2005-49h; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02; am. 03/09/10, Ord. 2009-24]

3.07 RULES OF COMMITTEES, BOARDS AND COMMISSIONS. (1)

The committee, board or commission shall select its chair, except where committee organization is otherwise governed by law. A Chair may be removed by majority vote of the committee, board or commission. [am. 03/11/08, Ord. 2007-43]

(2) A majority of the members of any committee shall constitute a quorum for the transaction of business. The County Board Chairperson may appoint an additional member to a committee on a temporary basis upon notice from a committee member that he/she will be unable to attend committee meetings for an extended period due to illness. Such temporary appointment shall terminate when the original committee member is once again available for meetings.

(3) Each committee, board and commission shall select a secretary to keep and preserve the minutes of committee meetings and attendance in a minute book to be furnished by the County Administrator's office. The secretary may request the assistance of the County Administrator, County Clerk, or county employees in keeping minutes or other clerical functions. The secretary shall sign minutes and, whenever feasible, shall keep the original minute book in the County Administrator's office.

(4) The County Administrator shall prepare a schedule of regular committee meeting dates and shall be responsible for the assignment of an appropriate room for committee meetings and for the posting of proper notices. Each committee chairperson shall give proper notice to the County Administrator of all meetings of his committee a minimum of 72 hours prior to the meeting unless it is an emergency. The County Administrator shall give public notice of all committee and board meetings at least 24 hours prior to the commencement of such meeting, unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may notice be provided less than two hours in advance of the meeting.

(5) Members of committees, boards and commissions shall be authorized to

receive compensation for attending meetings up to 120 days in any year. There shall be no limit on the number of meetings attended by the County Board Chairperson.

(6) No committee, commission or board may meet more than 30 times in any calendar year, except the Finance Committee which may not meet more than 40 times per year, exclusive of public hearings and attending conventions. Committees, commissions or boards may hold additional emergency meetings on call of their chairpersons and with prior approval of the County Board Chairperson. [Amended 02/12/02, Ord. No. 2001-27; amended 12/13/05, Ord. No. 2005-32]

(7) Except as provided herein, the members of all boards, commissions and committees shall receive the same per diem, meeting fees, mileage and reimbursed expenses as standing committees of the Board as currently provided in Ordinance 2001-19, as most recently amended on August 8, 2006. This shall include county representatives on lake district boards, consortiums or other bodies where appointments are made by the County Administrator, Board Chair or Board pursuant to law or intergovernmental agreements. With the exception of members of the Human Services Board, members of groups created under Chapter 46 of the Wisconsin Statutes shall be entitled to mileage as paid to standing committees of the County Board. Members of the Historic Sites Preservation Commission shall not be eligible for meeting fees, mileage or other expense reimbursement. Members of the Traffic Safety Commission who are receiving pay from a governmental entity during such meeting shall not be entitled to a meeting fee or mileage for such Traffic Safety Commission meeting. [Amended 03/09/04, Ord. No. 2003-40; amended 06/08/04, Ord. No. 2004-08; am. 04/15/08, Ord. 2008-03; am. 03/09/10, Ord. 2009-24]

(8) Committees meeting with another committee on a particular subject of mutual interest shall retain their independent identity. Each committee shall vote separately, and maintain its own minutes. The Board Chair shall chair the meeting or designate a temporary chair for such purpose, who shall preside over both committees when meeting on the subject of mutual interest. For voting purposes, the Board Chair or temporary chair shall vote as a member of either or both committees of which the Board Chair or temporary chair is a regular member. The Board Chair also may vote in accordance with Section 3.05. [Created 12/13/05, Ord. No. 2005-33]

3.08 OPEN MEETINGS. (1) The Board of Supervisors, committees, boards and commissions shall comply with the Open Meeting Law as specified in s. 19.81 of the Wisconsin Statutes.

(2) It is declared to be the policy of the County of Jefferson that the public is entitled to the fullest and most complete information regarding the affairs of county government as is compatible with the conduct of county affairs and the transaction of county business. All meetings of the Board of Supervisors, committees, boards and commissions shall be held in public buildings or any place reasonably accessible to members of the public and shall be "open sessions" as provided by s. 19.83, Wis. Stats., except as hereinafter provided.

(3) The Board of Supervisors, or any committee, board or commission, upon motion duly made and carried, may convene in closed session for the reasons provided in this section. The motion shall be carried by a majority vote in such

manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific statutory exemption under s. 19.85(1) by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:

- (a) Deliberating after any judicial or quasi-judicial trial or hearing;
- (b) Considering dismissal, demotion, licensing or discipline of any county employee, unless an open session is requested by the person charged or otherwise under discussion;
- (c) Considering employment, promotion, compensation or performance valuation data of any county employee;
- (d) Considering strategy for crime detection or prevention;
- (e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session;
- (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to;
- (g) Conferring with county legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation;
- (h) Consideration of requests for confidential written advice from the Ethics Code Administrator.

(4) Neither the County Board or any committee, board or commission may convene in closed session and, thereafter, reconvene in open session within 12 hours after completion of the closed session unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session. Notices of meetings shall be given as provided by law and, whenever feasible, the County Administrator shall post notices of meetings in the lobby of the Courthouse.

(5) The election of County Board Chairperson and County Board Vice Chairpersons shall be by secret ballot. No other secret ballot may be utilized to determine any election or other decision of county government.

(6) No member of the County Board shall be excluded from any closed session of the County Board or any standing committee of the Board; however, no person attending a closed session shall divulge any information pertaining to such closed session without specific authorization to do so.

(7) The minutes, records, proceedings and papers of a closed session shall be privileged and shall not be made available to the public unless authorized by the County Board, committee, board or commission involved until such time as the purpose necessitating such closed session no longer exists.

3.09 AMENDMENTS TO RULES. Amendments to these rules of order may be made by a two-thirds vote of the members attending the board meeting. Proposed amendments shall be introduced at a session of the Board and laid over until the next regular session before action is taken. The rule pertaining to amendments may be suspended only upon unanimous consent of the board members attending such meeting. Notwithstanding the foregoing, s. 3.01(1) & (2) may be amended upon majority vote at any regular meeting without necessity of laying such amendment over until the next regular session or suspension of the rules. Notwithstanding the foregoing, any section hereof may be amended at the County Board's organizational meeting upon majority vote without necessity of laying such amendment over until the next regular session or suspension of the rules. For purposes of the organizational meeting, prior rules of the Board shall be considered to be in effect, insofar as applicable, for the purposes of conducting the organizational meeting.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

No one having registered for public comment, the regular order of business commenced.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
APRIL 1, 2010**

Available Cash on Hand		
March 1, 2010	\$1,675,957.55	
March Receipts	<u>5,297,637.82</u>	
Total Cash		\$ 6,973,595.37
Disbursements		
General - March 2010	\$3,856,417.46	
Payroll - March 2010	<u>1,469,866.76</u>	
Total Disbursements		<u>5,326,284.22</u>
Total Available Cash		\$ 1,647,311.15
Cash on Hand (in banks) April 1, 2010	\$2,096,621.72	
Less Outstanding Checks	<u>449,310.57</u>	
Total Available Cash		\$ 1,647,311.15
AIM Government & Agency Portfolio		3,989,202.28
Local Govt. Invest. Pool - General		18,127,511.67
Institutional Capital Management		12,070,482.37
Local Government Investment Pool - Clerk of Courts		160,445.80
Local Government Investment Pool - Farmland Preservation		251,287.70
Local Government Investment Pool - Parks/Liddle		<u>203,940.91</u>
		\$34,802,870.73
2010 Interest - Super N.O.W. Acct.		\$1,928.77
2010 Interest - L.G.I.P. - General Funds		6,560.55
2010 Interest - ICM		63,111.73
2010 Interest - AIM		215.30
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund		98.69
2010 Interest - L.G.I.P. - Farmland Preservation		123.75
2010 Interest - L.G.I.P. - Clerk of Courts		<u>77.63</u>

Total 2010 Interest

\$ 72,116.42

JOHN E. JENSEN

JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following communications:

1. Former County Board Chairman Sharon Schmeling appointed Kathi Cauley to the Community Action Coalition effective March 28, 2010.
2. Letter dated March 23, 2010, from Governor Jim Doyle awarding Jefferson County a Homeland Security grant totaling \$5,842 to test the capabilities of Wisconsin's emergency response community.
3. Letter received April 15, 2010, addressed to board members and Zoning in regard to CU1619-10 Gary and Mary Telfer.
4. Letter received April 18, 2010, via e-mail from Kim Karow, Fort Atkinson, extending appreciation to the County Board of Supervisors past and present.

The communications were received and placed on file.

Human Resources Director Terri Palm-Kostroski recognized recent county retirees:

Lawrence Lee, Sheriff's Department, length of service: 24 years 8 months
Patricia O'Brien-Benka, Human Services, length of service: 17 years 7 months

Beatrice Ratzburg, Countryside Home, length of service: 23 years 11 months

Mr. Nass presented the following report:

REPORT

TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 18, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3452A-10, 3453A-10, 3454A-10, 3455A-10, 3456A-10, 3457A-10, 3458A-10, 3459A-10, 3461A-10, 3462A-10, 3463A-10, 3464A-10, 3467A-10 and 3468A-10

DATED THIS 29th DAY OF MARCH 2010

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3375A-08 AND 3451T-10, IS MARCH 13, 2010.

Mr. Nass moved that the Planning & Zoning Committee report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-02.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been

petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3452A-10, 3453A-10, 3454A-10, 3455A-10, 3456A-10, 3457A-10, 3458A-10, 3459A-10, 3461A-10, 3462A-10, 3463A-10, 3464A-10, 3467A-10 and 3468A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 18, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO BUSINESS

Rezone approximately 3.9 acres of PIN 016-0514-1713-001 (14.3 acres) to permit a towing business at N1547 Business Highway 26, Town of Koshkonong. Rezoning is conditioned upon receipt and recording of a final certified survey map for the zone including extraterritorial plat review by the City of Fort Atkinson, upon there being a berm constructed on the north side of the operation to alleviate runoff concerns, upon Town conditions being met, and upon state and federal guidelines for fluid retention, disposal and recycling being followed. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3452A-10 – Ronald Klement, Jr./Ronald Klement, Sr. property)

FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 5.66 acres of PIN 014-0614-0623-000 (35.37 acres) for a full-service greenhouse at N4716 CTH G in the Town of Jefferson. This action is conditioned upon approval and recording of a final certified survey map for the zone. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3453A-10 – Terry & Mary O'Connor)

Rezone approximately 2.35 acres of PIN 008-0715-1922-000 (27.98 acres) to sanction the catering business at N6019 CTH Y in the Town of Farmington. Rezoning is conditioned upon receipt and recording of a final certified survey map for the zone, including extraterritorial plat review by the Village of Johnson Creek. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3454A-10 – Dale Weis)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create a 1.445-acre A-3 zone around the buildings at N8952 CTH A in the Town of Watertown from 032-0815-0744-000 (36.4 acres). This rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review by the City of Watertown. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3455A-10 – Hwy D, LLC)

Create an approximate 1-acre lot south of N9189 West Road in the Town of Watertown from part of PIN 032-0814-1024-000 (40 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon

recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map, including extraterritorial plat review. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3456A-10 – Lewis Tripi)

Rezone to create an approximate 3.43-acre lot west of W8061 STH 106 from part of PINs 028-0513-0232-000 (37.991 acres) and 028-0513-0341-000 (19.37 acres) in the Town of Sumner. This is conditioned upon road access approval by the Wisconsin Department of Transportation (DOT), upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3458A-10 – Susan Meske/Jennie Meske property)

Create an approximate 1.2-acre building site near W7311 North Shore Road in the Town of Sumner from part of PIN 028-0513-1214-001 (19.551 acres). Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map, including extraterritorial plat review from the City of Fort Atkinson, if necessary. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3459A-10 – John Prisk)

Rezone to create an approximate 6-acre residential building site and a 0.8-acre access strip, both from PIN 016-0514-3543-005 (6.65 acres) owned by Digi-Star LLC near W5467 STH 106. Rezone PIN 016-0614-3543-004 (0.797 acre) owned by Dennis & Mary Brant at W5453 STH 106. The sites are in the Town of Koshkonong. Rezoning is conditioned upon road access approval by the DOT, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems for the vacant lot, and upon approval and recording of a final certified survey map, including extraterritorial plat review by the City of Fort Atkinson, if necessary. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3461A-10 – Digi-Star LLC and Dennis & Mary Brant properties)

Modify the original request and allow creation of a 1-acre building site from part of PIN 014-0614-2012-000 (39.21 acres) near W6690 Kiesling Road in the Town of Jefferson. Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property, including extraterritorial plat review by the City of Fort Atkinson, if necessary. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3462A-10 – Jeffrey A. Kind)

Rezone approximately 2 acres from PIN 006-0716-1824-000 (20.988 acres) south of CTH B for a new building site in the Town of Concord. This action is

conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3464A-10 – Ben Jasper)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL
AND N, NATURAL RESOURCE**

Create three, approximate 2-acre building sites and a 15.5-acre Natural Resource zone on South Farmington Road from part of PINs 008-0715-2423-001 (13.25 acres) and 008-0715-2432-000 (26.75 acres) in the Town of Farmington. These utilize the last available A-3 lots for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each building site showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3467A-10 & 3468A-10 – Steve Knoebel)

The following two zoning amendment applications were received after 12/31/09, and therefore conversion fees as established per Chapter 91, Wisconsin Statutes, apply:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 2 acres around the existing buildings on Rock Lake Road for a new residential building site in the Town of Waterloo on PIN 030-0813-3444-000 (35.01 acres). This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map including extraterritorial plat review by the City of Lake Mills, and upon payment of a conversion fee for rezoning out of the A-1 district. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3457A-10 – Tom Stade/Thomas & Michael Stade property)

Rezone approximately one acre of PIN 010-0515-1012-001 (6.497 acres) to create a new building site north of W3513 Lower Hebron Road in the Town of Hebron. This utilizes the last available A-3 zone for the property; rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot and upon payment of a conversion fee for rezoning out of the A-1 district. This rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3463A-10 – Judy Foelker/ABC Acres property)

Mr. Nass moved that Ordinance No. 2010-02 be adopted. Seconded and carried.

Mr. Nass presented Resolution No. 2010-01.

WHEREAS, pursuant to §91.10 and §91.14, Wis. Stats., and direction from the State Department of Agriculture, Trade, and Consumer Protection, Jefferson County is required to adopt a farmland preservation plan in accordance with Chapter 91, Wis. Stats., by December 31, 2011, for county farmers to remain eligible for farmland preservation tax credits, and

WHEREAS, pursuant to §91.10(3), Wis. Stats., the process to prepare and adopt the updated farmland preservation plan shall follow the procedures in accordance with §66.1001(4), Wis. Stats., for the preparation and adoption of a comprehensive plan, and

WHEREAS, Section 66.1001(4)(a), Wis. Stats., requires that a comprehensive plan be carried out in accordance with an adopted public participation plan designed to foster public participation at every stage of plan preparation, and that such written procedures shall provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments, and

WHEREAS, the document entitled “Jefferson County Farmland Preservation Plan Update: Public Participation Plan” generally describes the process for public involvement and timelines that have been recommended by the Zoning & Planning Committee on March 29, 2010,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors approves the public involvement process as described in the document entitled “Jefferson County Farmland Preservation Plan Update: Public Participation Plan,” with possible modifications that may be necessary as authorized by the Zoning & Planning Committee during the process to better achieve the intent of effective public involvement in preparing the updated farmland preservation plan.

BE IT FURTHER RESOLVED that a steering committee, eligible for mileage and meeting fees, shall be created for this process consisting of the five members of the Zoning Committee, a Land & Water Conservation representative appointed by the Land & Water Conservation Committee, an Economic Development representative appointed by the Jefferson County Economic Development Consortium, a Farmland Conservation Easement Commission representative appointed by the Commission, one crop farmer and one livestock farmer both appointed by the County Administrator with recommendations from the Jefferson County Farm Bureau, and three town representatives appointed by the Jefferson County Towns Association.

Fiscal Impact: Mileage and meeting fees for the citizen members of the steering committee are estimated to be about \$1,000 per year for 2010 and 2011.

Mr. Nass moved that Resolution No. 2010-01 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Reese, Schultz).

Mr. Nass presented the following report and moved that it be accepted and added to the record. Seconded and carried.

County Board Meeting Fees/Mileage Report

Administration & Rules Committee

March 31, 2010

At its March 31, 2010, meeting, the Administration & Rules Committee reviewed the Accounting Manager's annual compilation of County Board committee meeting fees and expenses for the year 2009.

The annual report includes a summary of how many meetings were attended by each supervisor and each citizen appointee. This is the second year for which that information was compiled.

In Jefferson County, board members only get paid meeting fees if they work. If a County Board Supervisor fails to attend an assigned committee meeting, the supervisor is not paid. Hence, some supervisors receive more meeting fees than others. Therefore, supervisors who have earned more meeting fees are likely assigned to more committees or have better attendance than supervisors with fewer fees.

The County Board's total fees and mileage expenses for 2009 were \$152,091.70. That covered mileage and meeting fees for 29 County Board Supervisors (1 seat is vacant), and 42 citizen appointees to fill seats on 38 committees. They attended a total of 1,886 meetings, which is 128 fewer committee meetings than in 2008.

The total fees and mileage expenses for 2009 were \$9,262.67 lower than 2008, which is a decrease of 5.7 percent. It is also a 12.4 percent decrease in spending since 2004, when we began charting annual spending to determine trends so we could better manage our expenses.

This decrease in expenses is remarkable considering that the County Board launched a strategic planning process, creating a 3-member work group and a 7-member committee thus triggering 9 meetings that resulted in over 50 individual meeting fees that were unplanned and unbudgeted. And, the County Board's Finance Committee held four public information meetings across the County to educate the public about budget issues. Despite these increased expenses, our overall budget was down in 2009, compared to 2008.

The County Board obtained these savings by holding fewer regular committee meetings, triggering fewer meeting fees and mileage reimbursements. The reduction in meetings was also a result of the County Board's ongoing effort to streamline its own committee structure to improve performance and efficiency. In addition, committee chairman have been more diligent about reviewing agendas and determining if items can be deferred to future meetings, thus allowing a meeting to be postponed to the following month.

Savings were also obtained because the IRS reduced its mileage reimbursement rate by 5 cents a mile. In addition, County Board Supervisors have developed a habit of trying, when possible, to schedule committee meetings near other committee meeting times, to allow supervisors to combine trips to the county seat, thus reducing mileage.

In addition, savings were obtained through individual acts of personal generosity. County Board Supervisors have waived reimbursement for mileage and meeting fees for dozens of meetings they should have been paid for. This saved the County money.

Finally, the County Board has controlled increases in its meeting costs by freezing its salary and meeting fees since 2003. The Board has frozen its salary and meeting fees through the 2012 County Board term. That's more than eight years without a raise.

This report shows the results of the County Board's effort to lead by example, controlling its expenses and making sacrifices to keep its operations under budget.

As always, the ongoing challenge is to maintain a balance between providing open and accountable government, which requires committee meetings, and managing cost increases so that the expense of that oversight is not considered unreasonable.

We believe that the County Board has accomplished that task rather nicely in 2009.

Respectfully submitted,
Administration and Rules Committee
Sharon Schmeling, Chair
Steve Nass, Vice Chair
Jim Braugher, Secretary
Paul Babcock
Jim Mode

**JEFFERSON COUNTY
COUNTY BOARD PER DIEM REPORT
FOR THE YEAR ENDED DECEMBER 31, 2009**

<u>Name</u>	<u>Meeting Count</u>	<u>Committee</u>	<u>Salary</u>	<u>Meeting Fees</u>	<u>*Other Expenses</u>	<u>Committee Total</u>	<u>Grand Total</u>
BABCOCK, PAUL	13	ADMIN & RULES/ICC		740.00	79.20	819.20	
	12	COUNTY BOARD	660.00	660.00	79.20	1,399.20	
	12	LAW ENF/EM MGMT COMM		660.00	79.20	739.20	
	13	PARKS COMMITTEE		715.00	85.80	800.80	3,758.40
BORLAND, GLEN	10	COUNTY BOARD	660.00	550.00	72.60	1,282.60	
	10	HIGHWAY COMMITTEE		550.00	66.00	616.00	
	10	LAW ENF/EM MGMT COMM		550.00	66.00	616.00	
	12	PARKS COMMITTEE		660.00	85.80	745.80	3,260.40
BRAUGHLER, JAMES	14	ADMIN & RULES/ICC		795.00	228.80	1,023.80	
	14	COUNTY BOARD	660.00	770.00	228.80	1,658.80	
	5	EDUCATION SESSION		275.00	35.20	310.20	
	11	HUMAN RESOURCES		605.00	176.00	781.00	
	11	INFRASTRUCTURE		605.00	193.60	798.60	
	3	SEMINAR/CONVENTION		215.00	211.28	426.28	4,998.68
	6	COUNTRYSIDE, BRD OF TRUS		330.00	105.60	435.60	
BUCHANAN, RONALD	12	COUNTY BOARD	660.00	660.00	193.60	1,513.60	
	11	FAIR COMMITTEE		605.00	193.60	798.60	
	5	FAIR WEEK		400.00	88.00	488.00	
	15	HIGHWAY COMMITTEE		825.00	261.80	1,086.80	
	9	HOME CONSORTIUM		495.00	38.50	533.50	
	2	SEMINAR/CONVENTION		110.00	0.00	110.00	
	12	UW EXTENSION EDUC		660.00	211.20	871.20	
	1	VETERANS SERVICE		55.00	17.60	72.60	5,909.90

BUROW, MIKE	11	COUNTY BOARD	660.00	605.00	48.40	1,313.40
	9	FAIR COMMITTEE		495.00	39.60	534.60
	6	FAIR WEEK		455.00	26.40	481.40
	9	LAND & WATER CONSERV		495.00	39.60	534.60
	3	SEMINAR/CONVENTION		105.00	272.35	437.35
	10	UW EXTENSION EDUC		550.00	44.00	594.00
CHRISTENSEN, WALT						3,895.35
	13	COUNTY BOARD	660.00	715.00	178.75	1,553.75
	1	HIGHWAY 26 POLICY ADV		55.00	22.00	77.00
	1	INFRASTRUCTURE		55.00	6.60	61.60
	10	LAKE RIPLEY MGMT DIST		550.00	105.60	655.60
	11	SOLID WASTE/AIR QUALITY		605.00	123.75	728.75
DAVID, GREG						3,076.70
	1	ADM & RULES/ICC		80.00	15.40	95.40
	13	COUNTY BOARD	660.00	715.00	200.20	1,575.20
	8	HOME CONSORTIUM		440.00	0.00	440.00
	10	SOLID WASTE/AIR QUALITY		550.00	141.35	691.35
	29	PLANNING & ZONING		1,595.00	446.60	2,041.60
IMRIE, VIC						4,843.55
	12	COUNTY BOARD	660.00	660.00	132.00	1,452.00
	10	SOLID WASTE/AIR QUALITY		550.00	110.00	660.00
						2,112.00
	10	COUNTRYSIDE – BRD OF TRUS		550.00	49.50	599.50
	12	COUNTY BOARD	660.00	660.00	59.40	1,379.40
JAECKEL, GEORGE	10	LAND & WATER CONSERV		550.00	49.50	599.50
	11	LAW ENF/EM MGMT COMM		605.00	54.45	659.45
						3,237.85
	0	AGING & DIS RESOURCE			176.00	176.00
	13	COUNTY BOARD	660.00	715.00	264.00	1,639.00
	5	EDUCATION SESSION		275.00	44.00	319.00
JONES, RICHARD C.	1	HS PERSONNEL & FINANCE		55.00	22.00	77.00
	11	HUMAN SERVICES		605.00	220.00	825.00
	11	INFRASTRUCTURE		605.00	242.00	847.00

	1	SEMINAR/CONVENTION	80.00	0.00	80.00	
	33	PLANNING & ZONING	1,815.00	746.00	2,561.00	6,524.00
KANNARD, JOHN	1	ADMIN & RULES/ICC	80.00	17.05	97.05	
	13	COUNTY BOARD	715.00	204.60	1,579.60	
	11	INFRASTRUCTURE	605.00	187.55	792.55	
	2	SEMINAR/CONVENTION	110.00	87.05	197.05	
	13	UW EXTENSION EDUC	715.00	235.95	950.95	3,617.20
KNOX, CAROL WARD	1	ADM & RULES/ICC	80.00	0.00	80.00	
	13	COUNTY BOARD	715.00	0.00	1,375.00	
	7	ECONOMIC DEVELOPMENT	385.00	0.00	385.00	
	1	EDUCATION SESSION	55.00	0.00	55.00	
	9	HUMAN RESOURCES	495.00	0.00	495.00	
	9	INFRASTRUCTURE	495.00	0.00	495.00	
	1	INTER-COUNTY COORD COMM	55.00	0.00	55.00	2,940.00
KRAMER, AMY	13	COUNTY BOARD	715.00	0.00	1,375.00	
	11	FAIR COMMITTEE	605.00	0.00	605.00	
	5	FAIR WEEK	275.00	0.00	275.00	
	11	PARKS COMMITTEE	605.00	0.00	605.00	2,860.00
KUHLMAN, RICK	10	COUNTY BOARD	550.00	176.00	1,386.00	
	2	EDUCATION SESSION	110.00	20.90	130.90	
	23	FINANCE COMMITTEE	1,265.00	387.20	1,652.20	
	6	LAW ENF/EM MGMT COMM	330.00	105.60	435.60	
	10	PARKS COMMITTEE	550.00	173.80	723.80	4,328.50
MODE, JIM	14	ADMIN & RULES/ICC	795.00	154.00	949.00	
	0	AGING & DIS RESOURCE		11.00	11.00	
	12	COUNTY BOARD	660.00	132.00	1,452.00	
	1	COUNTY BOARD OF HEALTH	55.00	11.00	66.00	
	2	EDUCATION SESSION	110.00	31.90	141.90	

32	FINANCE COMMITTEE	1,760.00	353.10	2,113.10	
7	HS PERSONNEL & FINANCE	385.00	77.00	462.00	
1	H – SEMINAR/CONVENTION	55.00	148.50	203.50	
1	HUMAN RESOURCES	55.00	145.75	200.75	
22	HUMAN SERVICES BOARD	1,210.00	1,308.45	2,518.45	
4	ROCK RIVER-KOSHKONONG	220.00	30.80	250.80	
3	SEMINAR/CONVENTION	215.00	88.00	303.00	8,671.50
14	COUNTY BOARD	660.00			
2	EDUCATION SESSION	770.00	169.40	1,599.40	
14	FARMLAND CONSERVATION	770.00	28.60	138.60	
33	FINANCE COMMITTEE	1,815.00	133.10	903.10	
12	HIGHWAY COMMITTEE	660.00	383.90	2,198.90	
1	INTER-COUNTY COORD COMM	55.00	145.20	805.20	
1	SEMINAR/CONVENTION	80.00	58.30	113.30	
1	PLANNING & ZONING COMM	55.00	0.00	80.00	5,905.60
13	COUNTY BOARD	660.00	12.10	67.10	
15	ADMIN & RULES/ICC	715.00	228.80	1,603.80	1,603.80
12	COUNTY BOARD	825.00	269.50	1,094.50	
1	EDUCATION SESSION	660.00	171.60	1,491.60	
10	FARMLAND CONSERVATION	55.00	39.60	94.50	
4	INTER-COUNTY COORD	550.00	118.80	668.80	
12	PARKS COMMITTEE	220.00	88.00	308.00	
33	PLANNING & ZONING	660.00	171.60	831.60	
		1,815.00	435.60	2,250.60	6,739.70
8	COUNTRYSIDE – BRD OF TRUS	440.00	57.20	497.20	
8	COUNTY BOARD	440.00	57.20	1,157.20	
6	COUNTY BOARD OF HEALTH	330.00	42.90	372.90	
7	HUMAN RESOURCES	385.00	50.05	435.05	
1	INTER-COUNTY COORD COMM	55.00	7.15	62.15	2,524.50

POULSON, BLANE	1	BLUE SPRING LAKE MGT	55.00	0.00	55.00
	11	COUNTY BOARD	605.00	0.00	1,265.00
	8	FAIR COMMITTEE	440.00	0.00	440.00
	5	FAIR WEEK	400.00	0.00	400.00
	9	HIGHWAY COMMITTEE	495.00	0.00	495.00
					2,655.00
REESE, DONALD	12	COUNTY BOARD	660.00	158.40	1,478.40
	2	EDUCATION SESSION	110.00	0.00	110.00
	10	INFRASTRUCTURE	550.00	132.00	682.00
	3	SEMINAR/CONVENTION	165.00	214.98	379.98
	12	SOLID WASTE/AIR QUALITY	660.00	196.90	856.90
	34	PLANNING & ZONING	1,870.00	448.80	2,318.80
					5,826.08
ROGERS, PAMELA	13	COUNTY BOARD	715.00	121.55	1,496.55
	8	EDUCATION SESSION	440.00	97.90	537.90
	31	FINANCE COMMITTEE	1,705.00	261.80	1,966.80
	1	HS PERSONNEL & FINANCE	55.00	9.35	64.35
	11	HUMAN SERVICES BOARD	605.00	102.85	707.85
	12	LAW ENF/EM MGMT COMM	660.00	117.15	777.15
					5,550.60
SCHMELING, SHARON	14	ADMIN & RULES/ICC	770.00	34.10	804.10
	8	COUNTRYSIDE – BRD OF TRUS	440.00	8.80	448.80
	18	COUNTY BOARD	1,015.00	91.30	7,706.30
	3	COUNTY BOARD OF HEALTH	165.00	3.30	168.30
	0	COUNTY FAIR		1.10	1.10
	10	ECONOMIC DEVELOPMENT	550.00	55.91	605.91
	10	EDUCATION SESSION	550.00	31.90	581.90
	5	FAIR COMMITTEE	275.00	6.05	281.05
	10	FARMLAND CONSERVATION	550.00	0.00	550.00
	33	FINANCE COMMITTEE	1,840.00	8.80	1,848.80
	1	HIGHWAY COMMITTEE	55.00	1.10	56.10
	11	HUMAN RESOURCES	605.00	0.00	605.00

SEEFELDT, SCOTT

11	COUNTY BOARD	660.00	605.00	217.80	1,482.80
11	ECONOMIC DEVELOPMENT		630.00	224.40	854.40
7	FAIR COMMITTEE		385.00	138.60	523.60
4	FAIR WEEK		220.00	79.20	299.20
8	HOME CONSORTIUM		440.00	0.00	440.00
					3,600.00

TIETZ, RICHARD A.

7	COUNTY BOARD	302.50	385.00	123.20	810.70
3	COUNTY BOARD OF HEALTH		165.00	52.80	217.80
5	ECONOMIC DEVELOPMENT		275.00	90.75	365.75
1	HS PERSONNEL & FINANCE		55.00	18.15	73.15

10	HUMAN SERVICES BOARD		550.00	25.60	575.60
5	INFRASTRUCTURE		275.00	2.20	277.20
3	INTER-COUNTY COORD COMM		190.00	99.00	289.00
2	JEFFERSON CO LIBRARY CNCL		110.00	29.15	139.15
2	JUDICIAL COMMITTEE		110.00	0.00	110.00
2	LAND & WATER CONSERV		110.00	0.00	110.00
5	LAW ENF/EM MGMT COMM		275.00	0.00	275.00
8	MEET W/LOCAL GOVT/ASSOC		440.00	67.65	507.65
87	MEET WITH DEPARTMENT HEAD		4,755.00	5.50	4,760.50
10	MEET WITH STATE EMPLOYEE		600.00	139.18	739.18
2	MID-WIS FED LIB SYS BOARD		110.00	13.20	123.20
7	PARKS COMMITTEE		385.00	0.00	385.00
1	RETIREMENT		2,612.82	0.00	2,612.82
4	SECURITY & FACILITIES		220.00	0.00	220.00
5	SEMINAR/CONVENTION		325.00	122.40	447.40
1	SOLID WASTE/AIR QUALITY		55.00	0.00	55.00
2	UTILITY TAX CO		110.00	35.75	145.75
8	UW EXTENSION EDUC COMM		440.00	50.87	490.87
3	WAUK CO VTAE DIST BOARD		165.00	88.10	253.10
2	PLANNING & ZONING COMM		110.00	0.00	110.00
					26,283.78

TORRES, GREGORY M.	5	HUMAN SERVICES BOARD	275.00	88.55	363.55	1,830.95
	13	COUNTY BOARD				
	12	LAND & WATER CONSERV	660.00	158.40	1,533.40	
	3	UTILITY TAX CO		157.94	322.94	
YACHINICH, ROBERT G.	12	UW EXTENSION EDUC COMM	660.00	158.40	818.40	3,493.14
	12	COUNTY BOARD				
	11	HIGHWAY COMMITTEE	660.00	157.30	1,477.30	
	13	UW EXTENSION EDUC COMM		185.90	900.90	3,140.50
ZASTROW, LLOYD	11	COUNTY BOARD	660.00	217.80	1,482.80	
	10	HUMAN RESOURCES		198.00	748.00	
	1	INTER-COUNTY COORD COMM		19.80	74.80	
	33	PLANNING & ZONING COMM		653.40	2,468.40	4,774.00
ZENTNER, CARLTON	14	COUNTY BOARD	660.00	0.00	1,430.00	
	3	FARMLAND CONSERVATION		0.00	165.00	
	8	LAND & WATER CONSERV		0.00	440.00	
	2	SEMINAR/CONVENTION		0.00	110.00	
	2	SOLID WASTE/AIR QUALITY		0.00	110.00	2,255.00
1684 County Board Members' Totals			24,722.50	19,471.36	140,216.68	140,216.68
APPLING, JULAINE	1	JEFFERSON CO LIBRARY CNCL	55.00	15.40	70.40	70.40
	4	TRAFFIC SAFETY COMMISSION	220.00	22.00	242.00	242.00
BOCKMANN, HAROLD	1	COUNTY BOARD	55.00	20.35	75.35	
	13	FARMLAND CONSERVATION	715.00	223.85	938.85	1,014.20
BURLINGHAM, MARGARET	1	PLANNING & ZONING COMM	55.00	25.60	80.60	
	5	ZONING/BD OF ADJ	300.00	116.23	416.23	496.83
CARROLL, DONALD	1	HUMAN RESOURCES	55.00	16.50	71.50	
CHRISTIAN, KAREN	10	LAND & WATER CONSERV	550.00	165.00	715.00	786.50

CHRISTIANSON, DOROTHY	0	NUTRITION		22.00	22.00	22.00
COTE, VIVIAN	0	NUTRITION		11.00	11.00	11.00
DE WOLFE, ROBERT	5	COUNTY BOARD OF HEALTH	275.00	0.00	275.00	275.00
DELZER, DONALD	1	TRAFFIC SAFETY COMMISSION	55.00	5.50	60.50	60.50
FINN, TIMOTHY	1	VETERANS SERVICE COMM	55.00	10.45	65.45	65.45
GAUGERT, WILLIAM	5	SHERIFF'S CIVIL SERVICE	275.00	38.50	313.50	313.50
HARTWICK, SUE	1	JEFFERSON CO LIBRARY CNCL	55.00	0.00	55.00	55.00
HOEFT, JANET SAYRE	1	JEFFERSON CO LIBRARY CNCL	55.00	24.20	79.20	
	1	PLANNING & ZONING COMM	55.00	11.54	68.54	
	7	ZONING/BD OF ADJ	410.00	78.68	488.68	634.42
HOLTERMAN, DAPHNE	1	COUNTY BOARD	55.00	13.20	68.20	
	9	FARMLAND CONSERVATION	495.00	118.80	613.80	682.00
HUTCHINGS, ANNA	6	COUNTY BOARD OF HEALTH	330.00	39.60	369.60	369.60
HYNEK, PAUL	3	ZONING/BD OF ADJ	190.00	42.15	232.15	232.15
KAMINSKI, KEVIN	2	TRAFFIC SAFETY COMMISSION	110.00	8.25	118.25	118.25
KANNENBERG, RITA	0	NUTRITION		48.40	48.40	48.40
KEISER, DOUGLAS	1	JEFFERSON CO LIBRARY CNCL	55.00	15.40	70.40	70.40
LAWSON, VIRGEINE	0	AGING & DIS RESOURCE CENT		148.50	148.50	148.50
MACASKILL, TOWERS GAIL	5	COUNTY BOARD	330.00	77.00	682.00	
	2	ECONOMIC DEVELOPMENT	110.00	36.30	146.30	
	2	HUMAN SERVICES BOARD	110.00	35.20	145.20	973.50
MC CLEERY, CAROLYN	0	NUTRITION		3.85	3.85	3.85
MC KENZIE, JOHN	7	HS PERSONNEL & FINANCE	385.00	53.90	438.90	

MEIER, RICHARD	14	HUMAN SERVICES BOARD	770.00	107.80	877.80	
MELOY, STEVE	1	SEMINAR/CONVENTION	80.00	0.00	80.00	1,396.70
MITCHELL, RANDY	7	COUNTRYSIDE – BRD OF TRUS	385.00	46.20	431.20	431.20
MORAN, MARIAN	6	SHERIFF'S CIVIL SERVICE	330.00	39.60	369.60	369.60
MULLENAX, MICHAEL	2	ZONING/BD OF ADJ	110.00	38.30	148.30	148.30
NATROP, BARBARA	0	AGING & DIS RESOURCE CENT		115.50	115.50	115.50
NEUPERT, JOHN	0	AGING & DIS RESOURCE CENT		148.50	148.50	148.50
PINNOW, JUDY	0	NUTRITION		72.60	72.60	72.60
POWERS, MARTIN	2	SHERIFF'S CIVIL SERVICE	110.00	22.00	132.00	
REMMEL, AUDREY	1	TRAFFIC SAFETY COMMISSION	55.00	11.00	66.00	198.00
SCHROEDER, PHIL	0	NUTRITION		0.00	0.00	0.00
SCHULTZ, JAMES	7	HS PERSONNEL & FINANCE	385.00	23.10	408.10	
SHORT, JOHN	15	HUMAN SERVICES BOARD	825.00	49.50	874.50	1,282.60
SPANGLER, CHRISTINE	0	NUTRITION		39.60	39.60	39.60
STAPPKE, MARYANN	2	TRAFFIC SAFETY COMMISSION	110.00	22.00	132.00	132.00
STOFFEL, ELIZABETH	6	HS PERSONNEL & FINANCE	330.00	99.00	429.00	
VAN LIESHOUT, BARBARA	12	HUMAN SERVICES BOARD	660.00	165.00	825.00	1,254.00
VANACKER, SHARON	6	SHERIFF'S CIVIL SERVICE	330.00	66.00	396.00	396.00
	6	SHERIFF'S CIVIL SERVICE	330.00	66.00	396.00	396.00
	0	AGING & DIS RESOURCE CENT		79.20	79.20	79.20
	1	JEFFERSON CO LIBRARY CNCL	55.00	10.45	65.45	65.45
	10	COUNTRYSIDE – BRD OF TRUS	550.00	0.00	550.00	550.00
	0	AGING & DIS RESOURCE CENT		128.70	128.70	128.70

WEIS, DALE	1	PLANNING & ZONING COMM	55.00	13.50	68.50	
	4	ZONING/ BD OF ADJ	220.00	55.54	275.54	344.04
WILLIAMS, DONALD	4	COUNTY BOARD OF HEALTH	220.00	26.40	246.40	246.40
	203	Non Board Members' Totals	330.00	2,892.84	14,487.84	14,487.84
	1887	Grand Totals	25,052.50	22,364.20	154,704.52	154,704.52

*Other Expenses includes mileage, parking, meals and registration fees

Meeting Count	Calendar Year	Salary	Meeting Fee	Other	Total	Inc (Dec) Prior Yr
1,886	2009	25,052.50	107,287.82	22,364.20	154,704.52	-4.1%
2,014	2008	25,135.00	110,355.00	25,864.37	161,354.37	0.8%
	2007	25,520.00	110,955.00	23,666.67	160,141.67	4.9%
	2006	25,122.50	106,175.00	21,312.23	152,609.73	-13.9%
	2005	24,000.00	128,280.01	24,875.48	177,155.49	2.0%
	2004	23,817.00	127,490.00	22,399.23	173,706.23	12.0%
	2003	23,700.00	111,875.00	19,520.85	155,095.85	

Mr. Nass presented Resolution No. 2010-02.

WHEREAS, Jefferson County (the "County") is a body corporate having powers that can only be exercised by the County Board of Supervisors (the "Board") or in pursuance of a resolution adopted or ordinance enacted by the Board, and

WHEREAS, the American Recovery and Reinvestment Act of 2009, Public Law No. 111-5, created Sections 1400U-1, 1400U-2, and 1400U-3 of the Internal Revenue Code of 1986, as amended (the "Code"), which authorize the issuance of recovery zone economic development bonds and recovery zone facility bonds, and

WHEREAS, the proceeds of a recovery zone economic development bond are required to be used for expenditures for purposes of promoting development or other economic activity in a recovery zone, and

WHEREAS, the proceeds of a recovery zone facility bond are required to be used for property used in a recovery zone in the active conduct of a business in such recovery zone, and

WHEREAS, Section 1400U-1(b) of the Code provides that the term "recovery zone" means, among other things, "any area designated by the issuer as having significant poverty, unemployment, rate of home foreclosures, or general distress", and

WHEREAS, it is necessary and convenient that the Board designate an area as a recovery zone,

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Jefferson County, Wisconsin, as follows:

1. The Board hereby finds and determines that an area comprising all the territory of the County is adversely affected by significant poverty, unemployment, rate of home foreclosure, or general distress.

2. The Board hereby designates such area as having significant poverty, unemployment, rate of home foreclosures, or general distress, and for that reason the area is a recovery zone for purposes of Sections 1400U-1, 1400U-2, and 1400U-3 of the Code.

3. The appropriate officers of the County are authorized and directed to take all actions necessary or convenient to facilitate the issuance of recovery zone economic development bonds by the County or the issuance of recovery zone facility bonds by the County or any other eligible issuer with respect to property used in the area designated by the County as a recovery zone.

4. This resolution shall be effective immediately upon its passage.

Fiscal Note: There is no immediate fiscal impact. The resolution authorizes the Board to issue Recovery Zone Bonds for the balance of 2010 if it is advantageous to do so. Additional Board action would be required to approve issuance of any Recovery Zone Bonds.

Mr. Nass moved that Resolution No. 2010-02 be adopted. Seconded and carried: Ayes 23, Noes 4 (Burow, Miller, Poulson, Jaeckel), Absent 3 (Reese, Borland, Schultz). Mr. Borland was shown as absent due to a voting remote problem; however, Mr. Borland was present and wished to vote "aye".

Mr. Buchanan read Resolution No. 2010-03.

WHEREAS, the Fair Park Committee received bids through April 6, 2010, for the purchase of 46 horse stalls, and

WHEREAS, the following bids were received:

Oilfield Shelters Inc. 1380 S. Bebe Wichita, KS 76209	\$38,112
Triton Barn Systems 4360 Western Center Blvd. Fort Worth, TX 76137	\$29,480
Lafayette Tent and Awning 125 South 5th Street Lafayette, IN 47901	\$32,427

AND, WHEREAS, the Fair Park Committee recommends accepting the low bid of Triton Barn Systems in the amount of \$29,480,

NOW, THEREFORE, BE IT RESOLVED that the Fair Park Director is authorized to contract for 46 horse stalls from Triton Barn Systems for the amount of \$29,480, and the 2010 budget shall be amended as set forth below.

Fiscal Note: \$18,480 was carried over from 2009 to 2010 for this purpose. There is a \$3,000 balance of funds unexpended in the capital equipment account. The remaining \$8,000 necessary for the purchase is anticipated revenue from rental of the stalls for two horse shows in 2010.

Explanation: The budget transfers shall be as follows:

	FROM	TO
6901.482013 Stall rental	(8,000.00)	
6901.594810 Capital equipment	<u>(3,000.00)</u>	
6901.531314 Small items of equipment		\$11,000.00 budget transfers
		<u>18,480.00</u> carried forward
		\$29,480.00

As a budget amendment, 20 votes are necessary for passage.

Mr. Buchanan moved that Resolution No. 2010-03 be adopted. Seconded and carried: Ayes 27, Noes 0, Abstain 1 (Morse), Absent 2 (Reese, Schultz).

Ms. Rogers presented Ordinance No. 2010-03.

WHEREAS, the Jefferson County Child Support Agency provides federally funded child support enforcement services under a program known as IV-D as well as providing similar services in unfunded non-IV-D cases, and

WHEREAS, enrolling non-IV-D clients in the IV-D program would generate additional federal funding for work done on those cases, and

WHEREAS, non-IV-D clients are not currently charged fees for certain services, which fees, if charged, would offset the Agency's costs as well as provide clients an incentive to enroll in the IV-D program, and

WHEREAS, the Child Support Agency Director and the Finance Committee recommend adoption of the following fees applicable to the non-IV-D cases,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY
DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Child Support Agency fees.

- (a) Process income withholding request (including unemployment) \$35 per request
- (b) Perform account reconciliation (affidavit or certification) \$35 per year
- (c) Reconciliation of percentage expressed obligation \$35 per year

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: It is estimated that the proposed fee schedule will result in about \$2,000 - \$4,000 annual net gain in the Child Support Agency between fees charged and additional funding.

Ms. Rogers moved that Ordinance No. 2010-03 be adopted. Seconded and carried: Ayes 27, Noes 1 (Miller), Absent 2 (Reese, Schultz).

Ms. Rogers presented Resolution No. 2010-04.

WHEREAS, on March 2, 2010, Jefferson County received a claim from Arthur Piepenbrink in the amount of \$484.35 for damage done to his motor vehicle on January 29, 2010, said damages allegedly the result, in part, of negligence of the Jefferson County Highway Department, its agents, officials, officers or employees, when trimming trees on Highway 19 east of Engelhart Road, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2010-04 be adopted. Seconded and carried.

Ms. Rogers read Resolution No. 2010-05.

WHEREAS, the Jefferson County Board of Supervisors modified the 2009 budget at its March 2010 meeting for all departments that had an operating deficit, and

WHEREAS, subsequent to that meeting, fiscal staff at Human Services was reconciling their accounting records with the State of Wisconsin's accounting records as well as gathering information for the independent auditors for the annual audit, and

WHEREAS, the fiscal staff at Human Services discovered four (4) additional adjustments were needed to balance the 2009 budget to fund a deficit of an additional \$293,454, and

WHEREAS, the County's Fund Balance Policy as well as General Accepted Accounting Standards (GAAP) requires that \$293,454 be transferred from the General Fund to the Human Services Fund to offset this additional operating

deficit for 2009,

NOW, THEREFORE, BE IT RESOLVED that the 2009 budget shall be amended to transfer \$293,454 from the General Fund to the Human Services Fund.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage. A recap of the net activity, totaling \$293,454, is as follows:

- A. Return of an advance to the State of Wisconsin for 2008 related to the Medicare waiver program at \$295,735.
- B. Under estimation of the payable to the State of Wisconsin for 2009 related to Mendota at \$77,000.
- C. Expense from Family Care implementation for 2008 at \$77,136 not recorded.
- D. Over estimation of the payable to the State of Wisconsin related to the WIMCR program for 2009 at (\$156,417).

Ms. Rogers moved that Resolution No. 2010-05 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Reese, Schultz).

Mr. Buchanan read Resolution No. 2010-06.

WHEREAS, the Jefferson County Highway Committee was authorized by the Jefferson County Board of Supervisors to receive bids on various equipment, and

WHEREAS, bids were solicited for three (3) new 2010 John Deere tractors with side and rear mowers, and

WHEREAS, the bids were opened by the Jefferson County Highway Department staff on April 7, 2010, with the following results,

Tractors/Mowers

Dealer:	Mid-State Equipment [Watertown]
Models:	John Deere 6330, Diamond Mowers
Buyback Price (3 units):	\$64,023.00
Net Bid (3 units w/trades):	<u>\$102,507.00</u>
Dealer:	Proven Power [Burlington]
Models:	John Deere 6330, Diamond Mowers
Buyback Price (3 units):	Did not provide
Net Bid (3 units w/trades):	<u>\$98,710.02</u>

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department, based on the bid prices, service location and potential buy back of tractors, is authorized to purchase three (3) new 2010 tractors with side and rear mowers from Mid-State Equipment from Watertown, Wisconsin, at the net bid price of \$102,507.00.

Fiscal Note: All bids were reviewed by Highway Department staff with the Highway Committee. The review included looking at service locations, potential buy back prices, and trade values. Funds for the equipment purchases come from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2010-06 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Absent 2 (Reese, Schultz).

Mr. Buchanan read Resolution No. 2010-07.

WHEREAS, the Jefferson County Highway Committee was authorized by the Jefferson County Board of Supervisors to receive bids on various equipment, and

WHEREAS, bids were solicited for two (2) new 2010 asphalt rollers, and

WHEREAS, the bids were opened by the Jefferson County Highway Department staff on April 7, 2010, with the following results,

Dealer:	Volvo Equipment
Models:	Volvo DD90, Volvo DD70
Buyback Price (5 Yrs, 2 units):	\$ 97,900.00
Net Bid (2 units w/trades):	<u>\$155,800.00</u>
Dealer:	Roland Machinery
Models:	Hamm 110HV, Hamm 70HV
Buyback Price (5 Yrs, 2 units):	\$ 74,000.00
Net Bid (2 units w/trades):	<u>\$144,045.00</u>
Dealer:	Fabco Inc.
Models:	Cat CB 54, Cat CB 434
Buyback Price (5 Yrs, 2 units):	\$ 76,000.00
Net Bid (2 units w/trades):	<u>\$184,464.00</u>
Dealer:	Miller-Bradford & Risberg
Models:	Bomag BW266, Bomag BW141
Buyback Price (5 Yrs, 2 units):	\$104,000.00
Net Bid (2 units w/trades):	<u>\$195,576.00</u>

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department, based on the bid prices and potential buy back of rollers, is authorized to purchase two (2) new 2010 asphalt rollers from Volvo Equipment from Milwaukee, Wisconsin, at the net bid price of \$155,800.00.

Fiscal Note: Funds for the equipment purchases come from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2010-07 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Absent 2 (Reese, Schultz).

Mr. Buchanan read Resolution No. 2010-08.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on full depth pulverizing and milling needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Payne & Dolan, Waukesha, WI	\$0.3050 per sq. yd.
Tri-County Paving, Inc., DeForest, WI	\$0.3400 per sq. yd.
WK Construction, Middleton, WI	\$0.3800 per sq. yd.
Pavement Maintenance, Menomonee Falls	\$0.3380 per sq. yd.
The Kraemer Company, Plain, WI	\$0.3180 per sq. yd.

<u>Company</u>	<u>Milling</u>
Payne & Dolan	\$0.84 per sq. yd. @ 1 inch depth
Waukesha, WI	\$0.88 per sq. yd. @ 2 inch depth
	\$0.94 per sq. yd. @ 3 inch depth
	\$0.99 per sq. yd. @ 4 inch depth
WK Construction	\$1.48 per sq. yd. @ 1 inch depth
Middleton, WI	\$1.52 per sq. yd. @ 2 inch depth
	\$1.71 per sq. yd. @ 3 inch depth
	\$1.89 per sq. yd. @ 4 inch depth
Pavement Maintenance	\$1.20 per sq. yd. @ 1 inch depth
	\$1.50 per sq. yd. @ 2 inch depth
	\$1.70 per sq. yd. @ 3 inch depth
	\$1.85 per sq. yd. @ 4 inch depth
The Kraemer Company	\$0.92 per sq. yd. @ 1 inch depth
	\$0.99 per sq. yd. @ 2 inch depth
	\$1.08 per sq. yd. @ 3 inch depth
	\$1.17 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the 2010 seasonal quotes from the above vendors to complete asphalt pulverizing and milling projects in the 2010 construction season, using the lowest cost bidder available for each project.

Fiscal Note: The money to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Mr. Buchanan moved that Resolution No. 2010-08 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Absent 2 (Reese, Schultz).

Mr. Buchanan read Resolution No. 2010-09.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on bituminous asphalt products needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

<u>Company</u>	<u>Type of Asphalt (emulsion)</u>	<u>Bid Price</u>
Henry G. Meigs, Inc.,	CRS-2 (Applied)	\$2.0635 per gallon
Portage WI	CRS-2 (Product)	\$1.9435 per gallon
	HFRS-2 (Applied)	\$2.0635 per gallon
	HFRS-2 (Product)	\$1.9435 per gallon
	HFRS-2P (Applied)	\$2.3635 per gallon
	HFRS-2P (Product)	\$2.2435 per gallon
	CSS-1 (Transport)	\$2.0010 per gallon
	CSS-1 (FOB Ship Pt.)	\$1.8500 per gallon
Flint Hills Resources, Stevens Point, WI	No Bid	

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the 2010 seasonal quotes from Henry G. Meigs, Inc. for asphalt oil products to be used in seal coat operations.

Fiscal Note: The funds to come from the Highway Maintenance Account 53311

and the Highway Construction Account 53312.

Mr. Buchanan moved that Resolution No. 2010-09 be adopted. Seconded and carried: Ayes 27, Noes 1 (Zentner), Absent 2 (Reese, Schultz).

Mr. Buchanan read Resolution No. 2010-10.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphalt (E-3) products needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

<u>Company</u>	<u>Bid Prices (E3, PG64-22 Asphalt)</u>
Wolf Paving	\$35.00 per ton, \$38.75 per ton [surface, binder]
Frank Brother, Inc.	\$44.00 per ton, \$44.00 per ton [surface, binder]
Payne & Dolan, Inc.	\$39.70 per ton, \$42.90 per ton [surface, binder]
B.R. Amons & Sons, Inc.	\$40.00 per ton, \$45.00 per ton [surface, binder]

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Projects for Jefferson County (CTH F, CTH CI – Village Line Road), the Village of Sullivan (Bakertown Road, Grove Street) and the Town of Concord (Elm Drive, Allen Road, and Woody Lane) are awarded to Wolf Paving from Oconomowoc, Wisconsin, at \$35.00 per ton for asphalt binder and \$38.75 ton for asphalt surface.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312, and also the Village of Sullivan, and Town of Concord.

Mr. Buchanan moved that Resolution No. 2010-10 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Reese, Schultz).

Mr. Buchanan read Resolution No. 2010-11.

WHEREAS, the Jefferson County Highway Committee was authorized to receive bids on pre-mixed asphaltic concrete (E-3) products needed in 2010, and

WHEREAS, such bids were received and opened on March 25, 2010, with the following results:

<u>Company</u>	<u>Bid Price (per ton)</u>	<u>Location</u>
Wolf Paving	\$35.00, \$38.75 PG64-22	Delafield
Oconomowoc, WI	\$36.00, \$40.20 PG58-28	Delafield
Frank Bros, Inc.	\$44.00, \$44.00 PG64-22	Milton
Janesville, WI	\$47.50, \$47.50 PG58-28	Milton
Payne & Dolan, Inc.	\$39.70, \$42.90 PG64-22	Hustiford
Waukesha, WI	\$40.60, \$43.80 PG58-28	Hustiford
B.R. Amons & Sons, Inc.	\$40.00, \$45.00 PG64-22	Cambridge
Elkhorn, WI	\$42.00, \$47.00 PG58-28	Cambridge

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphaltic concrete (E-3) prod-

ucts from any of the above vendors, taking into consideration the total price including trucking and the plant availability.

Fiscal Note: The funds to come from the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Mr. Buchanan moved that Resolution No. 2010-11 be adopted. Seconded and carried: Ayes 26, Noes 2 (Braugher, Zentner), Absent 2 (Reese, Schultz).

Mr. Zastrow presented Ordinance No. 2010-04.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0140, Equal Opportunity, of the Personnel Ordinance is amended to comply with new Federal regulations:

HR 0140 EQUAL OPPORTUNITY. It is the policy of the County of Jefferson to not discriminate against any employee or applicant for employment because of age, race, sex, creed (religion), color, disability or association with a person with a disability, sexual orientation, marital status or pregnancy, political belief or affiliation, military participation, use or nonuse of lawful products during nonworking hours, national origin, ancestry, arrest record or conviction record (except as authorized by law), genetic information (including improper acquisition of genetic information), or any other characteristic as prohibited by law. The aforesaid provision shall include, but not be limited to, employment, promotion, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training. Notices shall be posted in conspicuous places, available to employees and applicants for employment, setting forth the provisions of the nondiscrimination clause. Jefferson County shall be an "equal opportunity employer" and employees may not be harassed in the workplace based on a protected status nor retaliated against for filing a complaint, for assisting with a complaint, or for opposing discrimination in the workplace. Nothing in this section shall be construed to prevent Jefferson County from exercising its right to determine bona fide occupational qualifications. (Ordinance 2003-44, 3/9/04)

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Zastrow moved that Ordinance No. 2010-04 be adopted. Seconded and carried.

Mr. Zastrow read Resolution No. 2010-12.

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected

department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Clerk of Court's salary paid by thirteen other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca, Wood and Washington, which averages \$62,536 in 2010, and recommends that the 2011 salary for the Jefferson County Clerk of Court be established at \$62,500; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Clerk of Court are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: The Clerk of Court's 2009 salary was \$56,884 which has fallen substantially below the average in neighboring and/or comparable sized counties.

Mr. Zastrow moved that Resolution No. 2010-12 be adopted. Seconded.

Ms. Rouu moved that Resolution No. 2010-12 be referred back to the Human Resources Committee. Seconded and carried: Ayes 19, Noes 9 (Broughler, Rinard, Zastrow, Rogers, Nass, Schroeder, Peterson, Poulson, Torres), Absent 2 (Reese, Schultz).

Mr. Zastrow read Resolution No. 2010-13.

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, the Coroner's compensation is based in part on salary and in part on per call fees, and

WHEREAS, all Deputy Coroners are paid on the per call basis, which in 2009 is currently \$65 per call, and

WHEREAS, the Human Resources Committee has examined the salaries and fees paid in several comparable counties, (some of which use a medical examiner,) and recommends that the per call fee for the Coroner be established at \$75 per call effective January 1, 2011; that \$75 per call also be paid to the Deputy Coroners effective January 1, 2011; that the salary for the Coroner be increased from the 2010 amount of \$19,196.32 to \$20,375.00 effective January 1, 2011; that the salary be increased to \$20,908.00 effective January 1, 2012, \$21,446.33 in January 1, 2013; and \$21,990.04 in January 1, 2014.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary and per call fee adjustment for the office of Coroner and the per call fee adjustment for the Deputy Coroners are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: In 2009, the Coroner's salary and per call fees totaled \$46,894. The 2010 salary is \$968 higher than the 2009 salary.

Mr. Zastrow moved that Resolution No. 2010-13 be adopted. Seconded.

Ms. Knox moved that Resolution No. 2010-13 be referred back to the Human Resources Committee. Seconded and carried: Ayes 24, Noes 4 (Morris, Nass, Schroeder, Peterson), Absent 2 (Reese, Schultz).

Mr. Zastrow read Resolution No. 2010-14.

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Sheriff's salary paid by twelve other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca and Wood, which averages \$80,180 in 2010, and recommends that the 2011 salary for the Jefferson County Sheriff be established at \$79,800; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Sheriff are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: The Sheriff's 2009 salary was \$75,165 which has fallen substantially below the average in neighboring and/or comparable sized counties.

Mr. Zastrow moved that Resolution No. 2010-14 be adopted. Seconded.

Ms. Rouu moved that Resolution No. 2010-14 be referred back to the Human Resources Committee. Seconded and carried: Ayes 20, Noes 8 (Morris, Kuhlman, Rogers, Nass, Schroeder, Peterson, Poulson, Jaeckel), Absent 2 (Reese, Schultz).

Mr. Zastrow read Resolution No. 2010-15.

WHEREAS, the Health Insurance Portability & Accountability Act (HIPAA) requires the County to maintain policies to protect the privacy of personal health information related to employees' health benefits and electronic billing for services provided by Countryside, Health and Human Services Departments, and

WHEREAS, HIPAA requires the designation of a County Security Officer and a County Privacy Officer, and

WHEREAS, the County's current Security/Privacy Officer, Charlotte Silvers, retired April 16, 2010, and

WHEREAS, Jefferson County's Benefits Administrator Ellen Braatz and Information Technology Manager Roland Welsch deal with these issues of privacy and security on a daily basis,

NOW, THEREFORE, BE IT RESOLVED that Ellen Braatz, Benefits Administrator, is hereby designated Jefferson County's Privacy Officer for purposes of HIPAA compliance.

BE IT FURTHER RESOLVED that Roland Welsch, Information Technology

Manager, is designated Jefferson County's Security Officer for purposes of HIPAA compliance.

Fiscal Note: By reassigning these tasks to current employees, about \$85,000 in savings should result from not replacing the outgoing personnel. The situation will be monitored to determine if additional staff may be needed in the future to manage the reassigned workload.

Mr. Zastrow moved that Resolution No. 2010-15 be adopted. Seconded and carried.

Mr. Zastrow read Resolution No. 2010-16.

WHEREAS, the Health Department Director recommends creation of one (1), full-time Public Health Program Manager position and elimination of one (1), full-time Office Manager position, currently vacant, and

WHEREAS, the accounting functions currently performed by the Office Manager will be absorbed by the current clerical staff positions of Billing Specialist and Public Health Program Assistant, and

WHEREAS, the remaining duties of the Office Manager will be assigned to the new Public Health Program Manager, and

WHEREAS, due to budget constraints, the Public Health Program Manager position was not filled in May, 2009, when the incumbent retired, and was later eliminated in the 2010 budget, and

WHEREAS, a professional management nursing position is needed to be available in the Director's absence, in addition to providing the technical guidance to staff nurses that can only be authorized by someone with a nursing or medical education and experience, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Health Department Director.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations at the Health Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: The additional cost for the Public Health Program Manager position is \$14,124. The necessary additional funds are currently available through ARRA (Stimulus) Immunization Funding, Public Health Emergency Response funding and Public Health Preparedness Consortium; therefore, no additional funds are required in 2010. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Zastrow moved that Resolution No. 2010-16 be adopted. Seconded and carried: Ayes 25, Noes 3 (Poulson, Jaeckel, Torres), Absent 2 (Reese, Schultz).

Mr. Zastrow presented Resolution No. 2010-17.

WHEREAS, Jefferson County dutifully bargains with all of its represented employees the wages, hours, and conditions of employment, in good faith, and

WHEREAS, the cost of providing health benefits to municipal employees is significant, and

WHEREAS, the flexibility in the choice in health insurance plans is one method of controlling the cost of health insurance benefits, and

WHEREAS, Senate Bill 430 prohibits bargaining over the selection of a health care coverage plan if the employer offers to enroll its employees in a plan provided to local government employers by the Group Insurance Board or in a plan that is substantially similar to the plan offered by the Group Insurance Board, and

WHEREAS, Senate Bill 430 provides that any municipal employer may unilaterally change health insurance plans if the providers are the same or cost savings will result from the change in coverage, and

WHEREAS, Senate Bill 430 will provide local government units with greater control of employee fringe benefit costs, and

WHEREAS, Senate Bill 430 charges the Office of the Commissioner of Insurance to promulgate rules that define standard health insurance plan benefits that will be used to determine if a plan is substantially similar.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, strongly supports Senate Bill 430, and

BE IT FURTHER RESOLVED by the Jefferson County Board of Supervisors that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, Jefferson County's legislative representatives, and to the Wisconsin Counties Association.

Fiscal Note: No impact.

Mr. Zastrow moved that Resolution No. 2010-17 be adopted. Seconded. A voice vote being unclear, a roll call vote was taken and the motion carried as follows: Ayes 24, Noes 4 (Rinard, Miller, Schroeder, Roou), Absent 2 (Reese, Schultz).

Mr. Mode read Resolution No. 2010-18.

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 23, 2010, meeting,

unanimously approved a motion recommending the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2010 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mr. Mode moved that Resolution No. 2010-18 be adopted. Seconded and carried.

Mr. Babcock read Resolution No. 2010-19.

WHEREAS, each year Congress and the President of the United States designate May 15th as Peace Officers' Memorial Day and the week containing May 15th as National Police Week, and

WHEREAS, the members of the law enforcement agencies of Jefferson County play an essential role in safeguarding the rights and freedoms of the citizens of Jefferson County, and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting citizens against violence and disorder, and by protecting the innocent against deception and the weak against oppression, and

WHEREAS, the Jefferson County Board calls upon all citizens of Jefferson County and upon all patriotic, civic and educational organizations to observe the week of May 9-15, 2010, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and

WHEREAS, the men and women of our law enforcement community unceasingly provide a vital public service, and

WHEREAS, the Board calls upon all citizens of Jefferson County to observe Thursday, May 13, 2010, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and let us recognize and pay respect to the survivors of our fallen heroes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board proclaims May 13th Law Enforcement Day in Jefferson County.

Mr. Babcock moved that Resolution No. 2010-19 be adopted. Seconded and carried.

County Administrator Gary R. Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individual as a member of the:

Board of Health

John McKenzie, Fort Atkinson, Wisconsin, to the Board of Health, for a three-year term expiring May 2013.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

Chairman Molinaro informed the Board that Linda Auger, Jefferson, Wisconsin, has been appointed to the School Truancy Commission.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:35 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, MAY 11, 2010, 7:00 P.M.

Mr. John Molinaro presiding.

Ms. Rinard led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Braughler and Mr. Kuhlman.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3.....	Greg David	District 4.....	Augie Tietz
District 5.....	Jim Braughler	District 6.....	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8.....	Rick L. Kuhlman
District 9.....	Amy Rinard	District 10.....	Lloyd Zastrow
District 11	Donald Reese	District 12.....	Mike Burow
District 13.....	Ed Morse	District 14	Pamela Rogers
District 15.....	Steven J. Nass	District 16.....	John Molinaro
District 17.....	Carol Ward Knox	District 18	Michael Miller
District 19.....	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26.....	Carlton Zentner
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

Also in attendance were the following department heads: Human Services Director Kathleen Cauley; Veteran's Service Officer Yvonne Duesterhoeft; Accounting Manager Dave Ehlinger; County Clerk Barbara Frank; District Attorney Susan Happ; Emergency Management Director Donna Haugom; Economic Development Consortium Director Dennis Heling; Register of Deeds Staci Hoffman; Highway Commissioner Bill Kern; Interim Director of Planning & Zoning Rob Klotz; Sheriff Paul Milbrath; Parks Director Joseph Nehmer; Fair Park Director Paul Novitzke; Human Resources Director Terri Palm-Kostroski; County Administrator Gary Petre; Corporation Counsel Philip Ristow; Clerk of Court/Register in Probate Carla Robinson; Child Support Director Stacey Schuck; Director/Health Officer Gail Scott; and Coroner Patrick Theder.

County Administrator Gary Petre certified compliance with the Open Meetings Law.

There were no changes to the agenda.

Mr. Mode moved that the minutes of the April 20, 2010, meeting be approved as corrected. Seconded and carried.

GENERAL FINANCIAL CONDITION

JEFFERSON COUNTY, WISCONSIN

MAY 1, 2010

Available Cash on Hand

April 1, 2010	\$1,647,311.15	
April Receipts	<u>6,851,423.32</u>	
Total Cash		\$ 8,498,734.47

Disbursements		
General - April 2010	\$6,466,704.86	
Payroll - April 2010	<u>1,469,629.11</u>	
Total Disbursements		<u>7,936,333.97</u>
Total Available Cash		\$ 562,400.50
Cash on Hand (in banks) May 1, 2010	\$1,183,492.18	
Less Outstanding Checks	<u>621,091.68</u>	
Total Available Cash		\$ 562,400.50
AIM Government & Agency Portfolio		3,989,340.88
Local Government Investment Pool - General		16,589,006.29
Institutional Capital Management		12,083,039.44
Local Government Investment Pool - Clerk of Courts		160,472.99
Local government Investment Pool - Farmland Preservation		251,330.28
Local Government Investment Pool - Parks/Liddle		<u>203,975.47</u>
		\$33,277,165.35
2010 Interest - Super N.O.W. Account	\$	2,074.54
2010 Interest - L.G.I.P. - General Funds		9,506.22
2010 Interest - ICM		84,977.49
2010 Interest - AIM		353.90
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund		133.25
2010 Interest - Farmland Preservation		166.33
2010 Interest - L.G.I.P. - Clerk of Courts		<u>104.82</u>
Total 2010 Interest	\$	97,316.55

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara Frank presented the following communications:

1. John Molinaro, Chairman of the Jefferson County Board of Supervisors, as appointing authority for standing committees, hereby appoints the following to the various committees for 2010-2012 effective April 28, 2010:

ADMINISTRATION AND RULES/ICC COMMITTEE: (5 members - Chair, 1st & 2nd Vice Chair)

Babcock, Braughler, David, Mode, Molinaro

BLUE SPRING LAKE MANAGEMENT DISTRICT – BOARD OF COMMISSIONERS: (1 member)

Peterson

COUNTRYSIDE BOARD OF TRUSTEES: (3 members - 2 *public*)

Buchanan, Jaeckel, Vacant, *Meier, Van Lieshout*

COUNTY BOARD OF HEALTH: (2 members - 3 *public*)

Morse, Schultz, *McKenzie, Williams, Hutchings*

ECONOMIC DEVELOPMENT CONSORTIUM: (3 members)

Knox, Tietz, Schroeder

FAIR PARK COMMITTEE: (5 members)

Buchanan, Burow, Imrie, Poulson, Torres

FARMLAND CONSERVATION EASEMENT COMMISSION: (3 members + 2 *public*)

Nass, Poulson, Rinard, *Burlingham, Hadler*

FINANCE COMMITTEE: (5 members)

Braugher, Jones, Mode, Molinaro, Rogers

HIGHWAY COMMITTEE: (5 members)

Borland, Buchanan, Jaeckel, Peterson, Poulson

HIGHWAY 26 POLICY ADVISORY COMMITTEE:

Christensen

HISTORIC SITE PRESERVATION COMMISSION:

Molinaro, *Arbiture, Birmingham, Cole, Jones, Powers*

HOME CONSORTIUM BOARD: (3 members + 1 Alternate)

David, Miller, Roou, Vacant

HUMAN RESOURCES COMMITTEE: (5 members)

Braugher, Knox, Peterson, Schultz, Zastrow

HUMAN SERVICES BOARD: (4 members - 3 *public*)

Jones, Mode, Rogers, Tietz, *McKenzie, Powers, J. Schultz*

INFRASTRUCTURE COMMITTEE: (5 members)

Jones, Knox, Kuhlman, Reese, Schroeder

LAKE RIPLEY MANAGEMENT DISTRICT: (1 member)

Christensen

LAND & WATER CONSERVATION COMMITTEE: (2 members UW

Extension – *Chair of Farm Service Agency*)

Burow, Christensen, Torres, Zentner, *Christian*

LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE:

(5 members)

Babcock, Borland, Jaeckel, Morris, Rogers

LOWER SPRING LAKE REHABILITATION DISTRICT: (1 member)

Roou

JEFFERSON COUNTY LIBRARY BOARD: (1 member)

Morris, *Appling, Froelich, Hartwick, Stoffel*

MID-WISCONSIN LIBRARY SYSTEMS BOARD: (1 member)

Morris, *Colwin, Kranz, Negus, Ventura*

PARKS COMMITTEE: (5 members)

Babcock, Borland, Kuhlman, Nass, Tietz

SOLID WASTE COMMITTEE/AIR QUALITY: (5 members)

Imrie, Miller, Reese, Zastrow, Zentner

UNIVERSITY EXTENSION EDUCATION COMMITTEE: (5 members -

Appointed)

Buchanan, Burow, Morse, Torres, Zastrow

UTILITY TAX: (1 member)

Roou

VETERAN'S SERVICE COMMISSION: (5 members)

Buchanan, *Clish, Finn, Mcpherson, Standley*

PLANNING & ZONING COMMITTEE: (5 members – 3 Unincorporated)
David, Kuhlman, Nass, Reese, Rinard

ZONING BOARD OF ADJUSTMENT:

Sayre-Hoeft, Weis, Mitchell, Hynek – 1st Alternate, Carroll – 2nd Alternate

2. Letter dated May 6, 2010, from County Board Chair John Molinaro appointing Supervisor Jim Mode as the County's representative to the Marsh Country Health Alliance Commission.

3. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on May 20, 2010, at 7 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

The notice and communications were received and placed on file.

County Clerk Barbara Frank read Resolution No. 2010-21.

WHEREAS, John Kannard has served as a County Board Supervisor for District 20 since April of 2004, and

WHEREAS, as a County Board Supervisor, John Kannard served on the Infrastructure (Building & Grounds), Management Information Systems, Solid Waste & Air Quality and UW Extension Education Committees, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, and

WHEREAS, Supervisor Kannard's understanding of land use regulation and his ability to find cost savings will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 11th day of May 2010, does hereby honor John Kannard and wish him happiness and good health in the years ahead.

Mr. Buchanan moved that Resolution No. 2010-21 be adopted. Seconded and carried.

County Clerk Barbara Frank read Resolution No. 2010-20.

WHEREAS, Amy Kramer has served as a County Board Supervisor for District 19 since April of 2007, and

WHEREAS, as a County Board Supervisor, Amy Kramer served on the Parks Committee and the Fair Park Committee, and

WHEREAS, it is fitting for her to be recognized by the Jefferson County Board of Supervisors for her public service, and

WHEREAS, Supervisor Kramer's energy, enthusiasm and commitment will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 11th day of May 2010, does hereby honor Amy Kramer and wish her happiness and good health in the years ahead.

Mr. Buchanan moved that Resolution No. 2010-20 be adopted. Seconded and carried.

County Clerk Barbara Frank read Resolution No. 2010-22.

WHEREAS, Sharon L. Schmeling has served as a County Board Supervisor

for District 18 since April of 2004, and

WHEREAS, as a County Board Supervisor, she served on the Administrative, Finance, Human Resources, Inter-County Coordinating (I.C.C.) and Security & Facilities Committees, several Wisconsin Counties Association (WCA) steering committee appointments and the Wisconsin Supreme Court's Board of Administrative Oversight, and

WHEREAS, Sharon L. Schmeling served as County Board Chair since she was reelected in 2004 after a gap in service from 2002-2004, and

WHEREAS, it is fitting for her to be recognized by the Jefferson County Board of Supervisors for her public service, foresight, leadership and advocacy for fiscal responsibility, which will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 11th day of May 2010, does hereby honor Sharon L. Schmeling and wish her happiness and good health in the years ahead.

Mr. Buchanan moved that Resolution No. 2010-22 be adopted. Seconded and carried.

County Clerk Barbara Frank read Resolution No. 2010-23.

WHEREAS, Robert G. Yachinich has served as a County Board Supervisor for District 21 since April of 2006, and

WHEREAS, as a County Board Supervisor, Robert G. Yachinich served on the Infrastructure, Highway and UW Extension Education Committees, and

WHEREAS, it is fitting for him to be recognized by the Jefferson County Board of Supervisors for his public service, and

WHEREAS, Supervisor Yachinich's insight, approachability, and ability to compromise will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 11th day of May 2010, does hereby honor Robert G. Yachinich and wish him happiness and good health in the years ahead.

Mr. Buchanan moved that Resolution No. 2010-23 be adopted. Seconded and carried.

County Board Chair Molinaro discussed Section 3.03(4) of the County Board Rules regarding the procedure for abstaining.

The floor was opened for public comment. Bob Black, President of the Sheep and Wool Festival, and Todd Taylor, President of the Sheep Herders Cooperative, thanked the County Board for its improvements to Fair Park and investments in the future.

Presiding Judge Randy Koschnick, Clerk of Court/Register in Probate Carla Robinson, District Attorney Susan Happ, Emergency Management Director Donna Haugom and Sheriff Paul Milbrath presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE**

JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 18 and April 15, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS

3469A-10, 3470A-10, 3471A-10, 3460A-10, 3472A-10, 3473A-10, 3474A-10, 3475A-10, 3476A-10, 3477A-10 & 3478A-10

DATED THIS 26th DAY OF APRIL 2010

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3452A-10, 3453A-10, 3454A-10, 3455A-10, 3456A-10, 3457A-10,
3458A-10, 3459A-10, 3461A-10, 3462A-10, 3463A-10, 3464A-10,
3467A-10 & 3468A-10, IS APRIL 27TH, 2010.

Mr. Nass moved that the Planning and Zoning Committee report be approved. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-05.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3460A-10 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 18, 2010, and Petitions 3469A-10, 3470A-10, 3471A-10, 3472A-10, 3473A-10, 3474A-10, 3475A-10, 3476A-10, 3477A-10 and 3478A-10 were referred for public hearing on April 15, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM RESIDENTIAL R-2 AND AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 0.55 acre of PIN 016-0614-3644-000 (43.005 acres) from R-2 to A-3, and approximately 1.45 acre of that same PIN from A-1 to A-3 to create a new rural residential building site on CTH N in the Town of Koshkonong. Rezoning is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3469A-10 – Angeline Ott Trust)

FROM RESIDENTIAL R-2 TO A-1 AGRICULTURAL

Rezone approximately 0.5 acre of PIN 016-0614-3644-000 (43.005 acres) from Residential to Agricultural for access to adjoining agriculturally zoned land. The site is along CTH N in the Town of Koshkonong. (3470A-10 – Angeline Ott Trust)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create an approximate 2-acre lot around the house at N2508 CTH N in the Town of Koshkonong. The site is part of PIN 016-0614-3644-000 (43.005 acres). Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3471A-10 – Angeline Ott Trust)

Modify the original request and allow creation of a 3-acre rural residential building site from part of PIN 022-0613-2624-000 (40 acres). Acceptance of this non-prime lot combination is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems and upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3460A-10 – Alice Kemna)

Create a two-acre building site from PIN 002-0714-2423-000 (36.904 acres) and a 1-acre building site from PIN 002-0714-2424-000 (9.776 acres), both near N5921 Jefferson Road in the Town of Aztalan. These lots utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3472A-10 – Peter Gross)

Rezone approximately 2 acres of PIN 012-0816-3412-001 (43.3 acres) for a new building site near W1069 Rockvale Road in the Town of Ixonia. This prime ag land lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for the lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3473A-10 – Gerald Solsrud)

Create an approximate 6-acre lot from PINs 016-0614-3621-000 (26.4 acres) and 016-0614-3622-000 (40 acres) near N2855 CTH N in the Town of Koshkonong. This non-prime lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affi-

davit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary, and upon payment of an approximate \$5,526 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3474A-10 - Daniel Jaeckel)

Create a 1.1-acre building site near N2886 CTH N in the Town of Koshkonong from PIN 016-0614-3621-002 (9.6 acres). This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified map for the lot, including extraterritorial plat review if necessary, and upon payment of an approximate \$1,013 conversion fee for rezoning land out of the A-1 district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3475A-10 – Daniel Jaeckel)

Rezone approximately 1.2 acre of PIN 018-0713-0443-001 (8.5 acres) on Kuhl Road in the Town of Lake Mills. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot and upon payment of an approximate \$1,082.20 conversion fee for rezoning land out of the A-1 district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3476A-10 – Eric Swain)

FROM AGRICULTURAL A-1 TO A-3 AND N, NATURAL RESOURCE

Create two approximate 1.5-acre building sites, one on Church Drive and one on South Lane from part of PIN 020-0714-0344-000 (19.45 acres) in the Town of Milford. Create an approximate 2.04-acre Natural Resource zone between the proposed building sites. Rezoning is conditioned upon road access approval for each of the lots, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3477A-10 & 3478A-10 – Michael Kelly)

Mr. Nass moved that Ordinance No. 2010-05 be adopted. Seconded and carried.

Mr. Nass presented Resolution No. 2010-24.

WHEREAS, the lakes, rivers, shorelands and wetlands of Jefferson County are an important resource used by the public for recreation and enjoyment of nat-

ural beauty, and

WHEREAS, the protection of critical watershed areas and reasonable lake, river, shorelands and wetland use activities are paramount in the protection of water quality and the natural ecosystem of Jefferson County, and

WHEREAS, the State of Wisconsin has revised Wisconsin Administrative Code Ch. NR115, the statewide minimum standards for shoreland/wetland protection, and

WHEREAS, Wisconsin Statutes 281.31, 59.692 and Wis. Adm. Rule NR115 require Jefferson County to adopt these statewide minimum standards for shoreland wetland zoning by February 2, 2012, and

WHEREAS, Jefferson County is mandated by the State of Wisconsin to carry out the responsibilities of this resolved protection regulations,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County requests the funds and assistance available from the Wisconsin Department of Natural Resources under the Lake Management Protection Grant Program to update the Jefferson County shoreland/wetland zoning ordinance in accordance with NR115 Wis. Admin. Rule.

BE IT FURTHER RESOLVED that the Zoning Administrator is authorized to act on behalf of Jefferson County to: submit an application to the State of Wisconsin for financial aid for updating the shoreland/wetland ordinance as required by NR115 Wis. Admin. Rule; sign documents; and take necessary action to undertake, direct, and complete this update.

BE IT FURTHER RESOLVED that Jefferson County will comply with state rules for the program, may perform force account work, and will meet the financial obligations under the grant.

Fiscal Note: Jefferson County will be reimbursed 75% of the cost up to \$5,000 from the Wisconsin Department of Natural Resources. The required matching fund contribution from Jefferson County will be Zoning and LWCD staff time (25% of the project costs) dedicated to the project.

Increased permit review time, inspection time, and education efforts as a result of the adoption of the new ordinance will require more staff time devoted to shoreland/wetland zoning.

Mr. Nass moved that Resolution No. 2010-24 be adopted. Seconded and carried.

Mr. Mode presented Ordinance No. 2010-06.

WHEREAS, the Clerk occasionally receives unsigned communications directed to the attention of the County Board, and

WHEREAS, it is appropriate for the Board to provide guidance to the Clerk on how to handle such communications,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 3.03(9) Board of Supervisors' Rules of Order as follows:

(9) Any person having a matter of business requiring the attention of the

County Board may present such matter to the Board by delivering a written communication to the County Clerk, County Board Chairperson or County Administrator by noon on the Wednesday preceding the next County Board meeting. The County Board Chairperson may, at his/her discretion, allow persons to be placed on the agenda to address the Board. Signed Communications not presented personally to the Board shall be preserved by the County Clerk and shall be presented to the County Board as a communication at the next regular board meeting. Unsigned communications shall be referred to the Administration & Rules Committee. Communications may be referred by the Board, the Chair or the Administration & Rules Committee to an appropriate committee for study and attention. If feasible, such committee shall arrange to meet with the author of the communication. Such committee shall thereafter report back to the County Board in the usual manner and shall recommend what action, if any, should be taken by the County Board with reference to such communication. The Clerk ~~shall~~ may acknowledge receipt of communications by return mail.

Any person wishing to express an opinion

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Nass moved to waive the rule regarding lay over of Ordinance No. 2010-06 until the next Board session. Seconded and carried by unanimous approval.

Mr. Mode moved that Ordinance No. 2010-06 be adopted. Seconded and carried.

Mr. Buchanan read Resolution No. 2010-25.

WHEREAS, the Fair Park Committee solicited bids for a 60' x 120' stalling/storage building with the following results:

<u>Company</u>	<u>With Concrete Floor</u>	<u>Without Concrete Floor</u>
Bos-Design Builders LLC/Cleary Buildings Fort Atkinson, Wisconsin	\$ 89,318.00	\$72,994.00
Statz Contracting – Brian Statz Helenville, Wisconsin	\$ None	\$74,800.00
Emrath Construction LLC Helenville, Wisconsin	\$106,200.00	\$83,800.00
Holland Builders LLC – Josh Holland Watertown, Wisconsin	\$105,850.00	\$85,850.00
Morton Buildings, Inc. Ixonia, Wisconsin	\$117,900.00	\$89,900.00
Walters Buildings Allenton, Wisconsin	\$118,193.00	\$92,691.00
Lester Buildings – Dale Pankow Oconomowoc, Wisconsin	\$116,927.00	\$58,113.00

AND, WHEREAS, the Fair Park budget currently contains \$60,694 for this project, and

WHEREAS, the Fair Park Director has discussed with the Finance Committee covering the balance required of \$28,624, between the funds available and the low bid of \$89,318.00 through use of \$7,500 previously budgeted to be expended for a replacement truck, and the remainder coming from increased revenues for the new building rental, winter storage rental and savings from not renting a tent, all of which add up to amounts sufficient to cover the \$28,624 necessary, and

WHEREAS, the Fair Park and Infrastructure Committees recommend awarding this contract to Bos-Design Builders LLC/Cleary Buildings in the amount of \$89,318 including the concrete floor.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Bos-Design Builders, LLC/Cleary Buildings in the amount of \$89,318 for a 60' x 120' stalling/storage building for the Fair Park which building shall include concrete flooring.

BE IT FURTHER RESOLVED that the 2010 Fair Park budget be amended to authorize expenditure of \$20,700 of the anticipated additional revenue.

Fiscal Note: \$60,694 is available for this project in the Fair Park budget. \$7,500 allocated in the budget for a replacement truck will be used for this purpose. Anticipated additional revenues set forth on the Fair Park statement of expenses and revenues will be adequate to cover the difference between the bid and the budgeted funds. As a budget amendment, 20 affirmative votes are required for passage.

Estimated building construction budget:	\$95,000
Non-lapsing/expansion/donation account:	\$20,694
Additional carryover request:	\$40,000
Anticipated value of sponsorship (discount):	<u>\$35,000</u>
Total	\$95,694

New Building Revenue and Expense Savings:

12 rental days (\$350 per day)	\$ 4,200
Commercial booth income at Fair	\$ 8,000
Winter storage (100 motorcycles, \$125/bike)	\$12,500
Savings from tent rental during Fair	<u>\$ 3,500</u>
Total anticipated yearly revenue and expense savings:	\$28,200
Estimated project payback based on carryover request:	1.41 years

Mr. Buchanan moved that Resolution No. 2010-25 be adopted. Seconded and carried: Ayes 26, Noes 2 (Miller, Zentner), Absent 2 (Braughler, Kuhlman).

Ms. Rinard read Resolution No. 2010-26.

WHEREAS, the *Jefferson County Agricultural Preservation Land Use Plan*, approved by the Jefferson County Board of Supervisors in October 1999, seeks to guide and manage growth and development in the County in a manner that will preserve the rural character, agricultural base and natural resources of the countryside and contribute to the high quality of life and prosperity of the County's communities, and to specifically preserve the County's agricultural resources by minimizing nonagricultural development of prime agricultural soils, and

WHEREAS, in March 2007, the Jefferson County Board created a voluntary Purchase of Development Rights (PDR) program to preserve farmland and support viable farm operations and to fulfill the goals set forth by the County Board in its 1999 *Agricultural Preservation and Land Use Plan* and established the Farmland Preservation Committee (now known as the Farmland Conservation Easement Commission) to oversee the PDR program, and

WHEREAS, in November 2009 the Farmland Conservation Easement Commission solicited applications from county landowners for the PDR program, and

WHEREAS, because of the abundance of high-quality soil, amount of land in agricultural use, and other factors, the applications of the 253-acre Weenonah Brattsett farm in the Towns of Palmyra and Sullivan, the 227-acre Rodell Lea farm in the Town of Oakland, the 121-acre Robert Schultz farm in the Towns of Aztalan and Jefferson, and the 263-acre Edward and Caroline Soleska farm in the Towns of Farmington and Jefferson were accepted into the County's PDR program, and

WHEREAS, the Farmland Conservation Easement Commission is now seeking funding from the State's Working Lands Initiative PACE program and the NRCS Farm and Ranch Land Protection Program to purchase agricultural conservation easements over the above listed farms accepted into the PDR program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the purchase of agricultural conservation easements over the Weenonah Brattsett, Rodell Lea, Robert Schultz, and Edward and Caroline Soleska farms.

Fiscal Note: Jefferson County funds will be used in the approximate amount of \$4,700 to pay for appraisals of the proposed farmland conservation easements on the named properties. The County will be reimbursed \$2,350 by the landowners involved. The balance of up to \$2,350 will be reimbursed if the Commission gets all of the grants applied for.

Ms. Rinard moved that Resolution No. 2010-26 be adopted. Seconded.

Mr. Poulson moved that PCE (purchase of conservation easements) replace PDR (purchase of development rights) in Resolution No. 2010-26. (In paragraph 2 of the resolution, the PDR reference shall remain as it refers to the program that was initially created as a voluntary purchase of development rights.) Seconded and carried.

Amended Resolution No. 2010-26 was adopted by voice vote.

Chair Molinaro referenced the letter from Supervisor Braughler regarding the upcoming resolutions on establishing salaries for the Sheriff, Coroner and Clerk of Court.

Mr. Zastrow read Resolution No. 2010-27.

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Sheriff's salary paid by twelve other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca and Wood, which averages \$80,180 in 2010, and recommends that the 2011 salary for the Jefferson County Sheriff be established at \$79,800; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Sheriff are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: The Sheriff's 2010 salary is \$75,165 which has fallen substantially below the average in neighboring and/or comparable sized counties. Supervision of the Emergency Management Director and function has been transferred to the Sheriff during this past term.

Mr. Zastrow moved that Resolution No. 2010-27 be adopted. Seconded.

Mr. Burow moved to amend Resolution No. 2010-27 to provide a salary increase of 2½% in 2011, 2½% in 2012, 1% in 2013 and 1% in 2014. Seconded and failed: Ayes 12, Noes 16 (Jones, David, Morris, Zastrow, Reese, Rogers, Nass, Molinaro, Knox, Miller, Peterson, Christensen, Borland, Schultz, Babcock Mode), Absent 2 (Braughler, Kuhlman).

Mr. David moved to amend Resolution No. 2010-27 to provide a salary increase of 2% each year for the next four years. Seconded and carried: Ayes 16, Noes 12 (Morris, Zastrow, Reese, Rogers, Nass, Knox, Peterson, Torres, Christensen, Borland, Schultz, Mode), Absent 2 (Braughler, Kuhlman).

Amended Resolution No. 2010-27 establishing the Sheriff's salary at \$76,668.80 for 2011, \$78,208.00 for 2012, \$79,768.00 for 2013 and \$81,369.60 for 2014 was adopted. (The amounts set forth are generated by applying the percentage increase to the previous year's salary expressed as an hourly rate and rounded to three decimal places.) Ayes 23, Noes 5 (Zastrow, Nass, Roou, Zentner, Borland), Absent 2 (Braughler, Kuhlman).

Mr. Zastrow read Resolution No. 2010-28.

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, the Coroner's compensation is based in part on salary and in part on per call fees, and

WHEREAS, the Human Resources Committee has examined the salaries and fees paid in several comparable counties, (some of which use a medical examiner,) and recommends that the per call fee for the Coroner be established at \$75 per call effective January 1, 2011; that the salary for the Coroner be increased from the 2010 amount of \$19,196.32 to \$20,375.68 effective January 1, 2011; that the salary be increased to \$20,908.16 effective January 1, 2012, \$21,446.88

in January 1, 2013; and \$21,989.76 in January 1, 2014.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary and per call fee adjustment for the office of Coroner are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: In 2009, the Coroner's salary and per call fees totaled \$46,894. The 2010 salary is \$968 higher than the 2009 salary.

Mr. Zastrow moved that Resolution No. 2010-28 be adopted. Seconded and carried: Ayes 22, Noes 5 (Burow, Schroeder, Roou, Poulson, Jaeckel), Absent 3 (Braughler, Kuhlman, Zentner). Mr. Zentner was shown as absent when in fact he was present and intended to vote "no".

Mr. Zastrow read Resolution No. 2010-29.

WHEREAS, it is necessary to establish salaries for offices on the November 2010 ballot before June 1, 2010, the date when nomination papers may first be circulated, and

WHEREAS, by law, the salaries established for each year of the term cannot be increased or decreased after June 1, 2010, and

WHEREAS, in order to attract and retain well-qualified people in elected department head positions, attempt to anticipate changes in the rate of inflation over a four-year term, and be responsible with the taxpayers' funds, the Human Resources Committee has reviewed the Clerk of Court's salary paid by thirteen other counties including Chippewa, Columbia, Dodge, Eau Claire, Fond du Lac, Manitowoc, Portage, St. Croix, Sauk, Walworth, Waupaca, Wood and Washington, which averages \$62,536 in 2010, and recommends that the 2011 salary for the Jefferson County Clerk of Court be established at \$62,500; that said amount be increased annually by 1% effective each January 1 in 2012, 2013 and 2014 respectively.

NOW, THEREFORE, BE IT RESOLVED that the recommended salary adjustments for the office of Clerk of Court are hereby approved and shall take effect with the commencement of the term in January 2011.

Fiscal Note: The Clerk of Court's 2010 salary is \$56,884 which has fallen substantially below the average in neighboring and/or comparable sized counties. During the past term, the Clerk of Court has been appointed Register in Probate and the Probate staff and Family Court Counseling staff have been transferred to Clerk of Court's Department for budget and supervision purposes.

Mr. Zastrow moved that Resolution No. 2010-29 be adopted. Seconded.

Mr. Buchanan moved to amend Resolution No. 2010-29 to provide a salary increase of 3% in 2011, 3% in 2012, 2% in 2013 and 2% in 2014. Seconded and carried: Ayes 16, Noes 12 (Morris, Zastrow, Rogers, Nass, Knox, Schroeder, Peterson, Christensen, Zentner, Borland, Schultz, Mode), Absent 2 (Braughler, Kuhlman).

Amended Resolution No. 2010-29 establishing the Clerk of Court's salary at \$58,593.60 for 2011, \$60,340.80 for 2012, \$61,547.20 for 2013 and \$62,774.40 for 2014 was adopted. (The amounts set forth are generated by applying the percentage increase to the previous year's salary expressed as an hourly rate and rounded to three decimal places.) Ayes 20, Noes 8

(Zastrow, Nass, Schroeder, Roou, Poulson, Jaeckel, Torres, Zentner), Absent 2 (Braugher, Kuhlman).

Mr. Zastrow read Resolution No. 2010-30.

WHEREAS, the Human Services Director and the Human Services Board recommend creation of one (1) full-time CSP II position and elimination of one (1) full-time Vocational Rehabilitation Specialist position, currently vacant, and

WHEREAS, the proposed CSP II position better meets the requirements to successfully perform the duties in the Community Support Program, including the containment of costs associated with consumers with severe and persistent mental illness, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Human Services Director and Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: Both the Vocational Specialist position eliminated and the CSP II position created are funded with Medical Assistance funding; however, the CSP II position has funding at a higher rate of reimbursement. An average reduction to the tax-levy is expected to be \$6,100.00 on an annual basis and no additional funds are required in 2010. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Zastrow moved that Resolution No. 2010-30 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Braugher, Kuhlman).

Mr. Zastrow read Resolution No. 2010-31.

WHEREAS, the Child Support Agency receives a significant portion of its funding based on meeting performance standards, and

WHEREAS, the current economy has increased the Child Support Agency's workload and increasingly challenges the Agency to meet performance standards required to receive all funding for which it is eligible, and

WHEREAS, the Child Support Director recommends creation of one (1) part-time (19 hours/week) Enforcement Specialist position which will assist the Agency in meeting the performance standards, thereby capturing the available funding, and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of one part-time Enforcement Specialist position in the Child Support Agency, as requested by the Child Support Director.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations in the Child Support Agency be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: This position is 66% funded with Federal funding. There is also currently vacant a budgeted Legal Assistant position which will not be filled during the remainder of 2010. Therefore, no additional funds are required in 2010.

As a budget amendment, 20 affirmative votes are required for passage.

Mr. Zastrow moved that Resolution No. 2010-31 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Braughler, Kuhlman).

Mr. Borland read Ordinance No. 2010-07.

WHEREAS, the Parks Committee recommends the following additions to the Parks Ordinance in regard to managing problems at the dog park,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF JEFFERSON COUNTY AS FOLLOWS:

Section 1. Amend Section 8.07(4)(b) of the Parks Ordinance by creating 1, 2 and 3 as follows:

(b) The Parks Committee may adopt rules for the use of the dog park. Such rules shall be posted on signs at the park. Violation of any rule so posted shall constitute a violation of this ordinance and subject the violator to the penalties set forth herein.

1. The Parks Director may bar individuals or their dog(s) from the dog park when such individual or dog has been involved in repeated rule violations or incidents harming people or their pets.
2. Violation of an order by the Parks Director barring use of the dog park shall constitute a violation of this ordinance.
3. An order by the Parks Director barring use of the dog park shall be appealable to the Parks Committee, which shall hear such appeal in accordance with ch. 68.11, Wis. Stats.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Mr. Borland moved that Ordinance No. 2010-07 be adopted. Seconded and carried.

Mr. Borland read Resolution No. 2010-32.

WHEREAS, Sean Walsh has requested that the Parks Committee consider allowing use of a small portion of the Glacial River Bike Trail immediately south of the Fort Atkinson Waste Water Treatment Plant for vehicular access to Walsh family land which is landlocked between the bike trail and the Rock River, and

WHEREAS, fencing of the Fort Atkinson Waste Water Treatment Plant eliminated Walsh's earlier access across the corner of the waste water treatment property which is served by Farmco Lane, and

WHEREAS, Fort Atkinson is amenable to Walsh accessing his property from the bike trail if Walsh pays for a cut in the curb for vehicle access in Farmco Lane immediately adjacent to the waste water treatment plant, which Walsh is willing to do, and

WHEREAS, the Parks Committee recognizes the difficulty Walsh has in accessing the property with a vehicle, and recommends approving an annual revocable license allowing such access,

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute a document prepared by the Corporation Counsel granting a license renewable annually unless revoked, that will allow Walsh to operate a motor

vehicle on the westerly 10 feet of the Glacial River Bike Trail immediately south of the Fort Atkinson Waste Water Treatment Plant property for a distance of 50 feet from Farmco Lane; that such use shall be at periods when the ground is firm and dry, and such area shall further be used in a way so as to not interfere with use of the bike trail; that such license may be revoked at any time the Parks Director determines revocation is in the County's best interests.

Fiscal Note: No fiscal impact.

Mr. Borland moved that Resolution No. 2010-32 be adopted. Seconded and carried.

Gary R. Petre, County Administrator, read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

Planning & Zoning Director

By virtue of the authority vested in me by §59.18 of the Wisconsin Statutes, I do hereby appoint Robert R. Klotz to serve as Jefferson County Planning & Zoning Director effective May 12, 2010. I respectfully request confirmation of this appointment.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

By virtue of the authority vested in me by §59.18 of the Wisconsin Statutes, I do hereby appoint the following individuals to the following boards and lake districts. I respectfully request confirmation of these appointments:

Blue Spring Lake Management District:

Craig Peterson, Sullivan, Wisconsin, for an indeterminate term.

Lower Spring Lake Rehabilitation District:

Jan Roou, Palmyra, Wisconsin, for an indeterminate term.

Board of Health:

Dick Schultz, Fort Atkinson, Wisconsin, for a three year-term expiring May of 2013.

Board of Health:

Ed Morse, Lake Mills, Wisconsin, for a three-year term expiring May of 2013.

Lake Ripley Management District:

Walt Christensen, Fort Atkinson, Wisconsin, for an indeterminate term.

Mr. Christensen abstained as he is on the appointment list. Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:10 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JUNE 8, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Ms. Rogers led the Pledge of Allegiance.

The County Clerk called the roll, all members being present except Mr. Kuhlman, Mr. Zastrow and Mr. Miller.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3.....	Greg David	District 4.....	Augie Tietz
District 5.....	Jim Braughler	District 6.....	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9.....	Amy Rinard	District 10.....	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13.....	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16.....	John Molinaro
District 17	Carol Ward Knox	District 18	Michael Miller
District 19.....	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26.....	Carlton Zentner
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the May 11, 2010, meeting be approved as corrected and printed. Seconded and carried.

County Clerk Barbara A. Frank presented the following communications:

1. Treasurer's Report:

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JUNE 1, 2010**

Available Cash on Hand	
May 1, 2010	\$ 562,400.50
May Receipts	<u>4,973,411.91</u>
Total Cash	\$ 5,535,812.41
Disbursements	
General - May 2010	\$4,243,577.41
Payroll - May 2010	<u>1,463,561.83</u>
Total Disbursements	<u>5,707,139.24</u>
Total Available Cash	\$ (171,326.83)
Cash on Hand (in banks) June 1, 2010	\$ 449,652.67
Less Outstanding Checks	<u>620,979.50</u>
Total Available Cash	\$ (171,326.83)
AIM Government & Agency Portfolio	3,989,531.77
Local Govt. Invest. Pool - General	15,643,022.28

Institutional Capital Management	12,086,429.39
Local Government Investment Pool - Clerk of Courts	160,502.53
Local Government Investment Pool – Farmland Preservation	251,376.54
Local Government Investment Pool - Parks/Liddle Fund	<u>204,013.01</u>
	\$32,334,875.52
2010 Interest - Super N.O.W. Acct.	\$ 2,173.00
2010 Interest - L.G.I.P. - General Funds	12,495.78
2010 Interest - ICM	96,126.12
2010 Interest - AIM	544.79
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund	170.79
2010 Interest - L.G.I.P. - Farmland Preservation	212.59
2010 Interest - L.G.I.P. - Clerk of Courts	<u>134.36</u>
Total 2010 Interest	\$ 111,857.43

JOHN E. JENSEN

JEFFERSON COUNTY TREASURER

2. Appointment by County Board Chairman Molinaro of Paul Babcock as Chairman of the Emergency Management Committee effective May 28, 2010. (Appointment in accordance with s. 166.03(4), Wis. Stats.)

3. Appointment by County Board Chairman Molinaro of Mariah Hadler to the Farmland Conservation Easement Commission effective May 1, 2010.

4. Letter dated May 14, 2010, from Senator Herb Kohl thanking the County for welcoming his Regional Representative, Darcy Luoma, to the community to meet with constituents at the Courthouse on various legislative matters.

5. Letter dated May 18, 2010, from James O’Keefe, Administrator of the Division of Housing and Community Development, Wisconsin Department of Commerce, committing up to \$1,349,935 to assist in Jefferson County’s flood recovery projects, specifically (1) up to \$1,250,000 for business assistance to relocate Foremost Building, Inc. out of the floodplain; (2) up to \$81,000 for man-hole and sanitary sewer rehabilitation in the City of Fort Atkinson; and (3) up to \$18,935 to assist Milford Township with road and culvert repairs on Vandre Road and East Hubbleton Road.

6. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on June 17, 2010, at 7 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

7. Appointment by County Board Chairman Molinaro of Ron Buchanan as alternate to the Home Consortium Committee effective May 21, 2010.

8. Letter from Supervisor Walt Christensen on the ITSFREE resolution (Resolution No. 2010-38).

The communications and notice were received and placed on file.

The floor was opened for public comment. Richard MacWilliams, Watertown, spoke in opposition to the County’s offer to purchase property on the north side of Rose Lake (Resolution No. 2010-39).

Gail Scott, Director/Health Officer; Kathi Cauley, Human Services Director; Cindy Rushbrook, Workforce Development Director; Earlene Ronk, Countryside Home Administrator; Marvel Olstad, Delinquency Prevention Council Director; and Amy O’Neil, People Against Domestic &

Sexual Abuse (PADA) Executive Director, presented their department's/council's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on May 24, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3479A-10, 3482A-10 AND 3484A-10

DATED THIS TWENTY-FOURTH DAY OF MAY 2010

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3469A-10, 3470A-10, 3471A-10, 3460A-10, 3472A-10, 3473A-10, 3474-10,
3475A-10, 3476A-10, 3477A-10, 3478A-10, IS MAY 15, 2010.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-08.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3479A-10, 3482A-10 and 3484A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 20, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM RESIDENTIAL R-2 TO RESIDENTIAL/RECREATIONAL

Rezone PIN 016-0513-2641-001 (0.57 acre) for a tourist-rooming house at W7703 Koshkonong Lake Road in the Town of Koshkonong. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3479A-10 – David Mack)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Modify Zoning Amendment 2175A-00 to rezone a 2-acre lot around the home at W6559 Kiesling Road and create a 2-acre vacant lot near the intersection of Kiesling Road and Regelein Lane in the Town of Jefferson. The site is part of PIN 014-0614-2014-002 (12.575 acres). Rezoning is conditioned upon road access approval for the vacant lot, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems on

the vacant lot, upon approval and recording of a final certified survey map for the lots, including extraterritorial plat review if necessary, and upon payment of an approximate \$3,648 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3482A-10 – John & Jane Bound Trust)

Rezone 2 acres of PIN 020-0814-3523-000 (37.27 acres) for a new building site on CTH A in the Town of Milford. Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot and upon payment of an approximate \$1,812 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3484A-10 – Sean Pooler/Alice Meschke property)

Mr. Nass moved that Ordinance No. 2010-08 be adopted. Seconded and carried.

Mr. Mode read Ordinance No. 2010-09.

WHEREAS, 2009 Wisconsin Act 314 published May 26, 2010, requires the Board to create a Land Information Council if it wishes to retain approximately \$120,000 per year including about \$45,000 of increased Register of Deeds fees collected for land records modernization, and

WHEREAS, the Administration & Rules Committee and the Planning & Zoning Committee have reviewed new Section 59.72(3m), Stats., and recommend amending the Board Rules to create a Land Information Council,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(1)(k) of the Board of Supervisors' Rules of Order shall be created as follows:

(k) LAND INFORMATION COUNCIL – The Council shall be comprised of the Register of Deeds, the Treasurer, the Zoning Director, the Land & Water Conservation Director, the MIS Information Technology Manager, and the real property lister (Land Information Office Director), or their designees, and the following members appointed by the County Administrator and confirmed by the County Board: (1) a member of the board, (2) a representative of the land information office, (3) a realtor or a member of the Realtors Association employed within the county, (4) a public safety or emergency communications representative employed within the county, (5) the county surveyor or a registered professional land surveyor employed within the county.

Council members who hold elective office or are employed by Jefferson County shall serve on the Council as long as they hold the office or county position designated for membership. Other council members appointed by the County Administrator shall serve three year terms. The county staff and salaried elected officials, other than the County Board member, shall not be eligible for meeting fees.

The Land Information Council shall bring forward matters that need to go before the County Board through the Planning & Zoning Committee.

Section 2. Prior Sections 3.06(1)(k) through (p) shall be renumbered (l) through (q).

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: The statute creating the Land Information Council also increases the funds available for land record modernization in the amount of \$3.00 per recorded document. Based on an annualized projection of current recordings, it is estimated that an additional \$45,000 will be available for this purpose, increasing the yearly total from \$75,000 to \$120,000. Council meeting fees, mileage and program fees shall be paid from this source.

Mr. Reese moved to waive the rule regarding lay over of Ordinance No. 2010-09 until the next Board session. Seconded and failed as voice vote was not unanimous. Ordinance laid over until next County Board session.

Mr. David read Resolution No. 2010-33.

WHEREAS, resource availability is challenged by population-driven demand, and

WHEREAS, resource scarcity leads to increased costs and reduced quality of life, and

WHEREAS, one role of government is to anticipate trends which affect the functioning of society, and

WHEREAS, some other government bodies have developed a response to the stated challenge, and

WHEREAS, a systems based approach has been adopted by municipalities which have acted on this issue,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board shall establish a Sustainability Task Force to study the issue of systems based sustainability in Jefferson County and make recommendations to the Board through the Infrastructure Committee.

BE IT FURTHER RESOLVED that the Task Force shall report to the County Board at least annually, and file a comprehensive report within two years containing its recommendations for consideration by the Jefferson County Board.

BE IT FURTHER RESOLVED that the Jefferson County Board Chairman shall appoint nine persons to constitute the Task Force Steering Committee which may assemble volunteer Task Force advisory groups as needed to address specific issues, and

BE IT FURTHER RESOLVED that members of the Task Force advisory groups and Steering Committee shall serve without compensation or mileage reimbursement.

BE IT FURTHER RESOLVED that the meetings shall be open to the public and noticed in accordance with Wisconsin state law.

Fiscal Note: No fiscal impact.

Mr. David moved that Resolution No. 2010-33 be adopted. Seconded and carried.

Ms. Knox read Resolution No. 2010-34.

WHEREAS, Jefferson County participates through the Department of Commerce in the Wisconsin Community Development Block Grant Program (CDBG) which provided funds used to capitalize the Jefferson County Revolving Fund Program, and

WHEREAS, Jefferson County has funds available in its CDBG-RLF Program as a result of repayments received under various prior CDBG projects, and

WHEREAS, Kendall Packing Corporation located at 707 North Parkway, City of Jefferson, has made application for assistance in purchasing approximately 3.8 million dollars of equipment to expand its printing capacity, and

WHEREAS, among other requirements, Kendall Packaging Corporation has represented it will create up to twenty-two (22) jobs, but not less than ten (10) jobs over the next two year period following equipment installation, with an approximate hourly wage of Fifteen Dollars and Ten Cents (\$15.10) per hour, and

WHEREAS, the Revolving Loan Committee recommends approving the application of Kendall Packing Corporation for a loan not to exceed \$200,000.00, which will be at an interest rate of 4%, payable over a period of seven (7) years, with the first year's payments deferred, and

WHEREAS, approval of the use of the revolving loan funds for this business loan will assist the business in creating and retaining jobs, encouraging the leverage of new private investment into Jefferson County, perpetuate a positive and pro-active business climate for expanding existing businesses and will maintain and promote a diverse mix of employment opportunities, thereby minimizing seasonal or cyclical employment fluctuations,

NOW, THEREFORE, BE IT RESOLVED that Kendall Packaging Corporation is authorized to receive an RLF loan of up to \$200,000.00 on the terms set forth above for assistance to purchase equipment, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loans.

Fiscal Note: This loan is made using existing Jefferson County CDBG Revolving Loan Fund Program monies. No county tax levy funds are used for these CDBG loans.

Ms. Knox moved that Resolution No. 2010-34 be adopted. Seconded and carried.

Ms. Rogers read Resolution No. 2010-35.

WHEREAS, the District Attorney's office is currently designated as the office to represent the public's interest in Chapter 48 (Juvenile) proceedings, and

WHEREAS, in order for children to be eligible for adoption, the rights of biological parents must be terminated in accordance with law, which can be a complicated legal process, and

WHEREAS, due to general understaffing and a recent retirement, the District Attorney's office currently has limited resources available to process various termination of parental rights (TPR) cases, and

WHEREAS, placements for the children who could be subject to this process currently cost approximately \$270,000 per year, which cost could, in large part

be eliminated, if the legal work can be completed and the children can be adopted into permanent, safe homes, and

WHEREAS, grant funds (IV-E) are available through the State Department of Administration for special prosecutors in TPR cases, which would be reimbursed 40% of the direct costs of the special prosecutor's time and related staff costs, and

WHEREAS, Human Services has \$50,000 budgeted for child welfare in another program that will not currently be expended this year for that purpose, and

WHEREAS, discussions have been had with Attorney Henry Plum who specializes in this area of juvenile law and who has done this very work for a number of other counties recently, and

WHEREAS, the Finance Committee and the Human Services Board recommend authorizing a contract with Attorney Plum for up to \$87,000 for the purpose of proceeding forward with as many TPR cases as can be accomplished for said sum.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to contract for a special prosecutor for TPR services in an amount not to exceed \$87,000 for 2010.

BE IT FURTHER RESOLVED that the 2010 budget be amended to transfer \$37,000 from the General Fund to the Human Services budget for this purpose which, when used in conjunction with the \$50,000 already present, may be sufficient to complete all cases, pending their further review.

Fiscal Note: As set forth above, current placement costs total about \$270,000 per year. Using the existing \$50,000 currently allocated for child welfare together with estimated reimbursement of 40% from the grant program, an \$87,000 contract will only cost about \$50,000 which is currently present in the budget. At this time, until all cases are evaluated, it is not known whether that sum will be sufficient to complete all of the cases. Any further commitment for expenditure will need additional approval.

Ms. Rogers moved that Resolution No. 2010-35 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Kuhlman, Zastrow, Miller).

Mr. Buchanan read Resolution No. 2010-36.

WHEREAS, County Trunk Highway P (CTH F – US 18) is in very poor condition and needs significant construction improvements to update it to current design standards, and

WHEREAS, the roadway drainage is in poor condition and needs to be upgraded with storm sewer and curb and gutter construction (Rome area only), and

WHEREAS, bids were solicited for concrete work and opened on June 1, 2010, with the following results,

Forest Landscaping, Lake Mills, WI	\$294,358.00
Zenith Tech, Waukesha, WI	\$390,655.95
Stark Asphalt, Milwaukee, WI	\$419,469.50

Mann Brothers, Elkhorn, WI	\$398,606.35
DF Tomasini, Sussex, WI	\$390,206.75
Rennhack Construction, Reeseville, WI	\$334,281.88

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to enter into a contract with Forest Landscaping, Lake Mills, Wisconsin, in the amount of \$294,358.00 for the storm sewer, sanitary sewer, and incidental concrete work on County Trunk Highway P (CTH F – US 18).

Fiscal Note: Funds for the construction work will come from the Highway Department Road Construction Account #53312.

Mr. Buchanan moved that Resolution No. 2010-36 be adopted. Seconded and carried: Ayes 26, Noes 1 (Zentner), Absent 3 (Kuhlman, Zastrow, Miller).

Mr. Buchanan read Resolution No. 2010-37.

WHEREAS, the Village of Sullivan is utilizing the County Highway Department for construction improvements on various village streets, and

WHEREAS, the Village of Sullivan has determined the need for upgrading storm sewer, and other incidental concrete work on the village project streets, and

WHEREAS, bids were solicited by the County Highway Department for all concrete work, and opened on June 1, 2010, with the following results,

Forest Landscaping, Lake Mills, WI	\$ 83,650.00
Zenith Tech, Waukesha, WI	\$ 79,226.50
Stark Asphalt, Milwaukee, WI	\$108,226.00
Mann Brothers, Elkhorn, WI	\$ 93,062.50
DF Tomasini, Sussex, WI	\$ 87,284.50
Rennhack Construction, Reeseville, WI	\$ 83,696.06

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to enter into a contract with Zenith Tech, Waukesha, Wisconsin, in the amount of \$79,226.50 for the storm sewer and incidental concrete work in the Village of Sullivan.

BE IT FURTHER RESOLVED that the Highway Department will include in the contract alternate bid items for additional concrete work of \$9,937.50, and the alternate bid items will only be used if authorized by the Village of Sullivan.

Fiscal Note: The project will be funded by the Village of Sullivan.

Mr. Buchanan moved that Resolution No. 2010-37 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Kuhlman, Zastrow, Miller).

Mr. Braughler absent.

Mr. Reese read Resolution No. 2010-38.

WHEREAS, the Jefferson County Infrastructure Committee is investigating increasing energy efficiency and using renewable energy sources in county facilities, and

WHEREAS, the field of renewable energy technology involves multiple dis-

ciplines, novel approaches and new technology often outside the average person's experience, and

WHEREAS, a number of individuals with energy production, government and related technical experience have volunteered to help the Infrastructure Committee develop options for increasing energy efficiency and using renewable energy sources,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board does hereby authorize the Infrastructure Committee to establish a volunteer work group of interested citizens for the purpose of assisting the Infrastructure Committee's work.

BE IT FURTHER RESOLVED that this group, (the) Infrastructure Technical Support for Renewable Energy & Efficiency, (ITSFREE), will meet on an as-needed basis in open session after appropriate notice pursuant to the open meeting law.

BE IT FURTHER RESOLVED that the Work Group shall select a chair, vice-chair and secretary at its initial meeting.

BE IT FURTHER RESOLVED that no meeting fees or mileage will be paid to the volunteer members of ITSFREE, and the Board thanks them for their interest and service.

Fiscal Note: No fiscal impact.

Mr. Reese moved that Resolution No. 2010-38 be adopted. Seconded and carried.

Mr. Babcock presented Ordinance No. 2010-10.

WHEREAS, the State of Wisconsin has adopted 2009 Act 12 regulating smoking in public places, including restaurants and taverns, and

WHEREAS, new penalties were enacted for smoking in areas where smoking is prohibited, and

WHEREAS, the county ordinance needs to be updated to reflect the new state law provisions,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3 DEFINITION (a) of the Jefferson County Smoke Free Air Act is amended as follows:

(a) ~~"Smoking" as the term is used in this Ordinance means a lighted cigar, cigarette, pipe or any other lighted smoking item or equipment. "Smoking" means burning or holding, or inhaling or exhaling smoke from, any of the following items containing tobacco:~~

1. A lighted cigar.
2. A lighted cigarette.
3. A lighted pipe.
4. Any other lighted smoking equipment.

Section 2. Section 5 EXEMPTION FROM SMOKING PROHIBITION (2) shall be deleted as follows and (3) and (4) shall be renumbered (2) and (3) respectively:

~~(2) Residents of the Countryside Home are permitted to smoke within designated areas.~~

Section 3. Section 6 INCORPORATED STATUTORY PROVISIONS shall be created as follows:

6. INCORPORATED STATUTORY PROVISIONS.

This ordinance shall incorporate the provisions of section 101.123, Wisconsin Statutes, as amended by 2009 Act 12, effective July 5, 2010. Any act required or prohibited by said statutory section shall be required or prohibited by this ordinance.

Section 4. Prior Section 6 PENALTY shall be renumbered to Section 7.

Section 5. Section 7 PENALTY (a) shall be amended as follows:

(a) Any person found guilty of violating this ordinance or any part of this ordinance, shall be subject to a forfeiture of not ~~more~~ less than \$10.00 \$100 nor more than \$250, together with the costs of prosecution, and in

(b) willful default of payment of such forfeiture and costs of prosecution, may be imprisoned in the County Jail as ordered by the Court, except as set forth below:

1. Any person who willfully violates incorporated 101.123(2)(ar), Wis. Stats., after being advised by an employee of the facility that smoking in the area is prohibited shall forfeit not more than \$50.

2. Except as provided in incorporated paragraphs 101.123(dm) or (em), any person in charge who violates incorporated 101.123(2m)(b) to (d) shall be subject to a forfeiture of \$100 for each violation.

(dm) For violations subject to the forfeiture under par. 7(a)(2), if the person in charge has not previously received a warning notice for a violation of incorporated 101.123(2m)(b) to (d), the law enforcement officer shall issue the person in charge a warning notice and may not issue a citation.

(em) No person in charge may be required under par. 7(a)(2) to forfeit more than \$100 in total for all violations of incorporated 101.123(2m)(b) to (d) occurring on a single day.

Section 6. Section 7 PENALTY (c) is amended as follows:

(c) Schedule of Deposits. Deposits shall be made in cash, money orders, or certified check to the Clerk of Jefferson County Circuit Court who shall provide a receipt therefore. The amount of the bond is hereby affixed at ~~\$10.00~~ \$100 plus applicable statutory surcharges and assessments except for violations of incorporated 101.123(2)(ar), where the bond shall be \$50 plus applicable statutory surcharges and assessments.

Section 7. This ordinance shall be effective July 5, 2010.

Mr. Babcock moved that Ordinance No. 2010-10 be adopted. Seconded and carried: Ayes 20, Noes 6 (Burow, Peterson, Poulson, Jaeckel, Torres, Zentner), Absent 4 (Braughler, Kuhlman, Zastrow, Miller).

Board recessed at 8:25 p.m. and resumed at 8:31 p.m.

Mr. Borland presented Resolution No. 2010-39 regarding the approval of the County's offer to purchase 123 acres on the north end of Rose Lake and

requested consideration of the resolution be postponed until the July County Board meeting so that the resolution can be reviewed by the Finance Committee at its next meeting. Seconded and carried.

Mr. Reese presented Resolution No. 2010-40.

WHEREAS, Jefferson County recognizes the benefits of a program to control the disposal and storage of potentially hazardous household, agricultural, business, e-waste and pharmaceutical waste and will carry out all activities described in the state grant applications, and

WHEREAS, the County's Hazardous Household, Agricultural and Pharmaceutical Waste Program offers education and assistance in identification, handling and disposal of household hazardous waste through distribution of information, presentations to citizens, and designated days for collection and disposal of household, agricultural, small business, and pharmaceutical hazardous waste, and

WHEREAS, Household and Agricultural Clean Sweeps conducted every year since 1992 were well received by participants, and

WHEREAS, pharmaceutical waste collections were added to the Clean Sweep Program in 2007, because the Solid Waste/Air Quality Committee recognized the potential dangers of unused drugs in homes and the improper disposal of drugs into our wastewater and waste streams, and

WHEREAS, Jefferson County has partnered with the City of Watertown, City of Whitewater, City of Fort Atkinson, Town of Ixonia, and Walworth County to dispose of e-waste, which partnerships will enable the County to receive additional points in the grant scoring process, and

WHEREAS, over 792,129 pounds of hazardous household and agricultural waste has been collected since 1992 and 2,277 pounds of non-controlled and 85 pounds of controlled drugs have been collected since 2007 at Clean Sweeps, and

WHEREAS, the County Board declares its intent to conduct up to four Clean Sweeps in its eighteenth year of participation in the program for Hazardous Household, Agricultural and Pharmaceutical Waste Program, and

WHEREAS, Jefferson County will maintain records documenting all expenditures made during the Hazardous Waste Program, will allow an audit of the program and its financial records, and will grant access to the proposed collection site for Wisconsin Department of Agriculture, Trade and Consumer Protection inspection, and

WHEREAS, Jefferson County will submit a report to the State describing Household, Agricultural and Pharmaceutical Hazardous Waste Program activities, achievements, and problems, comparing the actual program with proposed activities and objectives, including samples of brochures, data on participation, waste quantities collected documentation of costs and a section on recommendations,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board authorizes the Solid Waste/Air Quality Committee to submit an application to the Wisconsin Department of Agriculture, Trade and Consumer Protection for a Household, Agricultural and Pharmaceutical Hazardous Waste Grant to administer a Clean Sweep Hazardous Waste Program in Jefferson County for 2011.

Fiscal Note: Jefferson County expenditures for Clean Sweeps are covered by the Solid Waste/Air Quality Account 7109.451009, which is funded by contract fees from Waste Management-Deer Track Park Landfill. The City of Watertown donated \$20,000 to the County for the 2010 Clean Sweep Program and plans to budget the same amount for the 2011 program year. No Clean Sweep Grants were received in 2010. No county tax levy dollars are used for this program to date.

Mr. Reese moved that Resolution No. 2010-40 be adopted as printed. Seconded and carried.

County Administrator Petre read Resolution No. 2010-41.

WHEREAS, the Jefferson County Highway Department received a claim on February 22, 2010, from We Energies in the amount of \$2,540.45 for damage occurring on February 16, 2010, to a transformer and associated loss of electrical consumption, said damages allegedly the result, in part, of negligence of the Jefferson County Highway Department, its agents, officials, officers or employees, when plowing snow near N4916 Highway N, Town of Aztalan, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Mr. Buchanan moved that Resolution No. 2010-41 be adopted. Seconded and carried.

County Administrator Petre withdrew the Land Information Council appointments.

County Administrator Petre read the following:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the:

Zoning Board of Adjustment

- a. Randy Mitchell, Town of Concord, as 2nd alternate for a three-year term expiring July 1, 2013.
- b. Donald E. Carroll, Town of Sumner, as a regular member for a three-year term expiring July 1, 2013.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:44 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, JULY 13, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Ms. Carol Ward Knox led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Braughler and Mr. Morris.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3.....	Greg David	District 4.....	Augie Tietz
District 5.....	Jim Braughler	District 6.....	Ron Buchanan
District 7.....	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9.....	Amy Rinard	District 10.....	Lloyd Zastrow
District 11	Donald Reese	District 12.....	Mike Burow
District 13.....	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16.....	John Molinaro
District 17	Carol Ward Knox	District 18	Michael Miller
District 19.....	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26.....	Carlton Zentner
District 27.....	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the June 8, 2010, meeting be approved as printed. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JULY 1, 2010**

Available Cash on Hand	
June 1, 2010	\$ (171,326.83)
June Receipts	<u>6,114,676.79</u>
Total Cash	\$ 5,943,349.96

Disbursements	
General - June 2010	\$4,064,493.51
Payroll - June 2010	<u>1,476,566.44</u>
Total Disbursements	<u>5,541,059.95</u>
Total Available Cash	\$ 402,290.01

Cash on Hand (in banks) July 1, 2010	\$1,053,980.38
Less Outstanding Checks	<u>651,690.37</u>
Total Available Cash	\$ 402,290.01

AIM Government & Agency Portfolio	3,989,698.28
Local Government Investment Pool - General	14,657,917.47
Institutional Capital Management	12,102,687.72
Local Government Investment Pool - Clerk of Courts	160,531.83

Local Government Investment Pool – Farmland Preservation	251,422.43
Local Government Investment Pool - Parks/Liddle	<u>204,050.25</u>
	\$31,366,307.98
2010 Interest - Super N.O.W. Acct.	\$ 2,278.48
2010 Interest - L.G.I.P. - General Funds	15,157.71
2010 Interest - ICM	104,699.14
2010 Interest - AIM	711.30
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund	208.03
2010 Interest – L.G.I.P. – Farmland Preservation	258.48
2010 Interest - L.G.I.P. - Clerk of Courts	<u>163.66</u>
Total 2010 Interest	\$ 123,476.80

JOHN E. JENSEN

JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following communications:

1. Communications in favor of Resolution No. 2010-39 were received from: David Musolf; Margaret Burlingham, Doris Rusch; Marge Etter; Linda Sandersen; Marcos E. Bermudez Lopez; Kim Karow; Jeff Smith; Susan and Roy Markwardt; Sandee Macht; Anne and Scott Johnson; Mary Adams; Andy Selle; Tom Belzer, member of the Rose Lake Friends – Dorothy Carnes County Park; Jason Daley; Abbie Kurtz; Penny and Gary Shackelford; Kevin and Betsey Delorey; David Tillotson; Scott Taylor, Rock River Coalition President; Ron Martin; Steve Bower and Leslie DeMuth; Stephen M. Richter, Executive Vice President, Nasco; Steve and Elizabeth Laing-Seyer; Ashley Nebel; Stanley Smoniewski; Alice Mirk; Nicole Bickham; Cecilia Smoniewski; John Raub, representing Trek Bicycle Corporation as an employee and owner/operator of Two Rivers Bicycle and Outdoor LLC of Fort Atkinson; Alvin Whitaker; and Jack and Pat Schroeder.

2. Communications in opposition to Resolution No. 2010-39 were received from: Catherine Tackman; Penny L. Bound, petition with 89 names; and Penny L. Bound, petition with 164 signatures.

3. Memo dated July 10, 2010, from Supervisor C. Zentner regarding Glacial Heritage Area “Memorandum of Understanding”.

4. Letter dated July 7, 2010, from Carol Ward Knox resigning the District 17 Board of Supervisors position effective July 31, 2010.

5. Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on July 15, 2010, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson.

The communications and notice were received and placed on file.

Human Resources Director Terri Palm-Kostroski recognized recent county retirees:

Mary A. Shannon, Countryside Home, length of service: 5 years

Earlene M. Ronk, Countryside Home, length of service: 6 years and 9 months

Candice R. Bugs, Countryside Home, length of service: 13 years and 4 months

Rosaleen C. Baneck, Countryside Home, length of service: 14 years and 2 months

Rodney R. Renz, Countryside Home, length of service: 20 years and 10 months

Wayne K. Topel, Countryside Home, length of service: 21 years and 7 months

James H. Meyer, Countryside Home, length of service: 22 years and 2 months

Catherine D. Sukow, Countryside Home, length of service: 22 years and 9 months

Barbara S. Dehnert, Health Department, length of service: 26 years and 5 months

Cheryl A. Laatsch, Countryside Home, length of service: 28 years and 4 months

Jacqueline A. Kucken, Countryside Home, length of service: 28 years and 6 months

Lori A. Paske, Countryside Home, length of service: 30 years and 2 months

Sharon L. Krebs, Countryside Home, length of service: 30 years and 9 months

Charmaine K. Ruegg, Countryside Home, length of service: 30 years and 11 months

Charlotte Silvers, Human Services, length of service: 30 years and 10 months

Dale E. McGowan, Highway Department, length of service: 32 years and 4 months

Christine A. Nordberg, Countryside Home, length of service: 37 years and 10 months

Roger K. Nordberg, Countryside Home, length of service: 40 years and 7 months

Catherine M. Rueth, Countryside Home, length of service: 43 years and 4 months

Carolyn A. Niebler, Countryside Home, length of service: 44 years and 10 months

The floor was opened for public comment. Speaking in favor of Resolution No. 2010-39 approving the offer to purchase 123 acres on the north end of Rose Lake were John Kemmeter, Steve Cline, Jeff Smith, Katherine Heller, John McKenzie, Marie Wiesmann, James Shulkin on behalf of Fort Health Care, Lisa Conley, Margaret Leslie Demuth, Lars Higdon, Casey Dahl, John Raub, Mary Linton, Dick David, Karen Etter Hale, Mike Opager, Carl Glassford, James Kerler of the Rock River Coalition; Ron Krueger, David Musolf, Roger Packard, Betsey Delorey (with a petition of 35 persons in favor), Andy Didion, Ann Riall, Beth Gehred, Laura Cotting, Lloyd Eagan, and Stan Smoniewski.

Speaking in opposition to Resolution No. 2010-39 were Richard MacWilliams, Joel Winn, and Penny Bound.

Also speaking was Weenonah Brattset who thanked county staff for their assistance with an ag enterprise zone application.

There being no objection, Mr. Molinaro revised the agenda to introduce Resolution No. 2010-39 as next order of business.

Mr. Borland read Resolution No. 2010-39 which was postponed at the June 8, 2010, Jefferson County Board meeting. A video on Rose Lake was viewed.

WHEREAS, Jefferson County has been able, through five purchases totaling 393 acres, to preserve the majority of the land adjacent to Rose Lake and create Dorothy Carnes County Park, and

WHEREAS, said purchases have been funded primarily by a combination of various grants including Wisconsin Stewardship, USDA – Wetland Reserve Program, County Fish and Wildlife, Ducks Unlimited, Fort Atkinson Wisconsin Conservation Club, NAWCA (North American Wetland Conservation Act), and donations, with the net cost of all five acquisitions to Jefferson County totaling \$67,774 levy dollars, about \$172 per acre, or about 4% of the total purchase price, and

WHEREAS, Dorothy Carnes County Park has now been designated a State Natural Area with a bird population that generates tourism from far and wide, including internationally, and

WHEREAS, 123 acres on the north end of Rose Lake valued at \$694,950 is available for sale to the County for \$600,000, and

WHEREAS, Stewardship Grant applications to fund 50% of the purchase price of the 120 acres of vacant land are pending, and Madison Audubon Society has made available the sum of \$100,000 in the form of NAWCA funds towards the purchase price, and

WHEREAS, the County currently has segregated funds donated by Carol Liddle for park purchases in the amount of \$204,000 such that the property could be purchased and the existing farmstead thereon sold yielding 120 acres to be added to this natural area and preserved at a net county cost of acquisition after sale of the home of zero county levy funds,

NOW, THEREFORE, BE IT RESOLVED that the offer to purchase said 123 acres is hereby approved and the County Administrator is authorized to execute all documents necessary to complete this transaction.

BE IT FURTHER RESOLVED that the sum of \$30,000 be transferred from the General Fund to the Parks Department Capital Fund for the purpose of making cash available for closing, which funds shall be restored to the General Fund upon sale of the home on said property, with any balance not borrowed from the General Fund being returned to the segregated Carol Liddle donation account for future parks improvement.

Fiscal Note: The property has been appraised at \$694,950. It is estimated that the house, outbuildings and three acres should yield not less than \$135,000 upon sale. A significantly higher asking price will be utilized when the property is placed for sale. A short term borrowing from the General Fund is necessary for cash flow purposes to fund this acquisition. Upon sale of the home, those funds can be restored to the General Fund leaving the net county cost of acquisition at zero levy dollars. As a budget amendment, 20 affirmative votes are required for passage.

CASH FLOW RECAP

Value	\$ 694,950
Donated by Sellers	94,950
Cash Price	\$ 600,000
NAWCA	(100,000)
Stewardship (estimated minimum)	(277,000)
County Funds Needed	\$ 223,000
Segregated Donation	(204,000)

General Funds Necessary	\$ 19,000
Closing & Possible Relocation Estimate	11,000
	<hr/>
Transfer Needed Temporarily	\$ 30,000
	<hr/>
Minimum Sale Proceeds	\$ 135,000
Return to General Fund	(30,000)
Return Funds to Segregated Account	(105,000)
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Net County Levy Dollars Used	\$ 0
	<hr/>

Mr. Borland moved that Resolution No. 2010-39 be adopted. Seconded.

Mr. Borland moved to amend Resolution No. 2010-39 as follows:

1. Delete the last paragraph containing the 2010 budget amendment language;
2. To authorize the County Administrator to execute by July 31, 2010, a purchase contract for W6737 Kiesling Road, Jefferson, Wisconsin, on the same terms as contained in the parties' June 2, 2010, Offer to Purchase with the following changes:
 - a. Line 44 – closing date amended to be no later than January 31, 2011;
 - b. Line 182 – 183 - . . . County Board approval of “adequate funding in the 2011 budget adopted in November 2010” (with the other contingencies to be subject to the existing July 31, 2010, date).

Amendment to Resolution No. 2010-39 seconded and adopted: Ayes 16, Noes 12 (Imrie, Buchanan, Reese, Burow, Knox, Schroeder, Peterson, Poulson, Jaeckel, Torres, Zentner, Mode), Absent 2 (Braugher, Morris).

Amended Resolution No. 2010-39 was adopted: Ayes 18, Noes 10 (Imrie, Buchanan, Reese, Burow, Peterson, Poulson, Jaeckel, Torres, Zentner, Mode), Absent 2 (Braugher, Morris).

The paragraphs below reflect the adopted changes to Resolution No. 2010-39 as amended:

NOW, THEREFORE, BE IT RESOLVED that the ~~offer to purchase said 123 acres is hereby approved and the~~ County Administrator is authorized to execute by July 31, 2010, a purchase contract for W6737 Kiesling Road, Jefferson, Wisconsin, on the same terms as contained in the parties' June 2, 2010, Offer to Purchase with the following changes: (a) Line 44 – closing date amended to be no later than January 31, 2011; (b) Line 182 – 183 - . . . County Board approval of “adequate funding in the 2011 budget adopted in November 2010” (with the other contingencies to be subject to the existing July 31, 2010, date), and all documents necessary to complete this transaction.

~~BE IT FURTHER RESOLVED that the sum of \$30,000 be transferred from the General Fund to the Parks Department Capital Fund for the purpose of making cash available for closing, which funds shall be restored to the General Fund upon sale of the home on said property, with any balance not borrowed from the General Fund being returned to the segregated Carol Liddle donation account for future parks improvement.~~

Mr. Imrie, Mr. Buchanan, Mr. Kuhlman, Mr. Burow and Mr. Miller absent.

County Administrator Gary Petre, Corporation Counsel Phil Ristow, Economic Development Director Dennis Heling, Accounting Manager Dave Ehlinger and Human Resources Director Terri Palm-Kostroski presented their department's annual report. Child Support Director Stacey Schuck was not in attendance; however, her department's report was previously distributed. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the following report:

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on May 20 and June 17, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3485T-10 and 3486A-10
DATED THIS TWENTY-EIGHTH DAY OF JUNE 2010
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3479A-10, 3482A-10 AND 3484A-10, IS JUNE 12, 2010.

Mr. Nass moved that the Planning & Zoning Report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-11.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the text of the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3485T-10 was referred to the Jefferson County Planning and Zoning Committee for public hearing on May 20, 2010, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

ZONING ORDINANCE TEXT AMENDMENT

Add in 11.04(f)6. A-2 Agricultural Business Conditional Uses mm. Food stand – privately owned, associated with recreational use. (3485T-10 - Jefferson County)

Mr. Nass moved that Ordinance No. 2010-11 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-12.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3486A-10 was referred to the Jefferson County Planning and Zoning Committee for public hearing on June 17, 2010, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create an approximate 2.25-acre building site near W6913 Mansfield Road in the Town of Aztalan from part of PIN 002-0714-3011-000 (38.65 acres). This is considered a lot combination in soils non-prime for agricultural use, utilizing the last available A-3 zone for the property. Therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town of Aztalan, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3486A-10 – Mark Mansfield/Curtis & Helen Mansfield property)

Mr. Nass moved that Ordinance No. 2010-12 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-09 which was first read on June 8, 2010, pursuant to Section 3.09 of the Board of Supervisors' Rules of Order.

WHEREAS, 2009 Wisconsin Act 314 published May 26, 2010, requires the Board to create a Land Information Council if it wishes to retain approximately \$120,000 per year including about \$45,000 of increased Register of Deeds fees collected for land records modernization, and

WHEREAS, the Administration & Rules Committee and the Planning & Zoning Committee have reviewed new Section 59.72(3m), Stats., and recommend amending the Board Rules to create a Land Information Council,

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(1)(k) of the Board of Supervisors' Rules of Order shall be created as follows:

(k) LAND INFORMATION COUNCIL – The Council shall be comprised of the Register of Deeds, the Treasurer, the Zoning Director, the Land & Water Conservation Director, the MIS Information Technology Manager, and the real property lister (Land Information Office Director), or their designees, and the following members appointed by the County Administrator and confirmed by the County Board: (1) a member of the board, (2) a representative of the land information office, (3) a realtor or a member of the realtors association employed within the county, (4) a public safety or emergency communications representative employed within the county, (5) the county surveyor or a registered professional land surveyor employed within the county.

Council members who hold elective office or are employed by Jefferson County shall serve on the Council as long as they hold the office or county posi-

tion designated for membership. Other council members appointed by the County Administrator shall serve three year terms. The county staff and salaried elected officials, other than the County Board member, shall not be eligible for meeting fees.

The Land Information Council shall bring forward matters that need to go before the County Board through the Planning & Zoning Committee.

Section 2. Prior Sections 3.06(1)(k) through (p) shall be renumbered (l) through (q).

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Mr. Nass moved that Ordinance No. 2010-09 be adopted. Seconded and carried: Ayes 23, Noes 0, Absent 7 (Imrie, Braugher, Buchanan, Morris, Kuhlman, Burow, Miller).

Ms. Knox presented Resolution No. 2010-42.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by letter from the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, public hearings were held on July 15, 2009, and September 29, 2009, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, the Revolving Loan Fund Committee recommends the application of Chicken's Riverfront, LLC for an amount not to exceed \$250,000 to relocate, mitigate, remove and expand various buildings out of the flood plain that will accommodate restaurant facilities and sports activity areas including purchasing furniture, fixtures and equipment which loan will be a 0% interest forgivable loan, with 20% of the loan forgiven each year that the individual business owners continue to operate the business, and continues as long as the business remains in operation, 100% of the loan will be forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for this forgivable business loan will enhance and assist the business in its flood recovery efforts, and

NOW, THEREFORE, BE IT RESOLVED that Chicken's Riverfront, LLC is authorized to receive an amount not to exceed \$250,000 for flood damage prevention and mitigation activities to relocate, mitigate, remove and/or expand various buildings out of the floodplain and to purchase furniture, fixtures and equipment, and

BE IT FURTHER RESOLVED that the Economic Development Director

shall administer the loans.

Fiscal Note: This loan is funded by a grant received from Wisconsin Department of Commerce in the sum of \$4 million. No county tax levy funds are used for these types of loans.

Ms. Knox moved that Resolution No. 2010-42 be adopted. Seconded and carried: Ayes 23, Noes 0, Absent 7 (Imrie, Braughler, Buchanan, Morris, Kuhlman, Burow, Miller).

Ms. Knox presented Resolution No. 2010-43.

WHEREAS, Jefferson County has an identified need in the Town of Milford and the City of Fort Atkinson to provide disaster recovery, and

WHEREAS, Jefferson County contemplates submitting jointly with the Town of Milford and the City of Fort Atkinson an application for funds under the Small Cities Community Development Block Grant - Emergency Assistance Program (CDBG-EAP) for the purpose of meeting those needs, and

WHEREAS, Jefferson County and the Town of Milford and the City of Fort Atkinson desire to and are required to, enter into written cooperative agreements between the County and each municipality, respectively, to participate in such CDBG-EAP program, and

WHEREAS, Jefferson County and the Town of Milford and the City of Fort Atkinson understand that Jefferson County will act as the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grants including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the contracts, and

WHEREAS, it is understood that Jefferson County, the Town of Milford and the City of Fort Atkinson will have access to their respective grant records and authority to monitor all activities,

NOW, THEREFORE, pursuant to Wisconsin Statute sec. 66.0301, Jefferson County and the Town of Milford and the City of Fort Atkinson agree to cooperate in the submission of an application for such funds, and agree to cooperate in the implementation of the submitted CDBG-EAP program, as approved by the Department of Commerce, and the Bureau of Community Finance.

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute separate Cooperative Agreements with the Town of Milford and the City of Fort Atkinson setting forth the program details.

Fiscal Note: This program is funded by the CDBG-EAP grant program through the State of Wisconsin. The town project will cost up to \$18,935 including administrative costs. The city project will cost up to \$81,000 including administrative costs. The Jefferson County Economic Development Director will provide the grant administration.

Ms. Knox moved that Resolution No. 2010-43 be adopted. Seconded and carried: Ayes 23, Noes 0, Absent 7 (Imrie, Braughler, Buchanan, Morris, Kuhlman, Burow, Miller).

Mr. Torres presented Resolution No. 2010-44.

WHEREAS, Chapter 92 of the Wisconsin Statutes requires counties to establish a County Land and Water Resource Management Plan, and

WHEREAS, Wisconsin Administrative Code chapter ATPC 50.12 includes specific requirements and procedures for the preparation and approval of a County Land and Water Resource Management Plan, and

WHEREAS, the Jefferson County Land and Water Conservation Department developed the first Land and Water Resource Management Plan for 2000-2005, updated the plan for 2006-2010, and is required to update the plan again for 2011-2020, and

WHEREAS, the Jefferson County Land and Water Conservation Committee, through the Land and Water Conservation Department, has developed a County Land and Water Resource Management Plan for 2011-2020, fulfilling all the requirements of the planning and development process of ATPC 50.12 Wisconsin Department of Agriculture, Trade, and Consumer Protection guidelines, and

WHEREAS, the Land and Water Conservation Department held a public hearing on the Land and Water Resource Management Plan on June 10, 2010, and

WHEREAS, in addition to the values of program direction and focus on natural resource conservation and protection, the Land and Water Resource Management Plan makes Jefferson County eligible to receive staffing funds and cost share funds to offset expenses for implementation of conservation practices from the Wisconsin Department of Agriculture, Trade, and Consumer Protection.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the updated Jefferson County Land and Water Resource Management Plan is hereby approved, and the Jefferson County Land and Water Conservation Committee is directed to implement said plan through its yearly budget program proposals.

Fiscal Note: The acceptance of this plan and subsequent approval by the Department of Agriculture, Trade and Consumer Protection, and the State of Wisconsin Land and Water Resource Board will enable Jefferson County Land and Water Conservation Department to be eligible for staffing grants and cost-sharing for conservation practice implementation. Staffing and cost-sharing funds vary from year to year. For 2010, the funding amounts provided to the County by the Wisconsin Department of Agriculture, Trade, and Consumer Protection are as follows: \$152,204 for staffing funds, and \$32,874 for cost-sharing conservation practices.

Mr. Torres moved that Resolution No. 2010-44 be adopted. Seconded and carried.

Mr. Babcock presented Resolution No. 2010-45.

WHEREAS, Wisconsin Administrative Code Chapter DOC 350.07 permits double occupancy of jail cells when the Sheriff and the County Board have jointly determined necessary staffing levels and filed written assurance of adequate staffing with the Department of Corrections, and

WHEREAS, it appears that a new assurance is necessary for jail inmate populations in excess of 183, and

WHEREAS, the Sheriff, with input from the State Jail Inspector and the Law Enforcement Committee, have reviewed current staffing levels and propose a

Joint Determination to be filed with the Department of Corrections based on their collective determination that such staffing is adequate,

NOW, THEREFORE, BE IT RESOLVED that the County Board hereby determines that double occupancy of cells is necessary for maximum use of the jail.

BE IT FURTHER RESOLVED that the Board authorizes the Chairman and Sheriff to sign a Joint Determination Agreement to be forwarded to the Department of Corrections setting forth its findings and Jefferson County's assurances of adequate staffing.

Fiscal Note: No fiscal impact.

Mr. Babcock moved that Resolution No. 2010-45 be adopted. Seconded and carried.

Mr. Reese read Resolution No. 2010-46.

WHEREAS, Jefferson County has a long and successful record in collecting hazardous waste and pharmaceuticals through the Clean Sweep program, and

WHEREAS, residents living in the southern part of the county can more easily access Walworth County's collection site in the City of Whitewater to dispose of hazardous waste and pharmaceuticals, and

WHEREAS, the Solid Waste Committee finds it is advantageous for Jefferson County to enter into a Memorandum of Understanding with Walworth County to serve residents living in southern Jefferson County,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a Memorandum of Understanding with Walworth County to allow Jefferson County residents access to Walworth County's 2011 Clean Sweep program operated in the City of Whitewater.

Fiscal Note: The cost for this program is funded by contract payments from the Deer Track Landfill and DNR grants. By involvement in fourth Clean Sweep in the year 2011, Jefferson County will be eligible for more grant funds for future Clean Sweep services.

Mr. Reese moved that Resolution No. 2010-46 be adopted. Seconded and carried.

**County Administrator Gary R. Petre made the following appointments:
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 and 59.72 (3m) of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the:

Land Information Council

- a. Steve Nass, County Supervisor, for a two-year term expiring April 2012.
- b. Andy Erdman, County Land Information Director, for an indeterminate term.
- c. Todd Lindert, County Sheriff Communications Supervisor, for a three-year term expiring June 30, 2013.
- d. Tom Wollin, County Surveyor, for an indeterminate term.

e. Joann Larson, Fort Atkinson, Wisconsin, realtor representative, for a three-year term expiring June 30, 2013.

Mr. Schroeder moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the July 13, 2010, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Zentner moved that the Board adjourn. Seconded and carried at 10:00 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, AUGUST 10, 2010, 7:00 P.M.

Mr. Molinaro presiding.

Mr. Zastrow led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Morris and Mr. Poulson.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braugher	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Vacant	District 18	Michael Miller
District 19	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Board Chair Molinaro addressed the Board regarding the use of the roll-call remote control and the difference between excused and absent.

County Board Chair John Molinaro introduced Mary Delany as the candidate for the District 17 County Board Supervisory seat to fill the unexpired term of Carol Ward Knox who resigned.

County Clerk Frank administered the oath of office to Ms. Delany.

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved after designating the resolution to approve settlement of Highway 26 land value litigation as a Finance Committee resolution and correcting the appointment of Bill Kern as the Traffic Safety Coordinator effective August 11, 2010.

Mr. Mode moved that the minutes of the July 13, 2010, meeting be approved as corrected. Seconded and carried with Mr. Braugher abstaining due to his absence at the July meeting.

GENERAL FINANCIAL CONDITION

JEFFERSON COUNTY, WISCONSIN

AUGUST 1, 2010

Available Cash on Hand

July 1, 2010	\$ 402,290.01
July Receipts	<u>24,532,575.18</u>
Total Cash	\$24,934,865.19

Disbursements		
General - July 2010	\$18,382,292.67	
Payroll - July 2010	<u>2,649,301.62</u>	
Total Disbursements		21,031,594.29
Total Available Cash		\$ 3,903,270.90
Cash on Hand (in banks) August 1, 2010	\$ 5,271,848.22	
Less Outstanding Checks	<u>1,368,577.32</u>	
Total Available Cash		\$3,903,270.90
AIM Government & Agency Portfolio		3,989,895.66
Local Govt. Invest. Pool - General		37,257,517.20
Institutional Capital Management		15,600,613.98
Local Government Investment Pool – Clerk of Courts		160,561.52
Local Government Investment Pool – Farmland Preservation		251,468.93
Local government Investment Pool – Parks/Liddle		<u>204,087.98</u>
		\$57,464,145.27
2010 Interest - Super N.O.W. Account	\$	2,869.06
2010 Interest - L.G.I.P. - General Funds		19,325.80
2010 Interest - ICM		111,071.28
2010 Interest - AIM		908.68
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund		245.76
2010 Interest – L.G.I.P. – Farmland Preservation		304.98
2010 Interest - L.G.I.P. – Clerk of Courts		<u>193.35</u>
Total 2010 Interest	\$	134,918.91

JOHN E. JENSEN

JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following communications:

1. Recognition of outgoing Supervisor Knox (Resolution No. 2010-47) is being postponed until next month.
2. E-mails from JJ Johnson, Kevin & Betsey Delorey and Margaret Krueger regarding the Glacial Heritage Area land purchase.
3. Resolution #8-10 from the Town of Jefferson addressing purchases of land by Jefferson County for park purposes.

The communications were received and placed on file.

The floor was opened for public comment. Jan Roou, Palmyra, announced the August 18 golf benefit for the Rainbow Hospice facility. Buck Smith, Johnson Creek, spoke on the Rose Lake land purchase.

Fair Park Director Paul Novitzke, Highway Commissioner William Kern, Parks Director Joseph Nehmer and Veterans Service Officer Yvonne Duesterhoeft presented their department's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Nass read the report of the Planning & Zoning Committee.

REPORT

**TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered a

petition to amend the zoning ordinance of Jefferson County, filed for public hearing held on July 15, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town board and persons in the area affected, hereby makes the following recommendation:

APPROVAL OF PETITION 3487A-10

DATED THIS TWENTY-SIXTH DAY OF JULY, 2010

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3485T-10 & 3486A-10, IS JULY 17, 2010.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-13.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3487A-10 was referred to the Jefferson County Planning and Zoning Committee for public hearing on July 15, 2010, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone to create an approximate 1.5-acre rural residential building site on STH 89 in the Town of Jefferson from part of PIN 014-0614-2811-000 (19 acres). This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon driveway access approval by the WI Department of Transportation, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot including extraterritorial plat review if necessary, and upon payment to the State of Wisconsin of an approximate \$1,368 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3487A-10 – Marles Staude/Lynn Staude/DK Munns, RM Johnson, Lynn A. & Lee W. Staude property)

Mr. Nass moved that Ordinance No. 2010-13 be adopted. Seconded and carried.

Mr. Mode presented Resolution No. 2010-48.

WHEREAS, according to the Legislative Fiscal Bureau, over the past decade, the State of Wisconsin has transferred approximately \$1.2 billion from its segregated transportation fund to its general fund and replaced it with approximately \$800 million in General Obligation (GO) bonds, thereby, reducing the amount available for transportation purposes by approximately \$400 million; and

WHEREAS, Wisconsin's practice of transferring money from the segregated transportation fund to the general fund has eroded the public's confidence that the "user fees" they pay through the state gasoline tax and vehicle registration fees will be used for their intended purpose; and

WHEREAS, Wisconsin's practice of replacing the dollars transferred from the state's segregated transportation fund with GO bonds puts our state in the precarious position of bonding to fund ongoing operations; and

WHEREAS, the Pew Center on the States recently released a report that included Wisconsin as having one of the ten worst budget situations in the country and specifically cited transferring money from the transportation fund to fund ongoing operations as an example of one of the practices that has put Wisconsin in such an untenable position; and

WHEREAS, the debt service for these bonds will have to be paid for out of the state's general fund which hinders its ability to fund other programs in the future like Shared Revenue, Youth Aids, Community Aids and courts; and

WHEREAS, using the State's general obligation (GO) bonds in this way has hurt the State's bond rating with a report issued by CNN in 2009 listing Wisconsin as having the second worst GO bond rating in the country; and

WHEREAS, gas tax and vehicle registration fees comprise over 90% of the State's segregated transportation account, which revenues have been declining and are inadequate to meet the existing transportation needs in this State; and

WHEREAS, Wisconsin's transportation infrastructure is a fundamental component in its ability to attract and retain business and produce jobs; and

WHEREAS, the citizens of Jefferson County deserve the right to have their voices heard on this important issue; and

WHEREAS, providing constitutional protection much like our neighbors in Minnesota, Iowa, Michigan and Ohio already have is the only way to ensure that this practice will not continue;

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the following question will be put to the voters of Jefferson County in an advisory referendum during the November 2010 election:

Should the Wisconsin Constitution be amended to prohibit any further transfers or lapses from the segregated transportation fund?

and

BE IT FURTHER RESOLVED that the County Clerk is directed to cause a copy of the Notice of Referendum to be published in the County's official newspaper as required by law; and

BE IT FURTHER RESOLVED that the County Clerk is directed to provide a copy of this resolution and a copy of the results of the advisory referendum to Jefferson County's legislative representatives and the Wisconsin Counties Association.

Fiscal Note: Additional publication and ballot costs are estimated to range between \$1,000 and \$3,000.

Mr. Mode moved that Resolution No. 2010-48 be adopted. Seconded.

Mr. Torres moved to amend Resolution No. 2010-48 as follows:

NOW, THEREFORE, BE IT RESOLVED ~~by that the Jefferson County Board of Supervisors that the following question will be put to the voters of Jefferson County in an advisory referendum during the November 2010 election: Should supports amending the Wisconsin Constitution be amended to prohibit any further transfers or lapses from the segregated transportation fund.~~

~~and~~

~~BE IT FURTHER RESOLVED that the County Clerk is directed to cause a copy of the Notice of Referendum to be published in the County's official newspaper as required by law; and~~

BE IT FURTHER RESOLVED that the County Clerk is directed to provide a copy of this resolution ~~and a copy of the results of the advisory referendum~~ to Jefferson County's legislative representatives and the Wisconsin Counties Association.

~~Fiscal Note: Additional publication and ballot costs are estimated to range between \$1,000 and \$3,000.~~

Motion to amend Resolution No. 2010-48 was seconded and carried: Ayes 27, Noes 1 (Miller), Absent 2 (Morris, Poulson).

Mr. Zentner moved to table amended Resolution No. 2010-48. Seconded and carried: Ayes 15, Noes 13 (Imrie, Tietz, Buchanan, Reese, Burow, Rogers, Molinaro, Delany, Peterson, Jaeckel, Torres, Borland, Mode), Absent 2 (Morris, Poulson).

Ms. Rogers presented Resolution No. 2010-49.

WHEREAS, the State of Wisconsin Department of Transportation needed to acquire 65.5 acres of the County Farm for the Highway 26 Jefferson bypass, and

WHEREAS, the State initially appraised said land (including about 14 acres of limited easements during the construction) for \$1,192,800 or about \$18,000 per acre, and

WHEREAS, Resolution 2008-16 authorized transfer of the acreage sought by DOT and authorized the County Administrator to contract for specialized legal services on a contingent fee basis to contest the value received, and

WHEREAS, the State increased its offer to \$1,344,550 after it was apparent the County would appeal, and

WHEREAS, Michael Bauer, then of Murphy Desmond, S.C., and now of Bauer and Bach, LLC, was retained on a contingent fee basis to process the appeal, which contingent fee provided for legal fees to be paid in the amount of one-third of the recovery if the recovery exceeded 15% of the base amount paid by DOT, and

WHEREAS, mediation with the Department of Transportation representatives took place on July 20, 2010, resulting in a proposed settlement, subject to final approval by the County Board, which settlement provides for payment by DOT of an additional \$450,000 to the County for damages, attorney's fees and costs, and

WHEREAS, the Corporation Counsel and Attorney Bauer recommend

approval of the proposed settlement which will yield a net to Jefferson County of \$316,638.33 after payment of costs and attorney's fees, which includes a fee reduction of \$33,333 by Attorney Bauer as part of the settlement negotiations, and a final per acre amount paid to the County of \$25,147.

NOW, THEREFORE, BE IT RESOLVED that the Memorandum of Understanding resolving the outstanding litigation in return for payment of \$450,000 by Wisconsin Department of Transportation to Jefferson County shall be and is hereby approved.

BE IT FURTHER RESOLVED that the County Administrator and Corporation Counsel are authorized to execute any and all documents necessary to fulfill the terms of the Memorandum of Understanding, with proceeds to be distributed as set forth in the settlement statement from Bauer and Bach, LLC.

Fiscal Note: DOT originally offered \$1,192,800. The offer was increased by \$151,750 to \$1,344,550 when the County indicated its willingness to appeal. The additional \$450,000 from this settlement will be distributed in the amount of \$25,042.67 for costs, \$108,319 for attorney's fees (a reduction of \$33,333 from the one-third contingent fee contract amount), and a net due Jefferson County of \$316,638.33. After all is said and done, the County will net \$468,388 more than DOT's first offer, for a total of about \$25,150 per acre. In accordance with prior resolutions of the Board, the Finance Committee shall recommend allocations of funds received for sale of county farmland.

Ms. Rogers moved that Resolution No. 2010-49 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Morris, Poulson).

Ms. Rogers presented Resolution No. 2010-50.

WHEREAS, counties are subject to two separate levy constraints, the 3% "levy freeze cap" Wis. Stats. 66.0602 and the "tax levy rate limit" Wis. Stats. 59.605(2); and

WHEREAS, the "levy freeze cap" permits all counties to increase the operating tax levy by up to 3%, and the "tax rate limit" establishes the 1992 operating levy rate for each county as the maximum ceiling, not permitting the county to exceed this 1992 rate unless approved by a referendum; and

WHEREAS, the Operating Levy Tax Rate is a function of the levy divided by the Total Equalized Value, so that in a time of declining property values, some counties will quickly reach the 1992 operating rate limit and would not be able to increase their operating tax levy by the 3% permitted for all counties to meet the rising costs of underfunded mandated programs; and

WHEREAS, Jefferson County has over \$1M of unused tax levy authority under the levy freeze cap, yet would be unable to increase the operating levy by 3% if property values declined to where the tax rate would exceed the 1992 operating levy rate of \$4.6699; and

WHEREAS, establishing the 3% allowable increase of Wis. Stats. 66.0602 (1)(d) as the controlling factor over the 1992 rate limit would be an alternative to a referendum permitting a county to exceed the 1992 rate, while still restricting the rise in a county tax levy so that all counties would be permitted the same 3% limit.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of

Supervisors urges the Wisconsin Counties Association to support legislation in its legislative platform to correct the disparate impact on some Wisconsin counties of the tax rate limit at a time of declining property values by adding the following exception for a county to exceed the 1992 rate limit in addition to the referendum option:

§59.605 (3) TAX BASE: If a county's allowable levy under §66.0602(1)(d) is greater than the allowable levy under §59.605 (2), then the county is exempt from the limit under §59.0605(2) in that tax year, and the Department of Revenue shall modify the Operating Levy Rate for subsequent years to this new rate.

Fiscal Note: If the Wisconsin Counties Association is successful in gaining this legislative change, all counties would be subject to the same 3% limit, regardless of decline in property values because of the recession. Adoption of this resolution will not have a fiscal impact to the County.

Ms. Rogers moved that Resolution No. 2010-50 be adopted. Seconded.

Mr. Schroeder moved to table Resolution No. 2010-50. Seconded and carried: Ayes 22, Noes 6 (Kuhlman, Zastrow, Reese, Rogers, Molinaro, Borland), Absent 2 (Morris, Poulson).

Mr. Borland read Resolution No. 2010-51.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for the county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors, that the Board is hereby authorized to expend the funds appropriated and the funds to be received from the State of Wisconsin for the improvement of fish and wildlife habitat, and to operate and maintain or to cause to be operated and maintained the projects for their intended purpose, and

BE IT FURTHER RESOLVED that the Jefferson County Board authorizes the Parks Director to act on behalf of Jefferson County to submit a state grant application to the Wisconsin Department of Natural Resources (DNR) for financial aid for county fish and game projects; sign documents; and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project and such appropriations shall continue as long as state matching aids are available, or until this resolution is modified by this Board.

Fiscal Note: The County's 2010 state allocation is \$1,560. The County's match is force account labor to do the projects. This year's project was woodland restoration at Carnes Park, providing nesting areas for wood ducks, ground nesting birds and song birds.

Mr. Borland moved that Resolution No. 2010-51 be adopted. Seconded and carried: Ayes 27, Noes 1 (Jaeckel), Absent 2 (Morris, Poulson).

County Administrator Petre read Resolution No. 2010-52.

WHEREAS, the Jefferson County Sheriff's Office has joined with the City of Watertown to make application for a 2010 Byrne Justice Assistance Grant, which, when awarded, generated \$6,218 as the County's share, and

WHEREAS, the City of Watertown as the grant recipient required an Interlocal Agreement on short notice to disburse grant funds to Jefferson County to meet certain paperwork deadlines in connection therewith, and

WHEREAS, such Interlocal Agreement indicates that the County will use the funds as required by the grant program which will be for the purchase of a new server for the squad mobile video system for dash-mounted cameras in county squad cars, and

WHEREAS, to accommodate the City's paperwork requirements, the agreement was signed,

NOW, THEREFORE, BE IT RESOLVED that the County Board ratifies the Interlocal Agreement between the City of Watertown, Wisconsin, and County of Jefferson for the 2010 Byrne Justice Assistance Grant program funds in the amount of \$6, 218.

Fiscal Note: Funds from this grant will be used to replace a server for the squad mobile video system. In the event grant funds are unavailable, tax levy funds would be required.

Mr. Buchanan moved that Resolution No. 2010-52 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Morris, Poulson).

County Administrator Gary R. Petre made the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18, 59.72(3m) and 59.54 (17)(c) of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of Highway Commissioner Bill Kern as Traffic Safety Coordinator effective August 11, 2010.

Mr. Kuhlman moved that the appointment be confirmed. Seconded and carried.

County Board Chair John Molinaro appointed Supervisor Delany to the Economic Development Consortium, Human Resources Committee, Infrastructure Committee and the Strategic Plan Steering Committee effective August 10, 2010.

Ms. Delany's appointment to the Economic Development Consortium was confirmed by Mr. Miller. Seconded and carried.

Mr. Mode announced the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(h) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointments to the Aging and Disability Resource Center Advisory Committee:

- a. Nancy Haberman, Jefferson; reappointed for a three-year term commencing July 1, 2010.
- b. Leah Getty, Jefferson; reappointed for a three-year term commencing July 1, 2010.
- c. Marian Moran, Watertown; reappointed for a three-year term commencing July 1, 2010.
- d. Mary Ann Steppke, Fort Atkinson; reappointed for a three-year term commencing July 1, 2010.

Mr. Kuhlman moved that the appointments be confirmed. Seconded and carried.

County Clerk Frank announced the County Board Chair's appointments to the Sustainability Task Force: Greg David, Walt Christensen, Amy Rinard, Jan Roou, Dick Jones and Amanda Reichertz. Three additional members will be appointed at a later date.

Supplemental information presented at the August 10, 2010, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:40 p.m.

**JEFFERSON COUNTY BOARD MINUTES
MONDAY, SEPTEMBER 13, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Zastrow led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Kuhlman, Mr. Reese, Mr. Nass, Mr. Miller, Mr. Peterson and Mr. Zentner.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Mary Delany	District 18	Michael Miller
District 19	Jim Schroeder	District 20	Jan Roou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Chair that the meeting was in compliance with the Open Meetings Law.

The agenda was approved.

Mr. Mode moved that the minutes of the August 10, 2010, meeting be approved as corrected. Seconded and carried.

Mr. Buchanan moved to confirm the August 10, 2010, appointment of Mary Delany to fill the vacancy in Supervisory District 17. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
September 1, 2010**

Available Cash on Hand		
August 1, 2010	\$	3,903,270.90
August Receipts		<u>34,016,685.32</u>
Total Cash		\$37,919,956.22
Disbursements		
General - August 2010	\$36,552,622.35	
Payroll - August 2010	<u>1,212,819.38</u>	
Total Disbursements		<u>37,765,441.73</u>
Total Available Cash		\$ 154,514.49
Cash on Hand (in banks) September 1, 2010	\$	515,844.99
Less Outstanding Checks		<u>361,330.50</u>
Total Available Cash		\$ 154,514.49
AIM Government & Agency Portfolio		\$ 3,990,112.43

Monday, September 13, 2010

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Local Govt. Investment Pool - General	14,939,528.60
Institutional Capital Management	15,631,267.56
Local Government Investment Pool - Clerk of Courts	160,591.74
Local Government Investment Pool - Farmland Preservation	251,516.26
Local Government Investment Pool - Parks/Liddle	<u>204,126.39</u>
	\$35,177,142.98
2010 Interest - Super N.O.W. Acct.	\$3,573.89
2010 Interest - L.G.I.P. - General Funds	25,145.77
2010 Interest - ICM	148,304.54
2010 Interest - AIM	1,125.45
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund	284.17
2010 Interest - L.G.I.P. - Farmland Preservation	352.31
2010 Interest - L.G.I.P. - Clerk of Courts	<u>223.57</u>
Total 2010 Interest	\$ 179,009.70

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Board Chair Molinaro presented the following notice:

A Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 16, 2010, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

County Clerk Barbara A. Frank read the following news article:

Waterloo Assistant Coaches Dick Jones and Jeff Otteson were honored before Friday's game against Lake Mills as inductees for the WFCM Hall of Fame's upcoming class this spring.

The notice and news article were received and placed on file.

Renee Messing, representing Clifton Gunderson LLP, presented the audit report for the year ending December 31, 2009.

(Reporter's Note: Due to the length of the financial statements, they have not been reprinted in the minutes, but are on file in the County Clerk's Office and available for public inspection and examination during regular Courthouse hours.)

Mr. Nass present.

The floor was opened for public comment. Buck Smith, Johnson Creek, spoke on money issues and creating jobs.

Child Support Director Stacey Schuck, Historic Site Preservation Commission Chair John Molinaro, Land Information Director Andy Erdman, Land & Water Conservation Director Mark Watkins and Planning & Zoning Director Rob Klotz presented their department's/commission's annual report. The annual reports were received and placed on file pursuant to Board Rule 3.03(12).

Mr. Mode presented Resolution No. 2010-53.

WHEREAS, elections to municipal offices, judicial seats and county boards in Wisconsin are non-partisan where candidates neither declare nor are listed on the ballot as belonging to any political party, and

WHEREAS, municipal and county boards make policy decisions on a number of important questions without regard to party or faction, and

WHEREAS, in the state legislature, power is concentrated in party caucuses controlled by the party leadership and votes many times are strictly along party lines, and

WHEREAS, such party factionalism was warned against by our nation's Founding Fathers, including our first President, George Washington, and

WHEREAS, states such as Nebraska, Minnesota and Nevada either have or have had state legislative bodies where members were elected without party designation, and

WHEREAS, such non-partisan members of the legislature can vote without being beholden to party loyalty or apparatuses controlling their funding for election, and

WHEREAS, such non-partisan members of the legislature can vote in the best interests of their constituents, their state and in accord with their beliefs without being forced to demonstrate party loyalty.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board recommends the Wisconsin Counties Association consider supporting legislation to establish a non-partisan State Assembly and State Senate.

Fiscal Note: This resolution has no fiscal impact. If such recommended legislation were adopted, some increase in cost may occur for election administration.

Mr. Mode moved that Resolution No. 2010-53 be adopted. Seconded.

Mr. Schultz moved to table Resolution No. 2010-53. Seconded and carried.

Ms. Rogers read Resolution No. 2010-54.

WHEREAS, the County Board has previously approved a \$5 fee per recorded document to fund redaction of social security numbers from the Register of Deeds' document images that are available online, and

WHEREAS, automated processes have been developed to redact social security numbers from Register of Deeds' recordings, which over the years, exceed 1.6 million images, and

WHEREAS, proposals were solicited to obtain redaction services with the following results:

<u>Bidder</u>	<u>Estimated Cost</u>
1. Document Technology Systems	No quotation
2. Extract - I.D. Shield	\$44,000
3. Fidlar Technologies	No separate quote for redaction only
4. TriMin Systems Inc.	\$45,600, and

WHEREAS, the Register of Deeds has reviewed the proposals and recommends Extract – I.D. Shield, and

WHEREAS, the Finance Committee recommends a budget amendment allocating the \$5 per document revenue towards the cost of this contract,

NOW, THEREFORE, BE IT RESOLVED that the Register of Deeds is

authorized to contract with Extract – I.D. Shield at the bid of \$44,000 plus incidental costs for data transfer.

BE IT FURTHER RESOLVED that the 2010 budget is amended as set forth in the fiscal note below.

Fiscal Note: Expenditures for the contracted services will be charged to A/C 1001.521295 (data conversion). The Register of Deeds anticipates receiving \$44,000 in redaction fee revenue through early 2011 to cover the cost of this contract. As a budget amendment, 20 affirmative votes are required for passage.

Ms. Rogers moved that Resolution No. 2010-54 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 5 (Kuhlman, Reese, Miller, Peterson, Zentner).

Ms. Rogers presented Resolution No. 2010-55.

INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION REFUNDING BONDS
IN AN AMOUNT OF APPROXIMATELY \$2,820,000
AND PROVIDING FOR THE SALE OF THE BONDS

WHEREAS, the County Board of Supervisors of Jefferson County, Wisconsin (the “County”) has determined that the County is in need of an amount of approximately \$2,820,000 for the public purpose of refunding obligations of the County, including interest on them, specifically: the County’s Promissory Note, dated July 12, 2000, the General Obligation Promissory Notes, dated April 1, 2001, the General Obligation Promissory Notes, Series 2002A, dated November 1, 2002, and the General Obligation Promissory Notes, Series 2003B, dated August 1, 2003, (hereinafter the refinancing of the County’s outstanding obligations shall be referred to as the “Refunding”); and

WHEREAS, counties are authorized by the provisions of Section 67.04 of the Wisconsin Statutes to borrow money and to refund outstanding obligations; and

WHEREAS, the County Board of Supervisors of the County hereby finds and determines that general obligation bonds should be issued in an amount of approximately \$2,820,000 for the purpose described above; and it is now necessary and desirable to authorize their sale.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization of the Bonds. For the purpose of paying costs of the Refunding, there shall be borrowed pursuant to Section 67.04 of the Wisconsin Statutes, a principal amount of approximately TWO MILLION EIGHT HUNDRED TWENTY THOUSAND DOLLARS (\$2,820,000) from a purchaser to be determined by competitive sale (the “Purchaser”).

Section 2. Sale of the Bonds. To evidence such indebtedness, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, general obligation bonds aggregating a principal amount of approximately TWO MILLION EIGHT HUNDRED TWENTY THOUSAND DOLLARS (\$2,820,000), which bonds shall be designated “General Obligation Refunding Bonds” (the “Bonds”). The County shall offer the Bonds for public sale pursuant to parameters established by the County Board of Supervisors.

Section 3. Notices of Sale. The County Clerk (in consultation with the County's financial advisor, Ehlers & Associates, Inc.) shall cause a Notice of Sale to be prepared and distributed and may prepare or cause to be prepared an Official Statement or other form of offering circular setting forth the details of the Bonds.

Section 4. Award of the Bonds. Following receipt of bids for the Bonds, the County Board of Supervisors or, at its direction, the Finance Committee shall consider taking further action to provide the details of the Bonds; to award the Bonds to the lowest responsible bidder therefor; and to levy a direct annual irrepealable tax sufficient to pay the principal of and interest on the Bonds as the same becomes due as required by law.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Fiscal Note: The County owes \$2,772,247 from various borrowings over the years. As currently structured, the debt is payable over the next 5 years, with interest totaling \$156,386. With historically low interest rates available today, refinancing the debt would reduce the total interest to about \$39,000. From the \$117,000 savings, after deducting refinancing costs of \$39,000-\$46,000, the County would get a net savings of about \$71,000-\$78,000.

Ms. Rogers moved that Resolution No. 2010-55 be adopted. Seconded by Mr. Buchanan and carried: Ayes 25, Noes 0, Absent 5 (Kuhlman, Reese, Miller, Peterson, Zentner).

Ms. Rogers presented Resolution No. 2010-56.

WHEREAS, the Finance Committee and county staff both deemed it appropriate to review the County's current Fund Balance Policy, and

WHEREAS, changes in governmental accounting standards, changes in national association best practices, the current economic climate, and the sale of Countryside Home have all occurred since the policy was last amended by the County Board in October 2007, and

WHEREAS, the Finance Committee has worked with Ehlers & Associates, the County's independent financial advising firm, and Clifton Gunderson LLP, the County's independent auditing firm, to develop a new Fund Balance Policy,

NOW, THEREFORE, BE IT RESOLVED that the Fund Balance Policy listed below is hereby adopted by the Jefferson County Board of Supervisors, rescinding the prior policy adopted in Resolution 2007-62.

**Jefferson County
Fund Balance Policy**

Jefferson County finds that is essential to maintain an adequate level of fund balance in order to:

- adapt to revenue shortfalls and/or unanticipated expenditures,

- help ensure stable tax rates, and
- provide a measure of liquidity for normal operations while at the same time keeping the County's long range investments intact.

As such, Jefferson County has elected to implement a Fund Balance Policy guided by the "Best Practice" adopted by the GFOA (Government Finance Officers Association) Executive Board in October 2009. The Fund Balance Policy details are indicated below:

1. Jefferson County has implemented Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Fund Balance Type Definitions*. All definitions within the Fund Balance Policy will be in agreement with GASB Statement No. 54.
2. GASB Statement No. 54 pertains only to governmental funds. Business type funds, such as the Highway Department, shall be assumed to follow GASB Statement No. 54 for the purposes of this policy only.
3. The County shall maintain a minimum of two (2) months of budgeted expenditures within the General Fund for "working capital." This "working capital" shall be maintained to help cover revenue shortfalls, unanticipated expenditures, stabilize the tax rate, and provide liquidity.
4. The Finance Committee shall strive to maintain three (3) months of budgeted expenditures within the General Fund for "working capital."
 - a. Should a budget proposed for adoption seek to utilize a portion of this additional "month" of "working capital," the reasoning for the usage of working capital shall be included in the budget document.
 - b. Within three months of the adoption of the proposed budget, unless already included in the budget document, the County Board shall be informed by the Finance Committee and/or the County Administrator as to either
 - i. A plan to restore the three months of working capital and related time frame, or
 - ii. The rationale for remaining between two (2) and three (3) months working capital.
5. Budgeted expenditures shall be defined as
 - a. Total budgeted expenditures for the entire County in all governmental and business type funds for the immediate prior year (i.e. most recently adopted budget).
 - b. Total budgeted expenditures shall include operating, capital, and debt expenditures.
 - c. Any budgeted capital or debt expenditures funded through bond proceeds shall be excluded.
6. Any amount above three (3) months of budgeted expenditures shall be considered as the County's unassigned fund balance. During the preparation of the budget for the subsequent year, the Finance Committee shall recommend to the County Board its plan for usage of this unassigned fund balance. This usage shall be limited to:
 - a. Fund capital outlay, being specific on purpose and timing of said outlay.
 - b. Repayment of debt
 - c. Reduction of tax levy

7. All departments shall transfer all remaining balances at year end to the General Fund, unless these balances are requested and approved to be non-lapsing.
8. Each department shall make a written preliminary request to the Finance Department by December 1st of each year for both discretionary and non-discretionary non-lapsing requests to be carried forward into the subsequent budget year. The Finance Committee at its first available meeting in December reviews these requests. Should the Finance Committee determine it will not support a discretionary non-lapsing request; the applicable department shall be informed so that they have until year end to determine a course of action.
9. Non-lapsing requests, both discretionary and non-discretionary, are defined below. Examples are included, but it should be noted that these lists are not all inclusive.
 - a. Non-discretionary
 - i. Non-spendable, because of their form. Examples include
 1. Inventory
 2. Delinquent property taxes
 3. Prepaid expenditures
 - ii. Restricted, because of externally enforceable limitations on use. Examples include:
 1. Statutory limitations
 2. Specific donor limitations
 3. Signed contracts and/or purchase orders with vendors
 4. Specific state agency limitations
 5. Unspent bond proceeds.
 - b. Discretionary, which are classified as committed under GASB Statement No. 54. Examples include:
 - i. Balances that result from funded depreciation, not already affected by signed contracts and/or purchase orders with vendors.
 - ii. Available departmental surpluses wished to be used for future appropriations.
 - iii. Special circumstances that shall be considered by the Finance Committee.
10. Final written requests for both discretionary and non-discretionary non-lapsing items are due to the Finance Department by February 15th of the succeeding year. Thereafter, the Finance Committee will propose a resolution to the County Board with their recommendations concerning carrying over of discretionary items. The resolution will, in the fiscal note, show the various categories.
11. In regards to vested employee benefits for governmental funds, the County specifically intends that such vested benefits (sick pay and vacation pay) shall include (a) 100% of the calculated liability for vested vacation pay and (b) 65% of vested sick pay, with both as "assigned" fund balances as defined under GASB Statement No. 54. While it may be argued that the County does not have to accrue this liability for governmental funds, the County has elected to fully fund this liability with an assigned fund balance.

Fiscal Note: The Fund Balance Policy is applied each year by the Finance

Committee during the creation of the tax levy for the subsequent year.

Ms. Rogers moved that Resolution No. 2010-56 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 5 (Kuhlman, Reese, Miller, Peterson, Zentner).

Mr. Braugler read Resolution No. 2010-57.

WHEREAS, the Child Support Agency receives a significant portion of its funding based on meeting performance standards, and

WHEREAS, the current economy has increased the Child Support Agency's workload and increasingly challenges the Agency to meet performance standards required to receive all funding for which it is eligible, and

WHEREAS, the Child Support Director recommends increasing the hours of one (1) part-time (19 hours/week) Enforcement Specialist position to full-time, which will assist the Agency in meeting the performance standards, thereby capturing the available funding, and

WHEREAS, after due consideration, the Human Resources Committee recommends the elimination of one part-time Enforcement Specialist position and the creation of one full-time Enforcement Specialist position in the Child Support Agency, as requested by the Child Support Director.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations in the Child Support Agency be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

Fiscal Note: This position is 66% funded with federal funding. The remaining maximum tax-levy cost is \$2674.48 in 2010, which may still be offset by potential funding through ARRA. Regardless of additional funding, sufficient funds are available in the Child Support Agency's 2010 budget to cover the tax-levy portion of this cost. Therefore, no additional funding is requested. The total net annual cost of creating a full-time position and eliminating the part-time position is \$40,937.32, which is 66% federally funded, leaving a net annual tax-levy cost in 2011 of \$13,918.69. As a budget amendment, 20 affirmative votes are required for passage.

Mr. Braugler moved that Resolution No. 2010-57 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 5 (Kuhlman, Reese, Miller, Peterson, Zentner).

Mr. Braugler presented Resolution No. 2010-58.

WHEREAS, Jefferson County cares about the health and well-being of its employees and their families and recognizes that a variety of personal problems can disrupt their personal and work lives, and

WHEREAS, while many employees solve their problems either on their own or with the help of family and friends, sometimes employees need professional assistance and advice, and

WHEREAS, when personal and work problems directly impact the employee's job performance, professional assistance from an Employee Assistance Program (EAP) is a proven, cost effective solution for the employer and the employee. Studies by the Department of Workforce Development demonstrate that each dollar invested in an EAP can save the employer \$5.00 - \$16.00 by

reducing sick leave usage, work related accidents, workers' compensation claims, lost time, grievances and time spent on disciplinary action, and

WHEREAS, the current five-year contract with the County's current provider, NEAS, Waukesha, Wisconsin, expired August 31, 2010, and

WHEREAS, the proposed renewal rate of \$1.90 per employee per month is a 5% increase from the 2005-2010 rate; and, such rate is the average 2010 rate paid by 14 other comparable counties, which rate is guaranteed for Jefferson County through 2015, and

WHEREAS, the contract gives Jefferson County the option to terminate it effective January 1 of any year during the contract term upon thirty days advance notice, and

WHEREAS, the Human Resources Committee recommends the proposal of NEAS in the amount of \$12,540 per year.

NOW, THEREFORE, BE IT RESOLVED that the contract with NEAS, Waukesha, Wisconsin, in the amount of \$12,540 annually, or \$62,700 for five years, is hereby approved and the Human Resources Director is authorized to execute the contract for the above project.

Fiscal Note: The cost of the service is based on a charge per-employee, per month. The per-employee rate for Jefferson County is \$1.90/month. Assuming 550 employees and families, the annual cost is \$12,540. Funds for this service in the amount of \$16,290 are in the 2010 Human Resources budget and are currently proposed in the 2011 Human Resources budget at \$12,540. The cost reduction is due to fewer employees after the sale of Countryside.

Mr. Braughler moved that Resolution No. 2010-58 be adopted. Seconded and carried: Ayes 24, Noes 1 (Torres), Absent 5 (Kuhlman, Reese, Miller, Peterson, Zentner).

Mr. Babcock read Ordinance No. 2010-14.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 4(1) of the Emergency Management Ordinance is amended as follows:

SECTION 4. EMERGENCY MANAGEMENT COMMITTEE. (1) How Constituted. There is hereby created an Emergency Management Committee. The Law Enforcement Committee of the County Board, as established by the County Board Rules, is hereby designated the Emergency Management Committee. As provided in Section ~~166.03(4)(c)~~ **323.14(1)(3)**, Statutes, the County Board Chair shall designate a member of the committee to act as chairperson when this committee is convened as an Emergency Management Committee. [Amended 02/14/06, Ord. No. 2005-45]

Section 2. Section 4(2) of the Emergency Management Ordinance is amended as follows:

(2) Duties of Emergency Management Committee. The Emergency Management Committee is hereby delegated policy-making and rule-making authority for the implementation of Chapter ~~166~~ **323** of the Wisconsin Statutes. Said committee shall plan and execute activities in accordance with said section. Said

committee shall be subject to the powers of the County Board and shall comply with the personnel, purchasing and budgeting rules established by said Board. The committee shall utilize the services of the County Administrator and shall exercise general supervision and control over the Emergency Management Director.

Section 3. Section 5(1) of the Emergency Management Ordinance is amended as follows:

SECTION 5. EMERGENCY MANAGEMENT DIRECTOR. (1) Position Created. There is hereby created the position of Emergency Management Director. The Director shall be the principal executive officer of the Emergency Management Department and shall carry out the powers and duties set forth in Chapter ~~466~~ 323 of the Wisconsin Statutes and also the powers and duties set forth in the job description established by the Personnel Committee and the Emergency Management Committee.

Section 4. Section 5(4) of the Emergency Management Ordinance is amended as follows:

(4) Statutory Provisions. The provisions of Chapter ~~466~~ 323 of the Wisconsin Statutes relating to emergency management personnel shall apply to the Director and his staff.

Section 5. Section 9(1) of the Emergency Management Ordinance is amended as follows:

SECTION 9. SUCCESSION TO COUNTY OFFICES. (1) All County officers and department heads shall designate persons as emergency interim successors to their respective offices as provided by Section ~~466.08(6)~~ 323.54 of the Wisconsin Statutes. [Amended 02/14/06, Ord. No. 2005-45]

Section 6. This ordinance shall be effective after passage and publication as provided by law.

Mr. Babcock moved that Ordinance No. 2010-14 be adopted. Seconded and carried: Ayes 25, Noes 0, Absent 5 (Kuhlman, Reese, Miller, Peterson, Zentner).

Mr. Imrie presented Resolution No. 2010-59.

WHEREAS, Jefferson County has a long history of providing its citizens with a responsible and environmentally safe way of disposing of hazardous chemicals, pharmaceuticals and e-waste (electronics), and

WHEREAS, the FDA (Food and Drug Administration) updated news release of October 2009 on "How to Dispose of Unused Medicines" recommended take-back programs as a solution instead of disposal of drugs in the trash or by flushing, and

WHEREAS, Jefferson County wants residents to use the take-back or Clean Sweep programs instead of the other two alternatives, and

WHEREAS, the Jefferson County Solid Waste/Air Quality Committee and the Jefferson County Sheriff's Department have developed a drug take-back program, and

WHEREAS, a secure container for collection of pharmaceutical drugs including controlled and non-controlled substances will be placed in the Jefferson

County Sheriff's jail lobby for all Jefferson County residents to use, and

WHEREAS, this container for drug disposal is being made and will be donated by JWR Inc. from Johnson Creek, and

WHEREAS, residents will have access to the drug drop-off container seven days a week around the clock, and

WHEREAS, take-back programs reduce the danger of harm to children and pets from drug poisoning through unintentional use or illegal abuse of drugs, and

WHEREAS, using the drug take-back program stops drug contamination of surface and ground waters, and

WHEREAS, the Jefferson County Solid Waste/Air Quality Committee and Sheriff's Department program need support from county, state, and federal legislators,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board requests state and federal legislators to adopt appropriate regulations and policies for drug disposal and to direct monies to help initiate drug take-back programs for the safety of residents and the surrounding environment.

Fiscal Note: Clean Sweep is not funded by the tax levy. Clean Sweep gets its funds from Waste Management contractual yearly fees and Wisconsin State Clean Sweep grants. Approximately \$150,000 annually is needed to keep the Clean Sweep program at its present level of service. The cost of drug disposal at present is about \$6,000. With a permanent drop-off site, that amount could increase by an estimated \$4,000.

Mr. Imrie moved that Resolution No. 2010-59 be adopted. Seconded and carried.

County Administrator Gary R. Petre made the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individual as a member of:

Sheriff's Civil Service Commission

Bennett Brantmeier, Town of Hebron, to fill the unexpired term of John Short ending January 1, 2015.

Mr. Buchanan moved that the appointment be confirmed. Seconded and carried.

Resolution No. 2010-47 giving recognition to outgoing supervisor Carol Ward Knox was not presented to the Board.

Supplemental information presented at the September 13, 2010, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:26 p.m.

JEFFERSON COUNTY BOARD MINUTES **TUESDAY, OCTOBER 12, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Kuhlman led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll. Supervisor Babcock gave prior notice of his inability to attend.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braugher	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Mary Delany	District 18	Vacant
District 19	Jim Schroeder	District 20	Jan Roou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The revised agenda was approved as presented.

Mr. Mode moved that the minutes of the September 13, 2010, meeting be approved as corrected and printed. Seconded and carried.

GENERAL FINANCIAL CONDITION **JEFFERSON COUNTY, WISCONSIN** **OCTOBER 1, 2010**

Available Cash on Hand	
September 1, 2010	\$ 154,514.49
September Receipts	<u>6,678,727.97</u>
Total Cash	\$ 6,833,242.46
Disbursements	
General – September 2010	\$5,727,017.70
Payroll – September 2010	<u>1,208,928.36</u>
Total Disbursements	<u>6,935,946.06</u>
Total Available Cash	\$ (102,703.60)
Cash on Hand (in banks) October 1, 2010	\$ 628,031.84
Less Outstanding Checks	<u>730,735.44</u>
Total Available Cash	\$ (102,703.60)
AIM Government & Agency Portfolio	\$ 3,990,299.79
Local Government Investment Pool – General	11,467,612.68
Institutional Capital Management	15,666,283.01
Local Government Investment Pool – Clerk of Courts	160,621.77

Local Government Investment Pool – Farmland Preservation	251,563.30
Local Government Investment Pool – Parks/Liddle	<u>204,164.57</u>
	\$31,740,545.12
2010 Interest – Super N.O.W. Account	\$3,703.93
2010 Interest – L.G.I.P. – General Funds	27,663.55
2010 Interest – ICM	177,071.09
2010 Interest – AIM	1,312.81
2010 Interest – L.G.I.P. – Parks/Carol Liddle Fund	322.35
2010 Interest – L.G.I.P. – Farmland Preservation	399.35
2010 Interest – L.G.I.P. – Clerk of Courts	<u>253.60</u>
Total 2010 Interest	\$ 210,726.68

JOHN E. JENSEN

JEFFERSON COUNTY TREASURER

Human Resources Director Terri Palm-Kostroski recognized recent County retirees. Accounting Manager Ehlinger recognized Kay Holm.

Bonnie L. Grace, CNA; 18 years 1 month of service
 Cheryl A. Rolland, Food Service Worker; 14 years 5 months of service
 Joyce A. Jaeger, Registered Nurse; 13 years 2 months of service
 Susan A. Kutz, Laundry Worker; 31 years 2 months of service
 Virjean Jaeckel, Activity Therapy Assistant; 29 years 6 months of service
 Dorothy Street, Resident Care Worker; 24 years 2 months of service
 Betty Elsner, CNA; 14 years 2 months of service
 Kathleen Kiesling, Resident Care Worker; 14 years 4 months of service
 Darlene Dobson, Food Service Worker; 15 years 9 months of service
 Jill Klemann, CNA; 36 years 9 months of service
 Karen Langbecker, CNA, 12 years 4 months of service
 Kay Holm, Account Clerk; 20 years 9 months of service (Ms. Holm was present.)
 Geraldine Clausen, Family Court Counselor; 5 years 9 months of service
 Beverly Marten, Delinquency Supervisor; 25 years 2 months of service
 Linda Heikkinen, Human Resources Associate; 31 years 1 month of service
 Michael Hotter, Accountant; 34 years 9 months of service
 Donna Grugel, Account Clerk; 10 years 4 months of service
 Cena Willmann, Payroll/HR Assistant; 23 years 1 month of service
 Georgiana Gates, Receptionist/Secretary; 7 years 11 months of service

County Clerk Barbara Frank read Resolution No. 2010-47.

WHEREAS, Carol Ward Knox has served as the County Board Supervisor for District 17 since September of 2007, and

WHEREAS, Supervisor Carol Ward Knox served on the Law Enforcement/Emergency Management, Infrastructure/Veterans, Strategic Plan Steering and Human Resources Committees, and the Economic Development Consortium, and

WHEREAS, it is fitting for her to be recognized by the Jefferson County Board of Supervisors for her public service, and

WHEREAS, Supervisor Ward Knox's thoughtfulness and commitment will be missed,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of
 Tuesday, October 12, 2010

Supervisors meeting this 12th day of October 2010, does hereby honor Carol Ward Knox and wish her happiness and good health in the years ahead.

Mr. Buchanan moved for the adoption of Resolution No. 2010-47.
Seconded and carried. Ms. Knox was present.

Chairperson Molinaro presented the Report Used for Apportionment of County Levy and report on Net New Construction for 2009-2010 as follows:

**REPORT USED FOR APPORTIONMENT OF COUNTY LEVY
JEFFERSON COUNTY
2010 COUNTY APPORTIONMENT**

<u>DISTRICT</u>	<u>EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT</u>	<u>% TO TOTAL</u>
Aztalan	131,089,700	.02056
Cold Spring	75,109,600	.01178
Concord	178,091,600	.02793
Farmington	127,445,000	.01999
Hebron	100,647,900	.01578
Ixonia	413,519,100	.06485
Jefferson	190,147,800	.02982
Koshkonong	369,051,200	.05788
Lake Mills	275,074,000	.04314
Milford	104,248,300	.01635
Oakland	343,284,500	.05384
Palmyra	202,372,200	.03174
Sullivan	192,727,300	.03022
Sumner	120,251,700	.01886
Waterloo	86,952,200	.01364
Watertown	194,026,800	.03043
Town Total	3,104,038,900	.48680
Cambridge	5,753,000	.00090
Johnson Creek	208,909,300	.03276
Lac La Belle	559,400	.00009
Palmyra	114,937,600	.01803
Sullivan	48,324,100	.00758
Village Total	378,483,400	.05936
Fort Atkinson	842,872,400	.13219
Jefferson	489,536,700	.07677
Lake Mills	458,978,300	.07198
Waterloo	196,308,200	.03079
Watertown	853,124,200	.13379
Whitewater	53,104,600	.00833
City Total	2,893,924,400	.45385
County Total	6,376,446,700	1.00000

TID VALUE INCREMENTS

<u>DISTRICT</u>	<u>TID #</u>	<u>YEAR</u>	<u>BASE VALUE</u>	<u>CURRENT VALUE</u>	<u>INCREMENT</u>
V. Johnson Creek	002	1994	11,378,800	68,981,000	57,602,200

V. Johnson Creek	003	1995	701,400	62,441,600	61,740,200
V. Palmyra	002	1995	166,300	4,223,300	4,057,000
V. Palmyra	003	2006	430,300	8,515,900	8,085,600
C. Fort Atkinson	006	2000	1,135,400	8,070,100	6,934,700
C. Fort Atkinson	007	2000	11,587,900	24,752,100	13,164,200
C. Fort Atkinson	008	2009	28,584,200	27,832,600	*
C. Jefferson	002	1997	9,125,900	14,965,800	5,839,900
C. Jefferson	004	2000	0	1,127,200	1,127,200
C. Jefferson	005	2001	19,442,200	27,449,800	8,007,600
C. Jefferson	006	2009	0	0	*
C. Lake Mills	002	1998	11,445,700	23,816,700	12,371,000
C. Lake Mills	003	2006	6,993,800	7,044,900	51,100
C. Lake Mills	004	2006	7,446,000	11,809,600	4,363,600
C. Waterloo	001	2005	5,961,500	11,760,900	5,799,400
C. Watertown	003	1991	2,081,800	62,910,500	60,828,700
C. Watertown	004	2005	1,047,600	6,865,600	5,818,000
C. Watertown	005	2005	28,998,600	31,358,300	2,359,700
C. Watertown	006	2005	225,800	4,592,600	4,366,800
C. Whitewater	004	1990	968,200	25,743,600	24,775,400
C. Whitewater	005	2007	14,500	14,700	200
C. Whitewater	008	2007	503,700	112,200	*

*This district has a zero or negative increment, no increment shown

NET NEW CONSTRUCTION 2009-2010

COMMU- NITY CODE	NAME OF MUNICIPALITY	2009 TOTAL EQUALIZED VALUE	AMOUNT OF NET NEW CONSTRUCTION	PERCENT CHANGE
28002	TOWN OF AZTALAN	\$136,207,300	\$1,226,600	0.90%
28004	TOWN OF COLD SPRING	75,260,400	468,000	0.62%
28006	TOWN OF CONCORD	187,575,600	1,464,200	0.78%
28008	TOWN OF FARMINGTON	145,597,400	-63,700	-0.04%
28010	TOWN OF HEBRON	104,847,600	493,100	0.47%
28012	TOWN OF IXONIA	416,401,900	9,835,800	2.36%
28014	TOWN OF JEFFERSON	193,855,900	2,282,600	1.18%
28016	TOWN OF KOSHKONONG	375,572,100	4,513,200	1.20%
28018	TOWN OF LAKE MILLS	288,566,600	2,120,300	0.73%
28020	TOWN OF MILFORD	106,718,900	1,000,000	0.94%
28022	TOWN OF OAKLAND	349,726,000	2,697,000	0.77%
28024	TOWN OF PALMYRA	203,284,200	1,094,600	0.54%
28026	TOWN OF SULLIVAN	195,694,500	471,400	0.24%
28028	TOWN OF SUMNER	122,031,800	2,623,300	2.15%
28030	TOWN OF WATERLOO	89,518,200	-107,800	-0.12%
28032	TOWN OF WATERTOWN	209,729,500	864,800	0.41%
28111	VILLAGE OF CAMBRIDGE*	6,413,400	12,600	0.20%
28141	VILLAGE OF JOHNSON CREEK	317,310,700	8,245,600	2.60%
28146	VILLAGE OF LAC LA BELLE*	552,800	0	0.00%
28171	VILLAGE OF PALMYRA	135,031,700	126,400	0.09%
28181	VILLAGE OF SULLIVAN	49,042,900	524,500	1.07%
28226	CITY OF FORT ATKINSON	907,987,000	4,177,100	0.46%
28241	CITY OF JEFFERSON	532,510,000	1,534,400	0.29%
28246	CITY OF LAKE MILLS	490,186,900	6,579,900	1.34%

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28290	CITY OF WATERLOO	203,494,800	288,200	0.14%
28291	CITY OF WATERTOWN*	969,542,700	10,992,000	1.13%
28292	CITY OF WHITEWATER*	67,773,600	96,500	0.14%
28999	COUNTY OF JEFFERSON	6,880,434,400	63,560,600	0.92%

*Split districts are summed at the end of the report

County Clerk Frank read a letter dated October 11, 2010, from Supervisor Michael J. Miller announcing his resignation as District 18 Supervisor effective Monday, October 11, 2010, due to personal reasons.

County Clerk Barbara Frank presented an e-mail dated October 11, 2010, from Harriet Scherer and Greg Misfeldt regarding the proposed bike trail (Resolution No. 2010-65).

The communications and reports were received and placed on file.

The floor was opened for public comment. Speaking on the proposed bike trail (Resolution No. 2010-65) were Steve Cline, Fort Atkinson; Michelle Solem, Fort Atkinson; and John Raub, Fort Atkinson. Buck Smith, Johnson Creek, addressed the Board on investing money to create jobs.

Special Order of Business.

Carolyn Stoner, Roger Price and Dr. Bettsey Barhorst of the Madison Area Technical College offered a power point presentation on the Madison College Smart Community Plan.

Director of Planning & Zoning Rob Klotz, Economic Development Consortium Director Dennis Heling and Community Development Educator Steve Grabow from the UW-Extension gave a power point presentation on the Jefferson County Comprehensive Plan Update.

County Administrator Gary R. Petre presented the 2011 Recommended Budget.

October 12, 2010

TO THE HONORABLE JEFFERSON COUNTY BOARD OF SUPERVISORS:

Pursuant to Wisconsin Statutes Section 59.18(5) and County Board Resolution No. 12, April 21, 1970, I submit to you the Jefferson County 2011 Recommended Budget (as amended by the Finance Committee) for your review, consideration and action.

The 2011 budget development process began on May 10, 2010, with the issuance of the County Administrator's 2011 Budget Guidelines. County departments responded very favorably to the guidelines that were issued to them. This 2011 Budget is the result of the combined hard work of the county department heads; Accounting Manager; Human Resources Director; Corporation Counsel; Administrative Assistant-Confidential; and department staff. In addition, the County Board's Finance Committee reviewed the entire budget and has recommended changes as they determined were appropriate.

The 2011 Recommended Budget was developed based on the County Administrator's guideline that department budgets should be prepared with the goal of staying within a 2% tax levy increase from their 2010 Adopted Budgets. Although some departments were able to meet this optimistic goal, others were not due to varying reasons such as: loss of department revenues due to declining

economic conditions; budgeting for capital equipment needs that have postponed over the last several years due to budget constraints; and County Board approved and labor union contracted wage step increases and related benefit cost increases for employees. In total, the Recommended Budget achieved this 2% goal. Although county tax levy support for the operation of the nursing home will no longer be needed in the 2011 Budget, this savings was primarily used to restore the County's General Fund Balance to levels within the County's policy. Any remaining savings were used to partially offset the increases previously noted. The use of nursing home savings to restore the General Fund Balance was a directive that was previously approved by the County Board as part of the 2010 Adopted Budget.

The 2011 Recommended Budget, as amended by the Finance Committee, is presented to you based on a 4.2% tax levy increase and partial utilization of the estimated \$3.3M in net available sale proceeds from the nursing home sale. As you will note in the budget document, maintaining an acceptable level of tax levy funding for highway maintenance is the primary reason for the tax levy change from the Recommended Budget. With staff assistance, the County Board will need to consider issues related to the tax levy increase and utilization of the sale proceeds.

I am always available to discuss with you any of the information in this document and encourage your thorough review of it, before final consideration by the full County Board on November 9, 2010.

Respectfully submitted,

Gary R. Petre
County Administrator

**2011
RECOMMENDED BUDGET
(As amended by the Finance Committee)**

SUMMARY

INTRODUCTION

Pursuant to Wisconsin Statutes 59.18 and Jefferson County Board Resolution No. 12, approved April 21, 1970, the Jefferson County 2011 Recommended Budget, as amended by the Finance Committee, is submitted to the County Board of Supervisors for its review, consideration and action.

The following is a summary of the major areas of the 2011 Recommended Budget:

PROPERTY TAX RATE

The 2011 Recommended Budget results in a countywide property tax rate of \$3.9448 per \$1,000 valuation. This represents a \$.2709 (7.4%) increase over the 2010 adopted tax rate of \$3.6739 per \$1,000 valuation. The \$3.9448 tax rate is the ninth lowest countywide property tax rate in 27 years. In 1985, the countywide property tax rate was \$2.7963.

PROPERTY TAX LEVY

The 2011 Recommended Budget county-wide tax levy of \$26,063,712 is a \$1,060,690 (4.2%) increase over the 2010 Adopted Budget. This tax levy amount

is well within the state tax levy limit of \$28,140,580, excluding debt service and library services, which has been set by the State for Jefferson County. The state imposed tax levy limit for 2011 is the greater of 3.0% or the County's growth rate of new construction. This growth rate has been calculated by the State to be only 0.92%. The State has also allowed local units of government to recover previously unused property tax levy that was added to the 2009 tax levy limit. For Jefferson County, this amounts to \$1,051,435 of additional tax levy that the County could add to its budget. In addition, the 2011 tax levy of \$1,304,490 needed for the County's refinanced debt service is not subject to the state limit.

An additional \$26,949 tax levy increase for library services that also is not part of the State's tax levy limit, results in a total tax levy increase of \$1,087,639, which is a 4.2% increase.

The following chart reflects the County's property tax levy change after the total 4.2% tax levy increase:

Property Tax Levy	2010 <u>Adopted</u>	2011 <u>Recommended</u>	<u>2010-2011 Change</u>	
			<u>Amount</u>	<u>%</u>
Countywide	\$24,290,109	\$25,153,627	\$ 863,518	3.6%
Health	\$ 712,913	\$ 910,085	\$ 197,172	27.7%
Subtotal	\$25,003,022	\$26,063,712	\$1,060,690	4.2%
Library	\$ 970,496	\$ 997,445	\$ 26,949	2.8%
Total	\$25,973,518	\$27,061,157	\$1,087,639	4.2%

GENERAL FUND BALANCE

As directed by previous County Board action, the 2011 Recommended Budget was developed based on discontinuance of reliance on the County's General Fund to balance the County's budget. This budget adheres to that directive by reallocating \$2,524,109 of the \$3,096,984 in annual tax levy that was previously budgeted for operation of the nursing home, back to the General Fund. The remaining \$572,875 (\$3,096,984 less \$2,524,109) in annual tax levy that is saved by not operating the nursing home is used in this budget to offset revenue losses and expenditure increases in other county departments that are explained further in this Summary.

However, the use of Fund Balance as a revenue source in the county general revenues portion of the budget is continued in the Recommended Budget. During its hearings on the budget, the Finance Committee utilized \$1,769,442 of General Fund Balance to cover the one-time cost of various capital expenditures and several other items. Upon the closing of the County's 2010 financial statements in the spring of 2011, the estimated \$3.3M in net available proceeds from the 2010 sale of Countryside Home will be allocated to the General Fund Balance. This allocation will restore the Fund Balance to its appropriate level under the County's Fund Balance Policy.

EXPENDITURES

The 2011 Recommended Budget includes total county expenditures of \$72.0M, or \$4.6M (6.0%) less than the 2010 Adopted Budget expenditure of \$76.6M. This reduction is due to the elimination of \$12.4M in expenditures as a result of the County no longer budgeting for the operation of a nursing home beginning in 2011.

Partially offsetting this large on-time expenditure reduction is a \$1.1M

increase in highway construction expenditures, reflecting the need to maintain almost 12 miles of county highways next year. Human Services Department expenditures are increasing by \$2.2M, primarily due to a \$1.6M accounting reassignment of the Care Wisconsin payment from a reduction in revenue to an increase in expenditures in this budget. In addition, the budget for flood mitigation expenses is increased by approximately \$.6M in 2011, reflecting an anticipated increased level of mitigation activity next year. The Sheriff's Department capital expenditures are increased by \$.5M for radio system upgrades and \$150,000 for the potential purchase of a shooting range/training facility.

Other changes in individual department budgets are explained in those budget narratives.

REVENUE

The 2011 Recommended Budget includes total county revenue of \$40.6M, or \$6.0M (12.9%) less than the 2010 Adopted Budget revenue of \$46.6M. This revenue decrease is due to the elimination of \$9.3M in revenue as a result of the County no longer budgeting for the operation of a nursing home beginning in 2011.

Partially offsetting this large on-time reduction is a \$1.9M increase in Human Services Department revenue primarily due to a \$1.6M accounting reassignment of the Care Wisconsin payment from a reduction in revenue to an increase in expenditures in this budget. The revenue budget for flood mitigation is increased by approximately \$800,000 in 2011, reflecting an anticipated increased level reimbursement of mitigation services next year.

Interest earnings on investments are reduced by \$200,000, from \$500,000 in the 2010 Budget to \$300,000 in the 2011 Budget. In 2007, the County realized actual investment revenue of \$2.1M. These estimates are based on the most recent information on the County's investment returns and the current volatility of the investment market.

Other changes in individual department budgets are explained in those budget narratives.

BUDGET HIGHLIGHTS

In addition to the budget information provided in the previous sections of the Summary, the following is a list of the major highlights of the 2011 Recommended Budget:

1. The 2010 Adopted Budget included \$2,524,109 in revenue from the application of General Fund Balance to the County's operating budget in order to keep the property tax levy within state mandated tax levy limits. As a result of the sale of Countryside Home, the annual \$3.1M in tax levy support provided for that facility is no longer required. Therefore, the County will not need to utilize General Fund Balance to stay within its tax levy limit for this purpose. The use of General Fund Balance in the 2011 Budget was previously explained in the General Fund Balance section of this summary.
2. As previously explained, the largest and single most change in the 2011 Budget that impacts upon the County's expenditures and revenues is the elimination of the annual budget for Countryside Home. This one change reduces budgeted expenditures by \$12.4M and revenues by \$9.3M, resulting in a net tax levy decrease of \$3.1M.

3. The 2011 Recommended Budget marks the County's third year of participating in the State's Employee Health Plan and discontinuance of the County's self-funded health plan. It is estimated that in 2011, the County will reduce its health care premium costs by approximately \$887,000 from the 2010 Adopted Budget.
4. It is believed that the 2011 Budget will be the first year that the County will not budget any tax levy support for the annual County Fair. In addition, the 2011 budgeted tax levy of \$163,467 for all Fair Park operations is \$56,816 (25.8%) less than the 2010 Adopted Budget. It is the lowest property tax levy budgeted for this department in at least the last eight years, and probably longer. The tax levy cost for operating this department has dropped by \$249,199 since the Fair Park Director position was recommended to be created in the 2008 Budget. This achievement is the result of the hard work by the team of county staff in this department and their efforts during the past year to reduce operating costs and increase sponsorship and event revenues.
5. The 2010 Highway Department budget included \$1,568,700 for a road construction project that was funded with Federal Stimulus Funds. These funds were used to reconstruct the 3.9 mile section of County Highway F, from US Highway 18 to County Highway B. Funding from this source is not available next year and the 2011 Budget includes \$3.6M of County tax levy funding for road construction projects totaling almost 12 miles. This is slightly below the 12-13 miles of annual construction needed to maintain a 20 year lifecycle of county highways. The 2011 Budget increases the tax levy by about \$1M as a funding method to maintain this level of highway maintenance.
6. The tax levy support for the Health Department is increasing by approximately \$197,000, to a total of \$910,000 in 2011. This increase is due to the State shifting management of the Long Term Care Program from this department to Care Wisconsin. In previous years, billing fees related to that program were available to offset much of the tax levy support for other department programs. This impact is further explained in the department's budget narrative.
7. The 2011 Budget includes 557 authorized County positions (463 full-time; 69 part-time and 25 seasonal/ occasional/LTE). This is a net decrease of 179 positions from the 2010 Adopted Budget. The 2011 Budget reflects the impact of the sale of Countryside Home on the number of county authorized positions. In 2010, there were 115 full-time and 62 part-time positions authorized for Countryside Home. The 2011 Budget results in the net reduction of 9 full-time equivalent positions, at an estimated savings of \$296,000. This reduction does not result in the layoff of any county employees. A detail of all position changes is included in the Classification of Authorized County Positions listing and in the individual department budget narratives.

POLICY ISSUES

The development of the annual budget not only provides the County with a financial plan for the upcoming year, but also brings forward issues for consideration by the County's policy makers, the County Board. The following is a list of "Policy Issues" that have been identified through the development of the 2011 Recommended Budget. These issues, not necessarily presented in order of importance, may or may not directly impact upon the 2011 Budget, but they may need to be addressed at sometime in the future:

1. Countryside Home Sale Proceeds

Of all of the policy issues facing the County in the near future, the utilization of Countryside Home sale proceeds is certainly one of the most important. At this time, it is estimated that approximately \$8.6M of sale proceeds will be available for future designation. The County has decided to increase its Fund Balance to levels that are recommended by the County's financial advisor. As a result, \$5.3M of these proceeds is designated for that purpose. Of the remaining \$3.3M, the Finance Committee is recommending that \$1.8M be utilized for capital and other items in the 2011 Budget. In addition, another \$600,000 was applied to general balance in order to keep the Fund at the adopted policy level. The remaining \$800,000 would be left in the Fund Balance to cover increased delinquent taxes and future capital expenses when needed.

2. Department Additional Funding Considerations

County departments identified approximately \$2.5M of operating and capital outlay items that could not be included in the 2011 Budget, due to the need to stay within tax levy limitations and meet budget goals. These additional items were considered for funding as part of the decision process that was undertaken for utilization of the proceeds from the sale of Countryside Home. Since most of these items were for capital outlays, the Finance Committee utilized \$1.3M of the sale proceeds for many of these items in the 2011 Budget.

3. State Imposed Tax Levy Limits

If the State continues to impose tax levy limits, local units of government will continue to be faced with reducing their operations and ultimately services to the public. These reductions will become more apparent in the future as they negatively impact core services. The decision on the level and use of local property taxes should be left with local residents and not with state government. The County should continue to support the Wisconsin Counties Association and other local government agencies in getting the State to change its current tax levy limit law.

4. Strategic Planning

The County Board, through its standing committees, the County Administrator and department heads need to work together to prioritize services and identify efficiencies in providing those core services to the public. As the County progresses with its development of a Strategic Plan, it will establish a mission for county government, based upon the delivery of those core services that are important to its residents. The County has received input from county residents, a critical step in this process. It is anticipated that the County's Strategic Plan will be completed in December 2010 and it should be used as a resource in the preparation of the County's 2012 Budget.

5. County Facility Improvements

In spite of the current financial pressures on county government and the volatile national (and global) economy, the County needs to continue the task of identifying future facility improvement needs; consolidation of facility functions; location; cost; and sources of funding. Capital planning should continue so that the County is ready to implement needed improvements when they become necessary and affordable.

6. Library Services

The 2011 Budget provides \$997,445 in tax levy support for the County's reimbursement to libraries for services to rural county residents. This represents a \$26,949 (2.8%) increase from the 2010 Adopted Budget. In spite of the continuing financial pressures on the county budget brought about by state levy limits; the economic recession; and growing health and human service needs of residents, the County is increasing its level of funding for area libraries serving rural county residents.

7. Purchase of Rose Lake Land

Based upon previous County Board action (Resolution No. 2010-39) on July 13, 2010, the 2011 Budget includes the allocations in the Parks Department budget for the purchase of the 123 acre Kemmeter property and the subsequent sale of the property's homestead, which includes 3 acres of land. It is anticipated that the sale of the homestead will be completed during 2011 and no county tax levy will be required. This purchase is conditioned upon County Board approval of adequate funding in the 2011 Budget that will be adopted in November 2010.

8. Debt Service Budget

The 2011 Budget for debt service is based on the County continuing to repay its debt based on the existing payment schedule. If no other debt is incurred during the next five years and the existing repayment schedule is followed, the County will be debt free in 2015. The County Board's Finance Committee and county staff are working with the financial advisor to look at other options for restructuring the current debt and potentially saving the County \$70,000 or more in bond interest costs over the next five years. This budget does not anticipate the immediate repayment of approximately \$2.2M of outstanding debt related to the building of Countryside Home.

CONCLUSION

The 2011 Recommended Budget and anticipated fiscal constraints beyond 2011, necessitate the continued review of county service priorities. In most departments, the Budget provides for continuation of existing county services, although some of the service levels may vary from the current year. In addition, the Budget anticipates the need to upgrade its technology in order to improve services to the public and control its need for additional manpower, as the County continues to grow.

The development and preparation of the 2011 Recommended Budget could not have been completed without the hard work of department heads, the Accounting Manager, Corporation Counsel, Human Resources Director, and all of their staffs. The diligence and effort that all of these employees put forth during the past five months of the budget process are certainly commendable and greatly appreciated.

The thorough review of the 2011 Recommended Budget by the Finance Committee was conducted during its budget hearings with county department heads. Within this document, the Committee has formulated its recommendations to the full County Board.

2011 RECOMMENDED BUDGET CLASSIFICATIONS OF AUTHORIZED COUNTY POSITIONS

COUNTY ADMINISTRATOR (3 FT)

- 1 County Administrator
- 1 Administrative Assistant – Confidential
- *** 1 Management Analyst

CENTRAL SERVICES (7 FT)

- 1 Manager - Maintenance
- 1 Maintenance Worker II
- 1 Maintenance Worker I
- 2 Custodian II
- 1 Custodian I
- 1 Central Services Worker

CHILD SUPPORT AGENCY (11 FT, 1 student)

- 1 Child Support Director
- 5 Child Support Enforcement Specialists
- ** 2 Legal Assistants II
- 1 Financial & Software Specialist
- 1 Financial Support Specialist
- 1 Customer Service Representative
- 1 Co-op Student

NOTE: 2 Assistant Corporation Counsel (1 FT and 1 PT) budgeted in CSA, but authorized in Corporation Counsel budget

- **** Eliminate 1 Legal Assistant

CLERK OF COURTS (28.5 FT, 3 PT, 8 SE)

- 1 Clerk of Circuit Court (also appointed as Register in Probate)
- 4 Lead Deputy Clerks
- 11 Court Clerk II – General (9 FT, 2 PT)
- 1 Court Clerk II – General/ Deputy Register in Probate
- 2 Court Clerk II (Civil, Criminal)
- *** 1 Court Clerk II – General (1 FT)
- 3 Judicial Assistant
- 1 Family Court Commissioner (Funded as Part-time)
- 1 Family Court Commissioner
- 2 Family Court Counselors
- 1 Legal Secretary
- *** 1 Family Court Office Clerk (PT)
- .5 Administrative Clerk/File Clerk (Full-time shared with LWCD)

- 1 Circuit Court Commissioner/ Deputy Register in Probate
- * 1 Circuit Court Commissioner (funded part-time)
- 4 Judges (SE)
- 4 Circuit Court Reporters (SE)

CORONER (2 PT, OPTs)

- 1 Coroner (PT)
- 1 Chief Deputy Coroner (PT)
- * Pool of occasional part-time Deputy Coroners, as needed
- **** Eliminate 3 Deputy Coroners (PT)

CORPORATION COUNSEL (4 FT, 1 PT)

- 1 Corporation Counsel
- 3 Asst. Corporation Counsel (2 FT, 1 PT)
- 1 Paralegal, Confidential/County Board Reporter

COUNTY BOARD (30 PT, 1 intern)

- 30 County Board of Supervisors (PT)
- * 1 Communications Intern

COUNTY CLERK (3 FT, OPTs)

- 1 County Clerk
- 1 Administrative/Elections Clerk Clerical Assistant (OPT – 1000 hours)
- *** 1 Administrative/Elections Clerk

COUNTY TREASURER (2.5 FT)

- 1 County Treasurer
- 1 Deputy Treasurer
- .5 Assistant Deputy Treasurer (FT shared with Land Information Office)

DISTRICT ATTORNEY (11 FT, 1 PT, 5.3 SE)

- 1 District Attorney (SE)
- 4.3 Assistant District Attorney (SE)
- 1 Office Manager
- 5 Legal Secretaries
- 1 Legal Secretary/Receptionist
- 1 Victim Witness Coordinator
- 1 First Offender Program Director
- *** 1 First Offender Program Secretary (PT)

- 1 Justice Information Sharing Coordinator
- 1 Paralegal

ECONOMIC DEVELOPMENT (1 FT, 1 PT)

- 1 Economic Development Director
- 1 Economic Development Secretary (PT)

FAIR PARK (4 FT, 4 OPT, 5 Seasonal, 15-20 fair week staff)

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 1 Administrative Secretary
- 1 Fairgrounds Maintenance Worker II
- 1 Office Assistant (Seasonal)
- 2 Laborers (seasonal)
- 2 Grounds Worker (OPT)
- * 1 Grounds Worker (OPT)
- 2 On-site Caretaker (6 mo.)
- * 1 Marketing Assistant (OPT)
- Fair time staff (15-20)
- **** Eliminate 1 Fairground Maintenance Worker II (PT)

FINANCE DEPARTMENT (3.5 FT, 1 PT)

- ** 1 Finance Director
- ** .5 Advanced Fund Accountant (FT shared with Human Services)
- 1 Payroll Account Clerk
- 1 Payroll Technician/Accounting Asst. (PT)
- 1 Account Clerk-System Support

HEALTH DEPARTMENT (15 FT, 3 PT, OPTs)

- 1 Director/Health Officer
- 1 Public Health Program Manager
- 8 Public Health RN (6 FT, 2 PT)
- 1 WIC Project Director
- 1 Billing Clerk/WIC Clerk
- 1 Billing Spec./Cancer Grant Outreach Coordinator
- 1 Public Health Program Assistant
- 1 Personal Care Program Assistant
- 2 Public Health Technicians
- 1 WIC Registered Dietetic Technician (PT)
- Occasional PT RN's, Public Health Technicians & WIC Peer Counselors, as needed

HIGHWAY (57 FT, pool of seasonal workers)

- 1 Highway Commissioner
- 1 Operations Manager
- 1 Fleet Manager
- 1 Patrol Superintendent
- 1 Construction Superintendent
- 1 Assistant Superintendent
- 1 Accounting Supervisor
- 2 Account Clerk
- 1 Custodian
- 4 Equipment Mechanic II
- 8 Equipment Operator II
- 1 Equipment Parts Person
- 3 Highway Lead Workers
- 1 Sign Worker
- 1 Welder Fabricator
- 29 Highway Workers
- Seasonal Position (3,000 hrs.)
- **** Eliminate 1 Equipment Operator II
- **** Eliminate Part Time Positions (700 hrs.)

HUMAN RESOURCES (4 FT)

- 1 Human Resources Director
- 1 Benefits Administrator
- 1 Human Resources Associate
- *** 1 Volunteer Services Coordinator

HUMAN SERVICES (141.5 FT, 14 PT)

- 1 Director of Human Services
- 1 Administrative Services Manager
- 1 Economic Support Specialist Supervisor
- 1 Office Manager
- 1 Aging and Disability Resources Manager
- *** 1 Behavioral Health Resources Division Manager
- 1 Family Resources Division Manager
- 1 Child Protective Services Supervisor
- 1 Delinquency Supervisor
- 1 Mental Health/AODA Supervisor
- 1 W-2 Economic Support Services Mgr.
- 1 Community Support Program Supervisor
- 1 Comprehensive Community Services Supervisor
- 1 Maintenance Supervisor

1	Group Home Supervisor	1	Transportation Scheduler/Van Driver
1	Early Intervention Services Supervisor	1	Van Driver
1	ADRC Coordinator	1	Human Service Professional II
3	Account Clerks	**	5 Behavioral Health II Specialist
2	Accountants	*	1 Behavioral Health Specialist
**	.5 Advanced Fund Accountant (FT shared w/Finance)	4	Comprehensive Community Service Facilitator
1	Asst. Aging Benefit Specialist (PT)	6	Human Services Professional I
1	Aging Benefits Specialist	***	1 Human Services Professional I (unfund 7/1/11 – 12/31/11))
1	Disability Benefit Specialist	2	Adult Protective Services Case Manager
***	1 File Clerk	7	Child Protective Services Ongoing Professional – I
1	File Clerk (PT)	9	Community Support Program Professional II
1	Lead Custodian	2	Community Support Program Professional I
1	Janitor (PT)	1	Alternate Care Coordinator
2	Community Services/Wrap-Around Coordinator	2	Early Intervention Service Coordinator
3	Support Services Planner	3	Early Intervention Program Teachers
4	Economic Support Specialist	8	Intake/On-Call Workers
2	Child Care Service Coordinators	*	1 Pool Intake Worker/Ongoing Case Mgr.
1	Financial Intake Worker	1	Lead Intake Worker
4	Financial Planners	1	AODA Therapist/OWI Assessors
1	Protective Representative Payee	***	1 AODA Therapist/OWI Assessor
1	IT Specialist	1	Foster Care Coordinator
1	Lead Wraparound Coordinator	1	Personal Assistant Case Manager/Family Support Coordinator
2	Building Maintenance Workers	**	1 Jail Case Manager/Behavioral Health Specialist
5	Nutrition Site Managers (PT)	1	Nurse Case Manager
***	1 Nutrition Site Manager (PT)	3	ADRC Social Workers
10	Community Outreach Workers (8 FT, 2 PT)	****	Eliminate 1 Lead Delinquency Worker
***	1 Community Outreach Worker	****	Eliminate 4 Human Services Professional I
2	Family Development Workers	****	Eliminate 1 Medical Records Administrator/HIPAA Officer
1	Mental Health Technician		
1	Financial Assistant Worker		
6	Group Home Workers (4FT, 2 PT)		
***	1 Group Home Worker		
1	Secretary – Nutrition Program Coord/LTS		
1	Secretary – Alternate Care Coordinator		
1	Secretary – Community Support Assistant		
1	Secretary – Economic Support		
2	Secretary		
***	1 Secretary		
1	Appointment Secretary		
1	Receptionist/Secretary		
1	Medical Records Secretary (PT)		
2	Appointment Secretary/Receptionist		

**LAND & WATER CONSERVATION
(5.5 FT, 1 year intern)**

- 1 County Conservationist
- 2 Resource Conservationist
- 1 Water Resource Management Specialist
- .5 Administrative Clerk/File Clerk (FT shared with Clerk of Courts)

- 1 GIS & Land Use Technician
- *** 1 Student Intern

LAND INFORMATION OFFICE (4.5 FT, 1 year intern)

- 1 Director
- 1 Licensed Land Surveyor
- 1 Cartographer
- 1 Administrative Clerk
- .5 Land Information Assistant (FT shared with Treasurer)
- *** Student Interns

MANAGEMENT INFORMATION SYSTEMS (MIS) (8 FT, 1 PT, 1 STUDENT)

- 1 Systems and Applications Manager
- 1 Information Technology Manager
- 1 Systems Analyst
- *** 1 Programmer Analyst
- 1 Senior Systems Analyst
- 1 Senior Micro Computer Specialist
- 1 Micro Computer Specialist
- 1 Micro Computer Technician
- 1 Central Duplicating Clerk (PT)
- Student Hardware Technician

PARKS DEPARTMENT (5.6 FT, 4 PT, 7 seasonal/OPT)

- 1 Director
- 1 Parks Supervisor
- 1 Parks Construction & Maintenance Lead Worker
- 1 Building & Grounds Maintenance Worker
- 3 Parks Maintenance Worker (PT)
- 1 Administrative Secretary
- 2 Seasonal Workers
- 4 Grounds Workers (OPT)
- .6 Program Assistant (Shared FT with Emergency Management)
- *** 1 Volunteer Coordinator (PT)
- 1 Dog Park Attendant (OPT)

REGISTER OF DEEDS (4 FT, 1 PT)

- 1 Register of Deeds
- 1 Chief Deputy Register of Deeds
- 1 Deputy Register of Deeds I
- 1 Register of Deeds Data Entry Clerk (PT)
- *** 1 Deputy Register of Deeds I

SHERIFF (126.4 FT, 6 PT, 1 LTE, 10 OPT, pool positions)

ADMINISTRATIVE/DETECTIVE DIVISION

- 1 Sheriff
- 1 Chief Deputy
- *** 1 Undersheriff (OPT)
- 1 Captain
- 1 Confidential Secretary
- 1 Account Clerk
- 2 Sergeants
- 8 Detectives
- 2 Secretaries (1 FT, 1 PT)
- 1 Secretary Drug Task Force
- 1 Receptionist/Secretary
- 1 Clerk Typist

PATROL DIVISION

- 1 Captain
- 6 Sergeants
- 34 Deputies
- *** 1 Deputy (unfunded 3 months, 1/1/11 – 3/31/11)
- 1 Secretary
- 1 Mechanic

SUPPORT SERVICES

- 1 Sergeant
- 4 Deputies
- *** 1 Deputy (unfund 2 months, 1/1/11 - 2/28/11)
- *** 4 Deputies
- 1 Clerical Assistant
- Pool of part-time deputies, as needed

COMMUNICATION DIVISION

- 9 Communication Operators
- 1 Communication Supervisor
- Pool of part-time Communication Operators, as needed

JAIL DIVISION

- 1 Captain
- 6 Sergeants
- 26 Deputies
- *** 1 Deputy (unfund 4 months, 1/1/11 - 4/30/11)
- *** 1 Deputy (unfund 6 months, 1/1/11 - 6/30/11)
- *** 1 Deputy (unfund 8 months, 1/1/11 - 8/31/11)
- 2 Clerk Typists
- 1 Jail Food Service Supervisor

4	Cook (1 FT, 3 PT)	VETERANS SERVICE (2 FT,
*** 1	Cook (unfunded 6 months, 1/1/11 – 6/30/11)	1 LTE)
2	Custodian II (PT)	1 Veterans Service Officer
1	Grant Funded LTE	1 Veterans Benefits Specialist
	<u>EMERGENCY MANAGEMENT</u>	*** 1 Veterans Service Clerk (LTE)
1	Emergency Management Director	<u>ZONING (8 FT)</u>
.4	Program Assistant (Shared FT w/Parks)	1 Director – Zoning & Planning
		*** 1 Zoning/Land Use Technician
		1 Onsite Waste Systems Tech
		*** 1 Zoning/Solid Waste Technician
		1 Zoning/Onsite Systems Technician
		1 Zoning Assistant
		1 Program Assistant
		1 Administrative Clerk
		* New Positions
		** Reclassed/New Job Title Positions
		*** Unfunded Positions
		**** Eliminated Positions
		SE = State Employee
UNIVERSITY EXTENSION (3 FT, 4 SE, 1 intern)		
1	Agricultural Agent (SE)	
1	Family Living Agent (SE)	
1	Community Development Agent (SE)	
1	Youth Development Agent (SE)	
1	4-H Summer Intern	
2	Administrative Secretaries	
*** 1	Administrative Secretary	

Authorized Position Summary

<u>2010</u>	<u>2011</u>	<u>Change</u>	<u>Type</u>
582	463	(119.0)	Full Time Position
104	39	(65.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
<u>20</u>	<u>25</u>	<u>5.0</u>	Seasonal/Occasional/LTE Position
736	557	(179.0)	Total County Positions
<u>17.30</u>	<u>17.30</u>	<u>0.0</u>	State Positions
753.30	574.30	(179.0)	Total Positions
<u>29.25</u>	<u>29.92</u>	<u>5.25</u>	Unfunded Positions
<u>724.05</u>	<u>554.38</u>	<u>(179.67)</u>	Total Funded Positions

**2011
JEFFERSON COUNTY POSITION CHANGES**

Department	Position Title	Action	Requested by Department Head	Recommended By County Administrator	Approved by Finance Committee	Comments
Child Support Agency	1 Legal Assistant	Eliminate	Yes	Yes		Unfunded in 2010 budget
Coroner's Office	3 Deputy Coroner (PT, .16 FTE each)	Eliminate	No	Yes		Contingent on creation of occasional part-time staff
	Deputy Coroners (OPT)	Create	No	Yes		
Clerk of Courts	1 Circuit Court Commissioner (unfund 60%)	Unfund part-time	Yes	Yes		Position existed in 2010 budget but not reflected on change sheet
County Board	1 Communications Intern (.28 FTE)	Create	Yes	Yes		
Fair Park	1 Marketing Assistant (OPT) (.48 FTE)	Create	Yes	Yes		
	1 Maintenance Worker II (PT) (.48 FTE)	Eliminate	No	Yes		Position currently vacant; contingent on creation of OPT position
	1 Grounds Worker (OPT) (.48 FTE)	Create	No	Yes		
Highway	1 Equipment Operator II	Eliminate	Yes	Yes		Position currently vacant
	Part-time positions (700 hours or .34 FTE)	Eliminate	Yes	Yes		Position currently vacant
Human Services	1 Delinquency Supervisor	Fund	Yes	Yes		Previously unfunded 7/1/10 - 12/31/10
	1 Medical Records Admin/HIPAA Officer	Eliminate	Yes	Yes		Position vacant
	1 Community Outreach Worker (PT) (.48 FTE)	Fund	Yes	Yes		Unfunded in 2010

	1 Community Outreach Worker (FT)	Unfund	Yes	Yes	Elimination of filled C.O.W. is contingent on creation of Intake position
	1 Pool Intake Worker/On-going Case Manager	Create	Yes	Yes	
	1 Lead Delinquency Worker	Eliminate	Yes	Yes	
	1 Behavioral Health Specialist	Create	Yes	Yes	
	1 AODA Therapist/OWI Assessor	Unfund	Yes	Yes	
Land & Water Conservation	4 Human Services Professional I	Eliminate	Yes	Yes	Position is vacant
					Position is vacant
					Unfunded in 2010
	1 Administrative Clerk/Court Clerk (.5)	Eliminate	Yes	No	Elimination of position contingent on creation of fulltime position
	1 Administrative Clerk (FT)	Create	Yes	No	
Parks Dept.	1 Program Assistant (.6)	Eliminate	Yes	No	Elimination of position contingent on creation of fulltime position
	1 Program Assistant (FT)	Create	Yes	No	
	1 Volunteer Coordinator (PT)	Fund	Yes	No	
Sheriff	1 Cook, unfund 50% or .5 FTE	Unfund	Yes	Yes	Unfund 1/1/11 – 6/30/11
	5 Deputies, unfund at various times or total of unfunding 1.92 FTE	Unfund	Yes	Yes	Unfund one 1/1/11 – 2/28/11 Unfund one 1/1/11 – 3/31/11 Unfund one 1/1/11 – 4/30/11 Unfund one 1/1/11 – 6/30/11 Unfund one 1/1/11 – 8/31/11

Total FTEs Created	5.00	3.48
Total FTEs Eliminated	(9.68)	(9.06)
Sub-Total (in FTEs)	(4.68)	(5.58)
Total FTEs Unfunded	(5.02)	(5.02)
Total FTEs Funded	1.86	1.48
Net Change (in FTEs)	(7.84)	(9.12)
Net change in overall budget	(\$218,751)	(\$295,644)

**2011 JEFFERSON COUNTY
RECOMMENDED GENERAL FUND BUDGET**

	2010 Adopted	2011 Recommended	Percent Change
<u>REVENUES</u>			
Taxes	14,402,088	16,927,094	17.53%
Special Assessments	0	0	0.00%
Intergovernmental Revenues	9,476,937	10,474,982	10.53%
Licenses and Permits	217,495	184,035	-15.38%
Fines, Forfeitures and Penalties	624,750	572,900	-8.30%
Public Charges for Services	2,453,235	2,427,279	-1.06%
Intergovernmental Charges	592,239	507,273	-14.35%
Miscellaneous Revenue	1,113,291	1,406,607	26.35%
Fund Balance Applied	2,524,109	1,769,442	-29.90%
Restricted Funds Applied	1,064,503	1,106,618	3.96%
Non-lapsing (discretionary) Funds Applied	1,285,204	1,295,270	0.78%
Countryside Home Building Equity	(950,000)	0	-100.00%
Operating Transfers Applied	950,000	0	-100.00%
TOTAL REVENUES	33,753,851	36,671,500	8.64%
<u>EXPENDITURES</u>			
General Government	7,733,399	7,942,829	2.71%
Public Safety	14,247,642	13,831,697	-2.92%
Health and Human Services	1,349,950	1,430,790	5.99%
Public Works	199,452	214,617	7.60%
Culture, Recreation and Education	3,433,169	3,479,808	1.36%
Conservation and Development	3,366,514	3,260,736	-3.14%
Capital Outlay	3,423,725	6,511,023	90.17%
Debt Services	0	0	0.00%
Other Financing Uses	0	0	0.00%
TOTAL EXPENDITURES	33,753,851	36,671,500	8.64%

Board recessed at 8:22 p.m. Reconvened at 8:30 p.m.

Mr. Nass read the report from the Planning and Zoning Committee.

**REPORT
TO THE HONORABLE MEMBERS OF THE
JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on September 16, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS

3490A-10, 3492A-10, 3493A-10, 3494A-10, 3495A-10, 3496A-10
and 3497A-10

DATED THIS TWENTIETH DAY OF SEPTEMBER 2010

Donald Reese, Secretary

THE EFFECTIVE DATE OF JULY'S AMENDMENT, 3487A-10,
IS AUGUST 14, 2010.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-15.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3490A-10, 3492A-10, 3493A-10, 3494A-10, 3495A-10, 3496A-10 and 3497A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 16, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 0.24 acre of PIN 008-0715-2412-001 (21.317 acres) to add it to adjoining A-3 zoned property at N6099 CTH P, Town of Farmington. This prime ag land proposal utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon payment to the State of Wisconsin of an approximate \$220 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3490A-10 – Jeffrey Becker/Steven & Jody Knoebel property)

Create an approximate 2-acre building site near N9404 Fox Road in the Town of Ixonia from part of PINs 012-0816-0431-000 (40 acres) and 012-0816-0434-000 (30.358 acres). This non-prime ag land approval is conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the property, and upon payment to the State of Wisconsin of an approximate \$1,800 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3492A-10 – Richard Jaeger)

Rezone approximately 3 acres of PIN 014-0614-2041-000 (25 acres) in the Town of Jefferson on Regelein Lane for a new residential building site. This non-prime ag land lot combination is conditioned upon road access approval by the Town of Jefferson, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map including extraterritorial plat approval by the City of Fort Atkinson if necessary, and upon payment to the State of Wisconsin of an approximate \$2,736 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions

have been completed by that date. (3493A-10 – Al Vogel/George Niebler Trust property)

Create an approximate 1.8-acre lot on CTH G from part of PIN 018-0713-3614-000 (36.670 acres) in the Town of Lake Mills. This non-prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the lot including extraterritorial plat review if necessary and upon payment to the State of Wisconsin of an approximate \$1,631 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3494A-10 – Eugene & Betty Hasel Trust)

Create an approximate 2.5-acre lot with existing home at W6001 Church Rd. in the Town of Milford from part of PIN 020-0714-0323-000 (34.7 acres). The non-prime ag land lot approval is conditioned upon approval and recording of a final certified survey map for the lot, and upon payment to the State of Wisconsin of an approximate \$2,265 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3495A-10 – Ora & Ruby Duwe Trust)

Rezone approximately 2 acres of PIN 030-0813-2842-000 (23.16 acres) to create a new building site on Toppe Road in the Town of Waterloo. Approval of this non-prime ag land lot is conditioned upon road access approval by the Town, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of the final certified survey map for the lot, and upon payment to the State of Wisconsin of an approximate \$1,794 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3496A-10 – Stephen & Heidi Johnson)

Rezone approximately 5.77 acres of PIN 032-0815-2732-001 (20.5 acres) to create a lot around the home at N7808 CTH X in the Town of Watertown. This non-prime ag land lot combination is conditioned upon road access approval by the County Highway Department, upon approval and recording of a final certified survey map for the lot including extraterritorial plat review by the City of Watertown if necessary, and upon payment to the State of Wisconsin of an approximate \$5,349 conversion fee for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect twelve months from the date of County Board approval unless all applicable conditions have been completed by that date. (3497A-10 – Kevin Horack)

Mr. Nass moved for the adoption of Ordinance No. 2010-15. Seconded and carried.

Mr. Schultz presented Ordinance No. 2010-16.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY
DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section A.(2)(d) of the Environmental Sanitation Ordinance is amended as follows:

- (d) The County of Jefferson adopts by reference the following Chapters of the Wisconsin Administrative Codes: DHS 192, DHS 195, DHS 196, DHS 197, DHS 198, COMM 90, DHS 172, DHS, 173, DHS 175, and DHS 178 and DATCP ~~74~~ 75 and DATCP 97 and all other state and federally referenced rules and Memorandums of Understanding. [am. 12/09/08, Ord. 2008-29]

Section 2. Section A.(7) of the Environmental Sanitation Ordinance is amended as follows:

(7) LICENSE PERIOD.

The license period for licenses issued per the DHS and DATCP contract shall be from July 1 through the following June 30th. Those licenses initially issued during the period beginning on April 1 and ending on June 30 expire on June 30 of the following year, except temporary and mobile food licenses. Licenses are not transferable between persons, entities, or any combination thereof (see DHS Change Assessment Worksheet). ~~except Body Art establishments.~~ [am. 12/09/08, Ord. 2008-29]

Section 3. Section A.(12) of the Environmental Sanitation Ordinance is amended as follows:

(12) TEMPORARY ORDERS.

Whenever, as a result of an inspection conducted pursuant to this chapter, the Health Officer or his/her designated agent has reasonable cause to believe that any examined food constitutes, or that any construction, sanitary condition, operation or method of operation of the premises or equipment used on the premises creates an immediate danger to health of the Public, the Health Officer may proceed as stated in Section 66.0417, or 254.85 of the Wisconsin Statutes to issue a temporary order to prohibit the sale or movement of food for any purpose, prohibit the continued operation or method of operation of equipment, require the premises to cease any other operation or method of operation which creates an immediate danger to public health. Section 66.0417 of the Wisconsin Statutes is incorporated herein by reference and made a part of this ordinance as if fully set forth herein.

Temporary pool closures pursuant to DHS 172.30 due to chlorine/bromine and/or ph levels that are outside of prescribed water quality standards shall be in effect for the shorter of 24 hours or that time period necessary to complete three (3) turnovers of the pool water to be measured from the time of closure, in order to allow added chemicals to equalize in the pool.

Section 4. Section A.(13)(a) of the Environmental Sanitation Ordinance is amended as follows:

(13) CONSTRUCTION OR ALTERATION OF LICENSABLE FOOD SERVICE ESTABLISHMENTS.

- (a) Except as provided in (b), no person shall erect, construct, enlarge or alter a food establishment without first submitting to the Health

Officer plans (drawings) which clearly show and describe the amount and character of the work proposed and without first receiving Health Department approval of submitted plans. Such plans shall include expected menu, floor plan, equipment plan and specifications, plumbing layout, wall, floor and ceiling finishes and plans and specifications for food service kitchen ventilation. Submitted plans shall give all information necessary to show compliance with applicable health codes. Submitted plans shall be retained by the health department. Plan submittal to the Health Officer is in addition to any plan submittal requirement of the County Zoning Department, or required building inspection.

Section 5. Section A.(13)(d) of the Environmental Sanitation Ordinance is created as follows:

- (d) A preinspection fee shall be charged for any remodeling projects that exceed the definition of "minor alterations" set forth in subsection (b), examples of which shall include, but shall not be limited to, circumstances in which the entire facility is closed for remodeling, circumstances in which a section of the facility is closed for significant remodeling, and circumstances in which new additions are added to the facility even though the original facility remains open for business.

Section 6. Section B.(1)(a) of the Environmental Sanitation Ordinance is amended as follows:

- (a) Except as provided in (b), no person, party, firm or corporation shall operate a Restaurant, Temporary Restaurant or Mobile Restaurant, as defined in Wisconsin Administrative Code DHS 196, without first obtaining a license therefore from the Jefferson County Health Department; nor shall any person, party, firm or corporation operate contrary to the terms and conditions of this ordinance or Wisconsin Administrative Code DHS 196 which is incorporated herein by reference and made part of this ordinance as if fully set forth herein. [am. 12/09/08, Ord. 2008-29]

Section 7. Section B.(2) and (a) thru (e) of the Environmental Sanitation Ordinance are amended as follows:

(2) FEES.

In addition to the following fees, the licensee shall pay any applicable DHS or DATCP administrative fee, the amount of which is on file with the department. [am. 12/09/08, Ord. 2008-29]

Fees pursuant to this section (not including the state administrative fee above) shall be as follows:

- (a) Limited Food Service Restaurant: A restaurant that serves only individually wrapped, hermetically sealed single servings supplied by a licensed processor.

- | | |
|----------------------|------------------------------------|
| 1. License Fee | \$ 90.00 <u>105.00</u> |
| 2. Pre-licensing Fee | \$ 175.00 |
| 3. Re-inspection Fee | \$ 115.00 <u>130.00</u> |

(b) Simple Complexity Restaurant: As defined at DHS 196.04.

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 195.00 | <u>230.00</u> |
| 2. Pre-licensing Fee | \$ | 430.00 | |
| 3. Re-inspection Fee | \$ | 265.00 | <u>320.00</u> |

(c) Moderate Complexity Restaurant: As defined at DHS 196.04.

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 300.00 | <u>330.00</u> |
| 2. Pre-licensing Fee | \$ | 705.00 | |
| 3. Re-inspection Fee | \$ | 425.00 | <u>470.00</u> |

(d) High Complexity Restaurant: As defined at DHS 196.04.

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 430.00 | <u>540.00</u> |
| 2. Pre-licensing Fee | \$ | 1,020.00 | |
| 3. Re-inspection Fee | \$ | 610.00 | <u>770.00</u> |

(e) Temporary Restaurants: A restaurant that operates at a fixed location in conjunction with a single event such as a fair, carnival, circus, public exhibition, anniversary sale or occasional sales promotion. Occasional means fewer than 4 days during any 12-month period. Licenses are issued at the site of the event. A temporary restaurant may be moved from location to location within the county, but may not operate from the new location until it has been inspected and found to be in compliance. A temporary restaurant license may not be used to operate more than one restaurant at a time.

- | | | | |
|---|----|-------------------|---------------|
| 1. License Fee | \$ | 165.00 | <u>170.00</u> |
| 2. Inspection fee if licensed another County or State of Wisconsin | \$ | 65.00 | |

[1.B.(2)(a) through (e) were amended and/or created 12/09/08, Ord. 2008-29]

Section 8. Section C.(2) and (3)(a)1. thru 3. of the Environmental Sanitation Ordinance are amended as follows:

(2) ZONING AND CONSTRUCTION STANDARDS. Prior to Health Department approvals, the applicant must submit written verification from the Jefferson County Zoning Department of approval of this commercial business in the building and property considered for licensure as a bed and breakfast establishment. In addition, the applicant must provide the Health Department with written verifications that this property meets all applicable local and state fire and building codes from inspections of state and local building inspectors.

(3) Fees for licenses issued pursuant to this section shall be as follows:

(a) Bed and Breakfast License

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 100.00 | <u>110.00</u> |
| 2. Pre-licensing Fee | \$ | 280.00 | <u>300.00</u> |
| 3. Re-inspection Fee | \$ | 160.00 | <u>170.00</u> |

[Am. 12/09/08, Ordinance No. 2008-29]

Section 9. Section D.(2)(a) thru (e) of the Environmental Sanitation Ordinance are amended as follows:

- (2) FEES. The fees for the licenses issued pursuant to this section shall be as follows:

Hotel/Motel

(a) 05-30 Sleeping Rooms

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 165.00 | <u>205.00</u> |
| 2. Pre-licensing Fee | \$ | 380.00 | <u>480.00</u> |
| 3. Re-inspection Fee | \$ | 230.00 | <u>290.00</u> |

(b) 31-99 Sleeping Rooms

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 260.00 | <u>280.00</u> |
| 2. Pre-licensing Fee | \$ | 615.00 | <u>665.00</u> |
| 3. Re-inspection Fee | \$ | 365.00 | <u>400.00</u> |

(c) 100 –199 Sleeping Rooms [Amended 03/11/03, Ordinance No. 2002-32]

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 330.00 | <u>355.00</u> |
| 2. Pre-licensing Fee | \$ | 795.00 | |
| 3. Re-inspection Fee | \$ | 470.00 | <u>505.00</u> |

(d) 200 or more Sleeping Rooms

- | | | | |
|---|----|-------------------|-----------------|
| 1. License Fee | \$ | 400.00 | <u>490.00</u> |
| 2. Pre-licensing Fee | \$ | 950.00 | <u>1,185.00</u> |
| [Created 03/11/03, Ordinance No. 2002-32] | | | |
| 3. Re-inspection Fee | \$ | 575.00 | <u>700.00</u> |

(e) Tourist Rooming House (1-4 rooms) [Amended 03/11/03, Ordinance No. 2002-32]

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 100.00 | <u>110.00</u> |
| 2. Pre-licensing Fee | \$ | 280.00 | <u>300.00</u> |
| 3. Re-inspection Fee | \$ | 160.00 | <u>170.00</u> |

[Sections I.D.(2)(a) through (e) were amended and/or created 12/09/08, Ordinance No. 2008-29]

Section 10. Section E.(2)(a) thru (f) of the Environmental Sanitation Ordinance are amended as follows:

- (2) FEES.

The fees for the licenses issued pursuant to this section shall be as follows:

(a) Campgrounds (1-25 sites)

- | | | | |
|----------------------|----|-------------------|---------------|
| 1. License Fee | \$ | 150.00 | <u>175.00</u> |
| 2. Pre-licensing Fee | \$ | 335.00 | <u>380.00</u> |
| 3. Re-inspection Fee | \$ | 210.00 | <u>240.00</u> |

(b) Campground (26-50 sites)

1. License Fee	\$	215.00	<u>250.00</u>
2. Pre-licensing Fee	\$	495.00	<u>565.00</u>
3. Re-inspection Fee	\$	300.00	<u>350.00</u>

(c) Campground (51-100 sites)

1. License Fee	\$	265.00	<u>305.00</u>
2. Pre-licensing Fee	\$	610.00	<u>700.00</u>
3. Re-inspection Fee	\$	370.00	<u>425.00</u>

(d) Campground (100 – 199 sites) [Amended 03/11/03, Ordinance No. 2002-32]

1. License Fee	\$	310.00	<u>355.00</u>
2. Pre-licensing Fee	\$	725.00	<u>830.00</u>
3. Re-inspection Fee	\$	440.00	<u>500.00</u>

(e) Campground (200 or more sites)

1. License Fee	\$	355.00	<u>410.00</u>
2. Pre-licensing Fee	\$	840.00	<u>965.00</u>
[Created 03/11/03, Ordinance No. 2002-32]			
3. Re-inspection Fee	\$	505.00	<u>580.00</u>

(f) Recreational/Educational Camps

1. License Fee	\$	440.00	<u>505.00</u>
2. Pre-licensing Fee	\$	1,050.00	<u>1,200.00</u>
[Amended 03/11/03, Ordinance No. 2002-32]			
3. Re-inspection Fee	\$	630.00	<u>720.00</u>

[Sections 1.E.(2)(a) through (f) were amended and/or created 12/09/08, Ordinance No. 2008-29]

Section 11. Section F.(2)(d)3. of the Environmental Sanitation Ordinance is amended as follows:

(d) Swimming Pools with Additional Pool Slides

...

3. Re-inspection Fee	\$	25.00	<u>75.00</u>
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Section 12. Section G.(2)(a) thru (d) of the Environmental Sanitation Ordinance are amended as follows:

(2) Fees. The fees for the inspection conducted pursuant to this section shall be as follows: [Created 12/09/08, Ordinance No. 2008-29]

(a) Full Service Kitchen	\$	380.00 (per inspection)	<u>440.00</u>
(b) Full Service Pre-Inspection Fee	\$	380.00 (before opening)	<u>440.00</u>

~~2.~~

(b) For a combined tattoo and body-piercing establishment

~~i.~~

1. License Fee \$ ~~205.00~~ 220.00

~~ii.~~

2. Pre-licensing Fee \$ ~~375.00~~ 400.00

~~iii.~~

3. Re-inspection Fee \$ ~~180.00~~ 295.00

Section 18. Section I.(3)(c) of the Environmental Sanitation Ordinance is created as follows:

(c) Temporary Tattoo/Piercing Fee \$ 100.00

Section 19. Section 2 and 3 of the Environmental Sanitation Ordinance are repealed.

Section 20. This ordinance shall be effective after passage and publication as provided by law.

Mr. Schultz moved for the adoption of Ordinance No. 2010-16. Seconded and carried: Ayes 26, Noes 2 (Imrie, Peterson), Absent 1 (Babcock), Vacant 1.

Mr. Schultz presented Resolution No. 2010-60.

WHEREAS, Jefferson County has been a member of the South Central Wisconsin Public Health Preparedness Consortium #10 since 2008, which Consortium then consisted of the counties of Dane, Dodge, Green, Jefferson and Rock and the cities of Beloit, Madison and Watertown, and

WHEREAS, the State has consolidated its preparedness consortiums from 16 down to 6, and

WHEREAS, the new consortium that would include Jefferson County is called the Southern Regional Public Health Preparedness Consortium (Region #6), which no longer includes the City of Beloit and now includes new members Adams, Columbia, Crawford, Grant, Iowa, Juneau, Lafayette, Richland, Sauk and Vernon counties in addition to the remaining original members, and

WHEREAS, it is desirable to remain a member of the regional consortium to be able to access grant funds for public health preparedness projects, and

WHEREAS, the Board of Health has reviewed the agreement and recommends remaining a member of the expanded Consortium,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Health Officer is authorized to execute the Southern Regional Public Health Preparedness Consortium Agreement.

Fiscal Note: No county levy funds are directly implicated by this agreement other than the staff time involved. Grant funds available through the Consortium replace expenditures that would otherwise have to be made from local funding sources.

Mr. Schultz moved that Resolution No. 2010-60 be adopted. Seconded and carried.

Mr. Tietz read Resolution No. 2010-61.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, which authorized participation in the Community Development Block Grant—Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by letter from the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, public hearings were held on July 15, 2009, and September 29, 2009, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, on September 13, 2010, at its public meeting the Revolving Loan Fund Committee reviewed and recommended the application of Waterloo Building Center LLC for an amount not to exceed \$72,500 to assist in flood mitigation and recovery for replacement equipment, fixtures, inventory, and professional services, which loan will be a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continues as long as the business remains in operation; 100% of the loan will be forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for this forgivable business loan will enhance and assist the business in its flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Waterloo Building Center LLC is authorized to receive up to \$72,500 for damages resulting from the flood and for flood prevention and mitigation, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: This loan is funded by a grant received from Wisconsin Department of Commerce in the sum of \$4 million. No county tax levy funds are used for these types of loans.

Mr. Tietz moved that Resolution No. 2010-61 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Babcock), Vacant 1.

Ms. Rogers presented Resolution No. 2010-62.

WHEREAS, in the course of considering various financial options concerning future budgets and Fund Balance requirements, the Finance Committee recommended refinancing all existing county debt in the total amount of \$2,820,000, which lead to an initial resolution adopted by the Board to that effect on September 13, 2010, and

WHEREAS, when evaluating the option of refinancing all of the county debt (including \$2,225,000 remaining from debt issued in 2002 and 2003 for construction of Countryside Home), the Finance Committee considered the competing benefits of retaining cash, paying off the debt, maintaining a stable levy rate and the cost of refinancing, and

WHEREAS, after deciding that refinancing best met the needs identified, it was discovered in the course of preparing the bond counsel opinion in the refinancing process that Internal Revenue Service technical regulations require payoff of the Countryside Home debt rather than refinancing it, and

WHEREAS, the cost/benefit analysis of refinancing the balance of the debt (\$550,000) does not justify the expense of the refinancing process, and

WHEREAS, the payoff of the outstanding Countryside Home debt will in fact save all of the interest expense that would otherwise have been saved by reducing the applicable interest rate through refinancing,

NOW, THEREFORE, BE IT RESOLVED that the outstanding 2002 and 2003 notes are hereby called for prior payment and redemption on December 1, 2010, at a price of par plus accrued interest to the date of redemption. The County hereby directs the County Clerk to work with Ehlers & Associates to cause timely notice of redemption, in substantially the forms attached hereto as Exhibits 1 and 2 and incorporated herein by this reference (the "Notices"), to be provided at the times to the parties and in the manner set forth on the Notices.

BE IT FURTHER RESOLVED that the sum of \$2,238,087.50 is transferred from the General Fund to the Debt Service Fund to redeem the above described notes.

Fiscal Note: Interest savings should be approximately \$100,000. Funds transferred from the General Fund Balance for the redemption on December 1, 2010, are currently available from the proceeds from the sale of Countryside Home. To bring the General Fund balance up to three months expenditures per the Fund Balance Policy, a General Fund levy for working capital may be required in 2011 and 2012.

EXHIBIT 1

NOTICE OF FULL CALL*

Regarding

JEFFERSON COUNTY, WISCONSIN
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2002A
DATED NOVEMBER 1, 2002

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have the CUSIP Nos. as set forth below have been called by the County for prior payment on December 1, 2010, at a redemption price of 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
04/01/2011	\$525,000	3.60%	473682CX8
04/01/2012	250,000	3.70	473682DP4

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 1, 2010.

Said Notes will cease to bear interest on December 1, 2010.

By Order of the

County Board of Supervisors
Jefferson County
County Clerk

Dated: _____

* To be provided by registered or certified mail to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to December 1, 2010, and to the MSRB. In addition, notice shall be given by facsimile or electronic transmission or overnight express delivery. Notice shall also be provided to MBIA Insurance Corporation, or its successor, the bond insurer of the Notes.

** If the Refunded Obligations are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

EXHIBIT 2

NOTICE OF FULL CALL*

Regarding

JEFFERSON COUNTY, WISCONSIN
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2003B
DATED AUGUST 1, 2003

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have the CUSIP Nos. as set forth below have been called by the County for prior payment on December 1, 2010, at a redemption price of 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
04/01/2011	\$450,000	3.30%	473682DK5
04/01/2012	475,000	3.50	473682DL3
04/01/2013	525,000	3.60	473682DM1

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 1, 2010.

Said Notes will cease to bear interest on December 1, 2010.

By Order of the
County Board of Supervisors
Jefferson County
County Clerk

Dated: _____

* To be provided by registered or certified mail to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than

sixty (60) days prior to December 1, 2010, and to the MSRB. In addition, notice shall be given by facsimile or electronic transmission or overnight express delivery.

** If the Refunded Obligations are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

Ms. Rogers moved that Resolution No. 2010-62 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Babcock), Vacant 1.

Mr. Reese read Resolution No. 2010-63.

WHEREAS, bids were solicited to replace the four rooftop furnace units at the Human Services building, and

WHEREAS, the following results were received:

Southern Lakes Plumbing and Heating, Inc.	\$39,544
Elkhorn, Wisconsin	
HVAC Specialists, LLC	\$38,525
Jefferson, Wisconsin	
Sure Fire, Inc.	\$37,990
Horicon, Wisconsin	
Grunau Co.	\$35,460
Milwaukee, Wisconsin	
J. F. Ahern Co.	\$30,780
Fond du Lac, Wisconsin,	

and

WHEREAS, the Infrastructure Committee recommends accepting the bid of J. F. Ahern Co. in the amount of \$30,780,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with J. F. Ahern Co. in the amount of \$30,780 for replacement of the four rooftop furnaces on the Human Services building.

Fiscal Note: The 2010 budget contains \$40,000 for this project.

Mr. Reese moved that Resolution No. 2010-63 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 1 (Babcock), Vacant 1.

Mr. Reese read Resolution No. 2010-64.

WHEREAS, the Highway Department solicited bids for replacement of the Courthouse parking lot blacktop with results as follows:

Wolf Paving	\$70,428.25
Payne & Dolan	\$84,470.00
B.R. Amon	\$98,873.00,

and

WHEREAS, in addition to the base bid above, additional costs of approximately \$4,000 for Saturday and \$7,000 for Sunday would be incurred if paving

the parking lot is done over a weekend to minimize disruption in use of the parking lot, and

WHEREAS, approximately \$3,100 in charges will be made by the Highway Department for trucking the waste material away, giving a total estimated cost of \$84,500, and

WHEREAS, \$48,000 is currently allocated to this project in the Central Services budget, and

WHEREAS, the Finance Committee has transferred \$36,500 from the Contingent Fund necessary to fully fund the project.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Wolf Paving in the base amount of \$70,428.25 for repaving the Courthouse parking lot.

BE IT FURTHER RESOLVED that the County Administrator may expend up to an additional \$11,000 for weekend work if that is desirable due to weather conditions or other contingencies, and

Fiscal Note: Adequate funds are now available for this project.

Mr. Reese moved that Resolution No. 2010-64 be adopted. Seconded.

Mr. Torres moved to amend Resolution No. 2010-64 by deleting the additional costs of approximately \$11,000 for weekend work bringing the total estimated cost of the project to \$73,500. Second and lost: Ayes 14, Noes 14 (Jones, Imrie, David, Buchanan, Rinard, Zastrow, Reese, Rogers, Nass, Molinaro, Delany, Roou, Peterson, Christensen), Absent 1 (Babcock), Vacant 1.

Mr. Peterson moved to amend Resolution No. 2010-64 by deleting the following from the last paragraph: “. . . or other contingencies, and?”. Seconded and carried: Ayes 17, Noes 11 (Jones, Imrie, David, Braughler, Kuhlman, Rinard, Reese, Nass, Roou, Christensen, Schultz), Absent 1 (Babcock), Vacant 1.

Amended Resolution No. 2010-64 was adopted: Ayes 26, Noes 2 (Burow, Zentner), Absent 1 (Babcock), Vacant 1.

Mr. Borland read Resolution No. 2010-65.

WHEREAS, the current Jefferson County Bicycle and Pedestrian Plan was produced through a partnership between Jefferson County, numerous local government units, the Wisconsin Department of Transportation, local bicycle groups and many private businesses, and

WHEREAS, the Jefferson Bicycle and Pedestrian Plan is currently in the process of being updated, and

WHEREAS, the original plan and the update draft both seek to expand the opportunity for bicycle and pedestrian traffic within Jefferson County, and

WHEREAS, reconstruction of State Highway 26 in Jefferson County has offered the opportunity for development of bicycle and pedestrian paths along and within the rights-of-way of the new highway as anticipated by the County's plan, and

WHEREAS, Resolution 2009-93 authorized the County to enter into an agreement with the Department of Transportation to maintain 5.5 miles of new bike path along Highway 26 including from Fort Atkinson north to CTH W, and

WHEREAS, the Department of Transportation will construct a \$210,000 extension of the bike path from CTH W north to US Highway 18 if the County will provide a 10 foot wide strip of land alongside Highway 26 right-of-way between CTH W and CTH J and enter into a similar agreement for maintenance of the bike path extension, and

WHEREAS, the Parks Committee recommends approval of construction of the path on county land adjacent to the east side of Highway 26 lying between CTH W and CTH J and, further, entering into a contract with the Wisconsin Department of Transportation to provide maintenance for this extension of the bicycle/pedestrian path,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to execute agreements (in the form provided) between the Wisconsin Department of Transportation and Jefferson County for the project and maintenance of bicycle/pedestrian path alongside State Highway 26 from CTH W north to US Highway 18.

BE IT FURTHER RESOLVED that the Department of Transportation is authorized to construct said path on county property adjacent to the Highway 26 right-of-way between County Trunks W and J.

Fiscal Note: The City of Madison and Minnesota DOT estimates are \$600 to \$900 per year per mile for maintenance. This contract covers about 1.7 miles. Estimated total annual cost for maintenance of this extension would be about \$1,020 to \$1,530 per year. An Adopt a Trail Program may reduce this amount through use of volunteer labor. The land that would be permanently used for the trail is about 2 acres, leading to a loss of rental revenue of approximately \$400 - \$500 per year.

Mr. Borland moved that Resolution No. 2010-65 be adopted. Seconded and carried: Ayes 21, Noes 7 (Imrie, Buchanan, Reese, Burow, Jaeckel, Torres, Zentner), Absent 1 (Babcock), Vacant 1.

Mr. Borland read Resolution No. 2010-66.

WHEREAS, the sale of Countryside Home resulted in the loss of equipment shared by Countryside with other departments including a Bobcat skidsteer shared with the Parks Department, and

WHEREAS, bids were solicited for a replacement skidsteer with the result being one bid received from Midstate Group Inc., Watertown, Wisconsin, in the amount of \$45,887 for a skidsteer and attachments with a list price of \$70,722, and

WHEREAS, the Finance Committee has transferred adequate funds to the Parks Department budget for this purchase,

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to contract for a Bobcat skidsteer with attachments in the amount of \$45,887.

Fiscal Note: As set forth above, the Finance Committee has transferred Contingent Fund monies into the Parks Department budget to pay for this replacement equipment as well as the Parks Department lawnmower and the Human Resources badge printer, which were the items sold with Countryside Home that were shared by Countryside with other county departments. The Countryside Home sale proceeds have been deposited into the General Fund.

Mr. Borland moved that Resolution No. 2010-66 be adopted. Seconded and carried: Ayes 20, Noes 8 (Imrie, Braughler, Buchanan, Morris, Burow, Poulson, Torres, Zentner), Absent 1 (Babcock), Vacant 1. Mr. Schroeder wishes to be recorded as “No” after voting in error.

County Administrator Gary Petre read the following:

**TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board’s confirmation of the following individuals as members of:

Human Services Board

- a. Marty Powers, Jefferson, Wisconsin, to the Human Services Board for a 3-year term expiring November 1, 2013.
- b. John McKenzie, Fort Atkinson, Wisconsin, to the Human Services Board for a 3-year term expiring November 1, 2013.
- c. Richard Jones, Waterloo, Wisconsin, to the Human Services Board for a 3-year term expiring November 1, 2013.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

Supplemental information presented at the October 12, 2010, Jefferson County Board meeting will be available at the County Clerk’s office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:53 p.m.

**JEFFERSON COUNTY BOARD/PUBLIC HEARING MINUTES
TUESDAY, OCTOBER 26, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Morris led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll. Supervisors Jones, Tietz, Nass, Schroeder and Schultz gave prior notice of their inability to attend.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Mary Delany	District 18	Vacant
District 19	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The revised agenda was approved.

County Clerk Barbara A. Frank presented the following communications:

1. Resolutions from the Jefferson County Farm Bureau Annual Meeting on September 26, 2010.
2. Chairman John Molinaro's appointment of Jan Rooou to the Planning & Zoning Committee effective October 14, 2010, to replace Supervisor Rick Kuhlman who resigned from the Committee.
3. An e-mail dated October 26, 2010, from Jan and Jeff Amundson, Lake Mills, supporting the purchase of the Rose Lake parcel.

No one having registered for public comment on non-budget items, the regular order of business commenced.

Ms. Rogers presented Resolution No. 2010-67.

WHEREAS, on September 20, 2010, Jefferson County received a claim from AT&T in the amount of \$1,721.96 for damage done to an AT&T pedestal and telephone cable located at or near 8480 Highway 106, Fort Atkinson, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of

Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2010-67 be adopted. Seconded and carried.

Mr. Mode presented Resolution No. 2010-68.

WHEREAS, the Human Services Department has solicited bids for its 2011-2012 Elderly Nutrition Meal Program with the following results:

	Feil's Catering		Hoffman House	
	2011 Rate	2012 Rate	2011 Rate	2012 Rate
Rome	\$3.85	\$3.95		
All other sites	\$3.60	\$3.70		
All sites			\$3.28	\$3.49,
and				

WHEREAS, the Human Services Board recommends contracting with Hoffman House at the rates set forth,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Human Services Director is authorized to contract with Hoffman House for 2011 and 2012 elderly nutrition meals commencing January 1, 2011.

Fiscal Note: It is estimated that about 38,000 meals will be served in 2010. There is \$153,016 budgeted for 2011. At the Hoffman House's 2011 rate, the cost of this program will be about \$27,000 less than the amount contained in the budget.

Mr. Mode moved that Resolution No. 2010-68 be adopted. Seconded and carried: Ayes 24, Noes 0, Absent 5 (Jones, Tietz, Nass, Schroeder, Schultz), Vacant 1.

Mr. Burow read Resolution No. 2010-69.

WHEREAS, the County Farm property leases expire in February 2011, and

WHEREAS, the Land & Water Conservation Department has solicited bids for a new three year lease term commencing March 1, 2011, running through February 28, 2014, with the following results expressed on a per acre basis:

<u>Bidder</u>	<u>East 262 Acres</u>	<u>West 103 Acres</u>	<u>Total 365 Acres</u>
Dave Habeck	No bid	\$230.10	No bid
Jeff Gerner	\$254.00	\$254.00	\$254.00
Jim Storck	\$190.84	\$145.63	\$183.56

and

WHEREAS, it is recommended by the Land & Water Conservation Committee that the total 365 acres be leased to Jeff Gerner, a current tenant of the easterly acreage.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a lease with Jeff Gerner for the total 365 acres.

Fiscal Note: Total rent for the three-year term is \$278,130.00.

Mr. Burow moved that Resolution No. 2010-69 be adopted. Seconded and carried: Ayes 24, Noes 0, Absent 5 (Jones, Tietz, Nass, Schroeder, Schultz), Vacant 1.

Ms. Rogers moved for the adoption of the 2011 Recommended Budget for purposes of holding a public hearing. Seconded.

The public hearing on the proposed 2011 County Budget commenced at 7:11 p.m. Twenty-four supervisors were present with five absent (Jones, Tietz, Nass, Schroeder, Schultz), and one vacant.

The floor was opened for the public hearing on the 2011 Recommended Budget. Leonard Bannan, Fort Atkinson; Carl Glassford, Lake Mills; James Shulkin, Director of Planning & Marketing for Fort Health Care; Andy Didion, Jefferson, Lloyd Eagan, DNR Regional Director; Gail Towers-MacAskill, Watertown; Lisa Conley, Oconomowoc, past president of the Rock River Coalition; and Yvonne Dueterhoeft, Helenville, spoke in support of purchasing the Rose Lake parcel. Ed Grunden, Lake Mills, was in favor of the parcel purchase for Rose Lake but did not speak. Penny Bound, Jefferson; Jon Bound, Jefferson; and Tyson Barnes, Jefferson, spoke against the Rose Lake parcel purchase.

Ms. Rogers moved to end the public hearing. Seconded and carried at 7:39 p.m.

Ms. Rogers moved to postpone the proposed 2011 Budget to November 9, 2010. Seconded and carried.

Supplemental information presented at the October 26, 2010, Jefferson County Board/Public Hearing meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn at 7:40 p.m. Seconded and carried.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, NOVEMBER 9, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Ms. Rogers led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll with twenty-nine present and one vacant.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braugher	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Mary Delany	District 18	Vacant
District 19	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda revised November 8, 2010, was approved.

Mr. Mode moved that the minutes of the October 12, 2010, meeting be approved as corrected and printed. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
November 1, 2010**

Available Cash on Hand	
October 1, 2010	\$ (102,703.60)
October Receipts	<u>5,150,480.91</u>
Total Cash	\$ 5,047,777.31

Disbursements	
General – October 2010	\$3,782,891.18
Payroll – October 2010	<u>1,200,202.63</u>
Total Disbursements	<u>4,983,093.81</u>
Total Available Cash	\$ 64,683.50

Cash on Hand (in banks) November 1, 2010	\$ 792,032.67
Less Outstanding Checks	<u>727,349.17</u>
Total Available Cash	\$ 64,683.50

AIM Government & Agency Portfolio	\$ 3,990,461.10
Local Government Investment Pool – General	9,719,517.02
Institutional Capital Management	15,676,041.88
Local Government Investment Pool – Clerk of Courts	160,561.98
Local Government Investment Pool – Farmland Preservation	251,610.62

Local Government Investment Pool – Parks/Liddle	204,202.97
	<u>\$30,002,395.57</u>
2010 Interest – Super N.O.W. Account	\$ 3,803.73
2010 Interest – L.G.I.P. – General Funds	29,657.54
2010 Interest – ICM	174,465.37
2010 Interest – AIM	1,474.12
2010 Interest – L.G.I.P. – Parks/Carol Liddle Fund	360.75
2010 Interest – L.G.I.P. – Farmland Preservation	446.67
2010 Interest – L.G.I.P. – Clerk of Courts	<u>283.81</u>
Total 2010 Interest	\$ 210,491.99

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Clerk Barbara A. Frank presented the following:

1. Notice of Public Hearing on the Jefferson County Comprehensive Plan from the Planning & Zoning Committee for a hearing to be held on November 18, 2010, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.
2. Notice of Public Hearing on text amendments and petitions from the Planning & Zoning Committee for a hearing to be held on November 18, 2010, at 7:30 p.m. (or immediately following the preceding Public Hearing) in Room 205 of the Jefferson County Courthouse.
3. Letter dated October 28, 2010, copied to the Jefferson County Board from Owen S. Durigan regarding an outstanding judgment the County has against Owen Durigan in regard to Jefferson County Case No. 06CV595. (An appendix was hand delivered by Owen Durigan to the County Clerk and Corporation Counsel Ristow on November 9, 2010.)
4. Letter dated November 9, 2010, from the Dodge-Jefferson Healthier Community Partnership regarding funding for play structure at Korth Park.

The communications and notices were received and placed on file.

The floor was opened for public comment. Speaking were Paul Hable and Gail Scott, Fort Atkinson, on the Rock River Free Clinic resolution; Dan Horvatin for the Rock River Patriots, Fort Atkinson, regarding the budget; Dick McWilliams, Watertown, Joel Winn, Fort Atkinson, and Jon Bound, Jefferson, opposing the purchase of Kemmeter/Rose Lake property; Owen Durigan, Brookfield, on a judgment against him by Jefferson County; Buck Smith, Johnson Creek, on the Kemmeter/Rose Lake property purchase and jobs; and Jill Ottow, Fort Atkinson, on the Jefferson County Literacy Council.

Mr. Mode read Resolution No. 2010-70.

WHEREAS, the Administration & Rules Committee has reviewed Price County Resolution No. 37-10 supporting a Legislative Council study of the Managed Forest Land program, and

WHEREAS, said resolution points out that enrollment of property in the Managed Forest Land program reduces property tax revenue from said lands and shifts the property tax burden to residential and commercial properties, and

WHEREAS, in counties like Price with significant forest as well as state and federal lands, the shifting of the tax burden can lead to a substantial amount of money being taxed to non-exempt properties, and

WHEREAS, the Managed Forest Land program exempts said land from school levies as well as changing the tax treatment of buildings on managed forest land from real estate to personal property,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board also supports the Legislative Council study of the Managed Forest Land program.

BE IT FURTHER RESOLVED that the Clerk shall send a copy of this resolution to legislators representing Jefferson County, the Wisconsin Counties Association and the Price County Clerk.

Fiscal Note: No fiscal impact.

Mr. Mode moved that Resolution No. 2010-70 be adopted. Seconded and carried.

Mr. Torres read Resolution No. 2010-71.

WHEREAS, the proposed 2011 Jefferson County Budget includes \$50,000 for the Rock River Free Clinic, and

WHEREAS, the Rock River Free Clinic currently does not check the immigration/legal status of the people it serves, and

WHEREAS, county taxpayers should not be providing non-emergency medical care for people not legally in the country, and

WHEREAS, checking immigration or legal status can be done simply and at a minimal cost just as employers must do,

NOW, THEREFORE, BE IT RESOLVED that no money be transferred from Jefferson County to the Rock River Free Clinic until the Jefferson County Board approves an agreement with the Rock River Free Clinic requiring that the immigration/legal status of all adults receiving services at the Clinic be checked, with those who are unable to prove legal status being denied services.

Fiscal Note: No fiscal impact.

County Board Chair Molinaro informed the Board that under Section 3.03(8) of the Board Rules Resolution No. 2010-71 would be referred to the Administration & Rules Committee.

Ms. Rogers presented Resolution No. 2010-72.

WHEREAS, the 2010 budget designated \$140,000 in the General Fund for installation of a new backup generator to operate Courthouse systems in the event of loss of electrical power, and

WHEREAS, bids were solicited for a generator with the following results:

Midwest Electric LLC	
Johnson Creek, Wisconsin	\$115,700
Jefferson Current Electric, Inc.	
Jefferson, Wisconsin	\$125,320
Hogen Electric, Inc.	
Hartford, Wisconsin	\$110,900
Faith Technologies, Inc.	
Sun Prairie, Wisconsin	\$151,624,

and

WHEREAS, ancillary costs for engineering, builder's risk insurance and publication total approximately \$3,900, and

WHEREAS, the Infrastructure Committee recommends awarding the project to the low bidder, and the Finance Committee recommends transferring funds sufficient to complete the project,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Hogen Electric, Inc. in the amount of \$110,900 for installation of a generator.

BE IT FURTHER RESOLVED that the sum of \$114,800 is transferred from Account #100.354400 (Management Intent-Generator) to Account #1901.594810 (Capital Equipment).

Fiscal Note: \$140,000 was the project estimate at the time the 2010 budget was prepared. Engineering costs should total \$3,500. Builder's risk insurance is \$200. \$200 is allocated for publication of the bid documents. Adding the low bid amount of \$110,900 yields the total estimated cost, and the amount transferred, of \$114,800.

Ms. Rogers moved that Resolution No. 2010-72 be adopted. Seconded and carried: Ayes 27, Noes 2 (Peterson, Zentner), Vacant 1.

Ms. Rogers moved that the 2011 Recommended Budget be taken from the table. Seconded and carried.

Ms. Rogers, Chair of the Finance Committee, moved to adopt the department totals and levies in the 2011 Recommended Budget. Seconded.

The following budget amendments were introduced:

Ms. Rogers presented and moved for adoption of Budget Amendment #1, proposed by the Finance Committee, to reflect awarded grants of \$9,900 (Agricultural grant) and \$17,100 (Household Waste grant) for the 2011 budget year for the Solid Waste Program. The recommended budget assumed no state aid (grants) for the Solid Waste program. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Ms. Rogers presented and moved for the adoption of Budget Amendment #2, proposed by the Finance Committee, to adjust the Debt Service tax levy by removing any principal and interest related to Countryside. Countryside Home debt paid off under Resolution No. 2010-62. In addition, the General Fund tax levy is increased by a corresponding amount to work towards retaining three months of "working capital". Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Mr. Mode presented and moved for the adoption of Budget Amendment #3, proposed by Supervisors Mode and Molinaro, to reduce the health insurance levies by \$470,000, thereby reducing the overall tax levy increase to 2.7%. Seconded and carried: Ayes 29, Noes 0, Vacant 1.

Mr. Torres presented and moved for the adoption of Budget Amendment #4 to remove the \$75,000 in the Parks Department budget for the purchase of new park equipment at Korth Park and put the \$75,000 into Debt Service for principal payments at Korth Park. Seconded and carried: Ayes 16, Noes

13 (Jones, David, Tietz, Kuhlman, Rinard, Rogers, Nass, Schroeder, Roou, Christensen, Borland, Schultz, Babcock), Vacant 1.

Mr. Torres presented and moved for the adoption of Budget Amendment #5, proposed by Supervisors Burow and Torres, to remove funding of \$4,000 to the Jefferson Council Literacy Council. Seconded and failed: Ayes 9, Noes 20 (Jones, David, Tietz, Braughler, Buchanan, Kuhlman, Rinard, Zastrow, Morse, Rogers, Nass, Molinaro, Delany, Schroeder, Roou, Christensen, Borland, Schultz, Babcock, Mode), Vacant 1.

Mr. Torres presented and moved for the adoption of Budget Amendment #6, proposed by Supervisors Torres and Zentner, to remove \$25,000 from the Central Services budget to remodel 1st floor north men's and women's restroom including walls, floors and fixtures. Seconded and failed: Ayes 10, Noes 19 (Jones, David, Tietz, Morris, Kuhlman, Rinard, Zastrow, Reese, Rogers, Nass, Molinaro, Delany, Schroeder, Roou, Christensen, Borland, Schultz, Babcock, Mode), Vacant 1.

Mr. Mode presented and moved for the adoption of Budget Amendment #7, proposed by Supervisors Braughler, Buchanan, Burow, Imrie, Jaeckel, Mode, Peterson, Poulson, Reese, Torres and Zentner, to remove all activity from the 2011 budget for the purchase of the Kemmeter property adjacent to Rose Lake. Seconded and failed: Ayes 12, Noes 17 (Jones, David, Tietz, Morris, Kuhlman, Rinard, Zastrow, Morse, Rogers, Nass, Molinaro, Schroeder, Roou, Christensen, Borland, Schultz, Babcock), Vacant 1.

Ms. Roou presented and moved for the adoption of Budget Amendment #8 to remove both the position of Public Health Program Manager and related funding from the Health Department tax levy for the 2011 budget year. Seconded and failed: Ayes 8, Noes 21 (Jones, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Zastrow, Reese, Burow, Rogers, Nass, Molinaro, Delany, Peterson, Jaeckel, Christensen, Borland, Schultz, Babcock, Mode), Vacant 1.

Board recessed at 8:40 p.m. and resumed at 8:45 p.m.

Budget Amendment #9 proposed by Supervisor Schroeder to add \$30,000 to the First Offender Program in the District Attorney's office (Business Unit 1603) by reducing Parks Business Unit 1811, Account #594819, Korth Park playground equipment by the same amount was withdrawn.

Mr. Burow withdrew Budget Amendment #10 to add \$75,000 to Economic Development Operating Reserve #594950 and reduce Parks Business Unit 1811, Account #594819, Korth Park playground equipment by the same amount.

Mr. Torres presented and moved for the adoption of Budget Amendment #11 to require all full-time employees except those who are budgeted in the Sheriff Department's budget to take two days (16 hours) of unpaid furlough days. Seconded.

Mr. Torres moved to amend Budget Amendment #11 by deleting the language regarding the furloughs and requiring the departments to reduce their respective budgets by the figures stated in Budget Amendment #11. Seconded and failed: Ayes 13, Noes 16 (Jones, David, Buchanan, Kuhlman, Rinard, Zastrow, Reese, Rogers, Nass, Molinaro, Schroeder, Roou, Christensen,

Borland, Schultz, Babcock), Vacant 1.

Budget Amendment #11 as originally proposed failed: Ayes 4, Noes 25 (Jones, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Rinard, Zastrow, Reese, Burow, Morse, Rogers, Nass, Molinaro, Delany, Schroeder, Roou, Peterson, Poulson, Christensen, Borland, Schultz, Babcock, Mode), Vacant 1.

Mr. Burow presented and moved for the adoption of Budget Amendment #12 to reduce the Highway consultant expenditure for the Highway shop site assessment, planning and preliminary design for facilities from the proposed \$250,000 to \$150,000, decreasing the use of fund balance applied by \$100,000, for future county use. Seconded and failed: Ayes 7, Noes 22 (Jones, David, Tietz, Braughler, Buchanan, Morris, Kuhlman, Zastrow, Reese, Morse, Rogers, Nass, Molinaro, Delany, Peterson, Poulson, Jaeckel, Christensen, Borland, Schultz, Babcock, Mode), Vacant 1.

Mr. Burow presented and moved for the adoption of Budget Amendment #13 to reduce Highway funding for construction project #5 at 3.8 miles from \$1,020,000 to \$750,000 or about 2.8 miles. Seconded and failed: Ayes 10, Noes 19 (Jones, Tietz, Buchanan, Kuhlman, Zastrow, Reese, Rogers, Nass, Molinaro, Delany, Schroeder, Peterson, Poulson, Jaeckel, Torres, Christensen, Borland, Babcock, Mode), Vacant 1.

Mr. Burow withdrew Budget Amendment #14 to eliminate the \$75,000 funding for Parks Department playground equipment at Korth Park, decreasing the use of fund balance applied by \$75,000.

Mr. Jaeckel presented and moved for the adoption of Budget Amendment #15, proposed by Supervisors Jaeckel and Torres, to remove one capital auto from Land Conservation and one from Zoning which would decrease the tax levy by \$56,000. Seconded and failed: Ayes 11, Noes 18 (Jones, David, Tietz, Braughler, Buchanan, Kuhlman, Rinard, Zastrow, Reese, Rogers, Nass, Molinaro, Roou, Christensen, Zentner, Borland, Schultz, Babcock), Vacant 1.

Mr. Torres withdrew Budget Amendment #16, proposed by Supervisors Jaeckel and Torres, that in order for the Rock River Free Clinic to receive \$50,000 from Jefferson County it must create a policy to not provide services to adults who are not in the country legally. (See Resolution No. 2010-71)

Mr. Peterson withdrew Budget Amendment #17 to increase funding for the playground equipment in the Parks budget from \$75,000 to \$100,000 for equal distribution amongst Korth Park, Travelers Park and Rome County Park because the funds were eliminated in adopted Budget Amendment #4.

Mr. Peterson withdrew Budget Amendment #18 to eliminate the provision in the sales contract pertaining to the relocation costs and closing costs paid for by the County at approximately \$11,000 under Account 1811.594809 in the Parks budget.

Mr. Torres presented and moved for the adoption of Budget Amendment #19, proposed by Supervisors Burow, Peterson, Jaeckel and Torres, to remove 300 hours from the least senior non-seasonal general worker position within the Parks Department because the Parks Department no longer is responsible for the upkeep of Countryside grounds. Seconded and failed: Ayes 12, Noes 17 (Jones, David, Tietz, Buchanan, Kuhlman, Rinard, Morse,

Rogers, Nass, Molinaro, Delany, Schroeder, Roou, Christensen, Borland, Schultz, Babcock), Vacant 1.

Mr. Zentner presented and moved for the adoption of Budget Amendment #20 to reduce allocation for Highway road building activities by \$1,020,000 (removes approximately 3.8 centerline miles for road construction). Seconded and failed: Ayes 8, Noes 21 (Jones, Buchanan, Morris, Kuhlman, Zastrow, Reese, Burow, Morse, Rogers, Nass, Molinaro, Delany, Schroeder, Peterson, Poulson, Jaeckel, Torres, Christensen, Borland, Babcock, Mode), Vacant 1

Mr. Nass presented and moved for the adoption of Budget Amendment #21 to correct the Zoning Department budget by reducing Account #7101.699700 (Reserve Applied Operating) by \$15,000 due to the fact that the same \$15,000 is already included in Account #7101.421001 (State Aid), and increase the levy by \$15,000 accordingly. Seconded and carried: Ayes 25, Noes 3 (David, Burow, Peterson), Abstain 1 (Zentner), Vacant 1.

Ms. Rogers presented and moved for the adoption of Budget Amendment #22, proposed by the Finance Committee. The annual budget includes state aid for exempt computers. The calculation for this state aid amount is based upon the budget once all other values are finalized; therefore, the budget amendments approved above with the adoption of the budget for 2011 change the tax levy amount and the state aid figures have to be recalculated. Seconded and carried: Ayes 28, Noes 1 (Zentner), Vacant 1.

Complete Budget Amendments are on file with the County Clerk to reflect accounting specifics.

Ms. Rogers moved to divide the question of the general levy budget and the limited levy budget. Seconded and carried.

Board recessed at 9:45 p.m. and reconvened at 9:51 p.m.

Ms. Rogers read Resolution No. 2010-73.

WHEREAS, the proposed 2011 County Budget was submitted to the Board by the County Administrator on October 12, 2010, and

WHEREAS, the proposed 2011 County Budget was the subject of a public hearing on October 26, 2010.

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total department appropriation for each department and the levy contained in the countywide portion of the 2011 Budget, as amended, be adopted and the sum of \$24,812,837 be levied as a county tax to be raised on the 2010 tax roll, and

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee and disbursement increases for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved. (See attachment for detail)

Fiscal Note: As presented, the countywide levy is proposed at \$24,812,837, which is a mill rate of \$3.8913 per \$1,000 of equalized value.

**LICENSE, PERMIT AND OTHER SERVICE FEE
INCREASES EFFECTIVE 1/1/2011**

	<u>From</u>	<u>To</u>	<u>Estimated Total Net Revenue</u>
<u>DISBURSEMENT:</u>			
CORONER: Increase Deputy Coroner per call payments by \$10	\$ 65	\$ 75	
CORONER - TOTAL REVENUE INCREASE			\$(2,500)
<u>FEES:</u>			
HEALTH: (Previously approved at October 2010 meeting)			
<u>Environmental Sanitation Ordinance:</u>			
1. Restaurants/Mean Food Service:			
a. Limited Food Service Restaurant:			
(1) License fee	\$ 90	\$ 105	
(2) Re-inspection fee	\$ 115	\$ 130	
b. Simple Complexity Restaurant:			
(1) License fee	\$ 195	\$ 230	
(2) Re-inspection fee	\$ 265	\$ 320	
c. Moderate Complexity Restaurant:			
(1) License fee	\$ 300	\$ 330	
(2) Re-inspection fee	\$ 425	\$ 470	
d. High Complexity Restaurant:			
(1) License fee	\$ 430	\$ 540	
(2) Re-inspection fee	\$ 610	\$ 770	
e. Temporary Restaurants:			
(1) License fee	\$ 165	\$ 170	
2. Bed and Breakfast Establishments:			
a. License fee	\$ 100	\$ 110	
b. Pre-licensing fee	\$ 280	\$ 300	
c. Re-inspection fee	\$ 160	\$ 170	
3. Hotel, Motels and Tourist Rooming Houses:			
a. 05-30 Sleeping Rooms:			
(1) License fee	\$ 165	\$ 205	
(2) Pre-licensing fee	\$ 380	\$ 480	
(3) Re-inspection fee	\$ 230	\$ 290	
b. 31-99 Sleeping Rooms:			
(1) License fee	\$ 260	\$ 280	
(2) Pre-licensing fee	\$ 615	\$ 665	
(3) Re-inspection fee	\$ 365	\$ 400	
c. 100-199 Sleeping Rooms:			
(1) License fee	\$ 330	\$ 335	
(2) Re-inspection fee	\$ 470	\$ 505	
d. 200 or more Sleeping Rooms:			
(1) License fee	\$ 400	\$ 490	
(2) Pre-licensing fee	\$ 950	\$ 1185	
(3) Re-inspection fee	\$ 575	\$ 700	
e. Tourist Rooming House:			
(1) License fee	\$ 100	\$ 110	

(2) Pre-licensing fee	\$ 280	\$ 300
(3) Re-inspection fee	\$ 160	\$ 170
4. Campgrounds, Recreational and Education Camps:		
a. Campgrounds (1-25 sites):		
(1) License fee	\$ 150	\$ 175
(2) Pre-licensing fee	\$ 335	\$ 380
(3) Re-inspection fee	\$ 210	\$ 240
b. Campgrounds (26-50 sites):		
(1) License fee	\$ 215	\$ 250
(2) Pre-licensing fee	\$ 495	\$ 565
(3) Re-inspection fee	\$ 300	\$ 350
c. Campground (51-100 sites):		
(1) License fee	\$ 265	\$ 305
(2) Pre-licensing fee	\$ 610	\$ 700
(3) Re-inspection fee	\$ 370	\$ 425
d. Campground (100-199 sites)		
(1) License fee	\$ 310	\$ 355
(2) Pre-licensing fee	\$ 725	\$ 830
(3) Re-inspection fee	\$ 440	\$ 500
e. Campground (200 or more sites):		
(1) License fee	\$ 355	\$ 410
(2) Pre-licensing fee	\$ 840	\$ 965
(3) Re-inspection fee	\$ 505	\$ 580
f. Recreational/Educational Camps:		
(1) License fee	\$ 440	\$ 505
(2) Pre-licensing fee	\$ 1050	\$ 1200
(3) Re-inspection fee	\$ 630	\$ 720
5. Public Swimming Pool:		
a. Swimming Pools with Additional Pool Slides:		
(1) Re-inspection fee	\$ 25	\$ 75
6. School Inspections:		
a. Full service kitchen	\$ 380	\$ 440
b. Full service pre-inspection fee	\$ 380	\$ 440
c. Satellite kitchen	\$ 135	\$ 150
d. Satellite kitchen pre-inspection	\$ 135	\$ 150
7. Tattoo and Body-Piercing Licenses:		
a. For a tattoo or body-piercing establishment:		
(1) License fee	\$ 125	\$ 135
(2) Pre-licensing fee	\$ 240	\$ 255
(3) Re-inspection fee	\$ 113	\$ 180
b. For a combined tattoo and body piercing establishment:		
(1) License fee	\$ 205	\$ 220
(2) Pre-licensing fee	\$ 375	\$ 400
(3) Re-inspection fee	\$ 180	\$ 295
c. Temporary tattoo/piercing fee	none	\$ 100

HEALTH - TOTAL REVENUE INCREASE \$ 2,500

HUMAN SERVICES:

 Children on electronic monitoring

(Court ordered) (none) \$ 1 per day

*[ability to pay - sliding scale]

HUMAN SERVICES - TOTAL REVENUE INCREASE \$ 1,400*

ESTIMATED TOTAL NET REVENUE INCREASES \$ 1,400

Ms. Rogers moved that Resolution No. 2010-73 be adopted. Seconded and carried: Ayes 21, Noes 8 (Imrie, Braughler, Burow, Schroeder, Peterson, Jaeckel, Torres, Zentner), Vacant 1.

Ms. Rogers read Resolution No. 2010-74.

WHEREAS, the non-countywide budget for 2011 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished.

NOW, THEREFORE, BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$897,561
Library Services	\$997,445

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: Health mill rate is \$.1625; library mill rate is \$.3164 per \$1,000 of equalized value.

Ms. Rogers moved that Resolution No. 2010-74 be adopted. Seconded and carried: Ayes 21, Noes 7 (Imrie, Burow, Schroeder, Roou, Jaeckel, Torres, Zentner), Abstain 1 (Braughler), Vacant 1.

County Administrator Petre read the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as a member of:

Sheriff's Civil Service Commission

- a. Christine Spangler, Fort Atkinson, Wisconsin, for a five-year term effective January 1, 2011, and ending January 1, 2016.

Veterans Service Commission

- b. Timothy Finn, Lake Mills, Wisconsin, for a three-year term effective December 13, 2010, and ending December 9, 2013.

Jefferson County Library Board

- c. Dr. Dwayne Morris, Watertown, Wisconsin, for a three-year term effective December 31, 2010, and ending December 31, 2013.
- d. Julaine Appling, Watertown, Wisconsin, for a three-year term effective December 31, 2010, and ending December 31, 2013.
- e. Dean Sanders, Lake Mills, Wisconsin, for a three-year term effective December 31, 2010, and ending December 31, 2013.

Mr. Buchanan moved that the appointments be confirmed. Seconded and carried.

County Board Chair John Molinaro introduced Jennifer Hanneman as the candidate for the District 18 County Board supervisory seat to fill the unexpired term of Michael Miller who resigned.

Mr. Schroeder moved to confirm the appointment of Jennifer Hanneman to fill the vacancy in Supervisory District 18. Seconded and carried.

County Clerk Frank administered the oath of office to Jennifer Hanneman.

County Clerk Frank announced the County Board Chairman's appointment of Ms. Hanneman to the Solid Waste & Air Quality Committee and to the Home Consortium Board effective immediately.

Supplemental information presented at the November 9, 2010, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 10:05 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, DECEMBER 14, 2010, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Burow led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Morris, Morse, Poulson and Zentner gave prior notice of their inability to attend.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braugher	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Mary Delany	District 18	Jennifer Hanneman
District 19	Jim Schroeder	District 20	Jan Roou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved as printed.

Mr. Mode moved that the minutes of the October 26 and November 9, 2010, meetings be approved as corrected and printed. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
December 1, 2010**

Available Cash on Hand	
November 1, 2010	\$ 64,683.50
November Receipts	<u>8,298,295.88</u>
Total Cash	\$ 8,362,979.38
Disbursements	
General – November 2010	\$4,587,020.54
Payroll – November 2010	<u>1,203,688.26</u>
Total Disbursements	<u>5,790,708.80</u>
Total Available Cash	\$ 2,572,270.58
Cash on Hand (in banks) December 1, 2010	\$3,959,239.30
Less Outstanding Checks	<u>1,386,968.72</u>
Total Available Cash	\$ 2,572,270.58
AIM Government & Agency Portfolio	\$ 3,990,584.53
Local Government Investment Pool – General	6,102,058.38
Institutional Capital Management	15,671,528.06
Local Government Investment Pool – Clerk of Courts	160,681.16

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Local Government Investment Pool – Farmland Preservation	251,656.33
Local Government Investment Pool – Parks/Liddle	<u>204,240.06</u>
	\$26,380,748.52
2010 Interest – Super N.O.W. Account	\$ 3,919.23
2010 Interest – L.G.I.P. - General Funds	31,339.44
2010 Interest – ICM	188,722.64
2010 Interest – AIM	1,597.55
2010 Interest – L.G.I.P. - Parks/Carol Liddle Fund	397.84
2010 Interest – L.G.I.P. – Farmland Preservation	492.38
2010 Interest – L.G.I.P. - Clerk of Courts	<u>312.99</u>
Total 2010 Interest	\$ 226,782.07

JOHN E. JENSEN

JEFFERSON COUNTY TREASURER

County Clerk Barbara Frank presented the following communications:

1. Petition supporting Jefferson County's purchase of the Kemmeter property which will add 120 acres to the north side of Dorothy Carnes Park received November 17, 2010, from Walt Christensen and consisting of fifty-eight signatures.

2. Numerous e-mails in opposition to Resolution 2010-71 (resolution requiring the Rock River Free Clinic to confirm the legal immigration status or American citizenship of adult service recipients as a condition for the Clinic to receive county funding) from Vianey Haas, Anne and Scott Johnson, Rae Miller, David Gilberts, Frank Urban and Kim Lopez. Also a letter from William Reichert in opposition to Resolution 2010-71.

3. Letter from Owen Durigan to Corporation Counsel Philip C. Ristow dated December 10, 2010; Philip Ristow's letter dated November 18, 2010, in response to Mr. Durigan's letter of October 28, 2010; as well as a facsimile cover page dated December 14, 2010, from Owen Durigan to Barb Frank regarding a judgment the County has against Owen Durigan.

4. A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on December 16, 2010, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

The floor was opened for public comment. Speaking in opposition to Resolution No. 2010-71 were Gail Scott, Fort Atkinson; Dr. Brad Meyers, Jefferson; Barry Hemphill, Johnson Creek; Mike Wallace, President and CEO of Fort Health Care; Alex Brower, Fort Atkinson; and Beth Gehred, Fort Atkinson, reading a letter from her uncle Dr. Greg Gehred. Also speaking was Buck Smith, Johnson Creek, on the passage of the resolution to purchase the Kemmeter property for the Rose Lake addition.

Mr. Nass presented the following report of the Planning & Zoning Committee:

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered peti-

tions to amend the zoning ordinance of Jefferson County and a petition to amend the Land Division/Subdivision Ordinance, filed for public hearing held on September 16 and November 18, 2010, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3498A-10, 3491A-10 AND 3499T-10

DATED THIS 29th DAY OF NOVEMBER 2010.

Donald Reese, Secretary

THE EFFECTIVE DATE OF OCTOBER'S AMENDMENTS, 3490A-10, 3492A-10, 3493A-10, 3494A-10, 3495A-10, 3496A-10 AND 3497A-10, IS OCTOBER 16, 2010.

Mr. Nass moved that the report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-17.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3491A-10 was referred to the Jefferson County Planning and Zoning Committee for public hearing on September 16, 2010, and Petition 3498A-10 was referred for public hearing on November 18, 2010, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 6 acres of PIN 008-0715-1433-000 (25 acres) to create two new building sites near N6173 North Helenville Road in the Town of Farmington. These non-prime ag land lot combinations utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, for receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map with note to show slopes greater than 20% and upon payment of an approximate \$5,508 conversion fee to the State of Wisconsin for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3491A-10 – Ed & Caroline Soleska)

Rezone to create an approximate 2-acre lot around the home at N7682 CTH A in the Town of Milford, part of PIN 020-0814-3512-000 (21.5 acres). This previously prime ag land lot combination utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map and upon payment of an approximate \$1,812 conversion fee to the State of Wisconsin for rezoning out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date

of County Board approval unless all applicable conditions have been completed by that date. (3498A-10 – Robert Zoellick/Howard Zoellick property)

Mr. Nass moved that Ordinance No. 2010-17 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-18.

WHEREAS, 2009 Wisconsin Act 376 mandates changes to local government subdivision ordinances, and

WHEREAS, the Jefferson County Planning & Zoning Committee held a public hearing on November 18, 2010, addressing the ordinance amendments set forth below,

THE JEFFERSON COUNTY BOARD OF SUPERVISORS DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Sections of the Land Division and Subdivision Ordinance by adding underlined language (underlined), deleting the strikethrough (~~strikethrough~~) sections, creating and renumbering:

15.01(j) Zoning Changes. Any proposed subdivision or Certified Survey Map requiring a zoning change in order to develop as proposed, shall submit these proposed changes to the County Board so that the zoning changes will be approved at the time of final approval. The zoning amendment shall be null & void and of no effect one (1) year from the date of County Board approval unless all applicable conditions have been completed by that date.

15.03(b)2. Provisions of Chapter 236, Wisconsin Statutes, the state platting law and 2009 Wisconsin Acts 376 and 399.

15.05(e)2. The Planning Agency shall, within ~~thirty (30)~~ sixty (60) days of the date of filing of the Final Plat, recommend approval, conditional approval or rejection of the Plat and shall transmit the Final Plat and application along with its recommendations to the governing body.

Renumber existing 15.05(e)5, 6 and 7 to 15.05(e)7, 8 and 9 respectively.

Create 15.05(e)5 as follows: A professional engineer, planner or other person designated to review plats for a local unit of government shall determine if a final plat "substantially conforms" to the preliminary plat. This determination shall be given to the unit of government along with a recommendation for approval/denial of the final plat. The conclusion and recommendation are not required to be in writing but must be made part of the public record at the proceeding where the final plat is being considered.

Create 15.05(e)6 as follows: Preliminary plats or final plats, if no preliminary plat was submitted for that development, must comply with the local ordinance which was in effect when the plat was submitted. If an ordinance is revised while the plat is moving through the review process, the new requirements cannot be applied to the plat.

15.05(e)8, as renumbered: Recordation. After the Final Plat has been approved by the governing body and required improvements either installed or a contract and sureties according to 236.13(2)(a) insuring their installation is filed, the Planning Agency shall cause the certificate inscribed upon the Plat attesting to such approval to be duly executed and the Plat returned to the subdivider for

recording with the County Register of Deeds. The Register of Deeds shall not record the Plat unless it is offered within the time specified in Section 236.25 of the Wisconsin Statutes.

Section 2. Portions of Appendix C are amended as follows:

APPENDIX C

Chapter 236, Wisconsin Statutes:

To aid in the understanding of the Jefferson County Land Division Ordinance, certain sections of Chapter 236, the state platting code, are explained below.

NOTE: This is not a quotation of Chapter 236, nor does it include the complete provisions of the statute. It is offered only as a guide to some of the important points of the particular section. For complete and exact wording, please consult the Wisconsin Statutes.

Submission of Plats for Approval (from 236.11)

A preliminary plat may be required by an approving authority. Upon submission of a preliminary plat, the approving authority has ~~forty (40)~~ ninety (90) days to approve, approve conditionally, or reject the plat, unless the time is extended by agreement with the subdivider. Failure to act shall constitute approval.

An approving authority may refuse to approve the final plat if it is not submitted within six (6) months of the last required approval of the preliminary plat. The final plat may constitute only a portion of the approved preliminary plat. Final plats must be submitted within thirty-six (36) months following preliminary plat approval. A local unit of government may extend the time for submission of the final plat.

The approving authorities shall approve or reject the final plat within sixty (60) days of its submission, unless the time is extended by agreement with the subdivider. Failure to act shall constitute an approval.

Delegation of Power (from 236.45)

Any municipality, town, or county which has established a planning agency may adopt ordinances governing the subdivision or other division of land. Such ordinances to do not apply to:

1. Transfers of interests in land by will or pursuant to court order.
2. Leases for a term not to exceed ten (10) years, mortgages or easements.
3. The sale or exchange of parcels of land between owners of adjoining property if additional lots are not thereby created and the lots resulting are not reduced below the minimum sizes required by applicable ordinances.
4. Such other divisions exempted by such ordinances.

Local ordinances may not have more restrictive time limits, deadlines, notice requirements or be more restrictive in other provisions of Ch. 236, Wis. Stats. which provide protections for the subdivider. Any provision of this ordinance that conflicts with 2009 Wisconsin Acts 376 or 399 is unenforceable and of no further force or effect.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Mr. Nass moved that Ordinance No. 2010-18 be adopted. Seconded and

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carried.

Mr. Nass presented Ordinance No. 2010-19.

WHEREAS, the Planning and Zoning Committee adopted a Public Participation Plan in 2007 to guide the process of updating the Jefferson County Agricultural Preservation and Land Use Plan, and

WHEREAS, the historical development of the Comprehensive Plan is described in Resolution 2010-75, and

WHEREAS, a duly noticed public hearing on the proposed updated plan was held on November 18, 2010, and

WHEREAS, the Planning and Zoning Committee recommends adoption of the Jefferson County Comprehensive Plan Update (with Economic Development Emphasis) dated September 8, 2010,

NOW, THEREFORE, BE IT ORDAINED that pursuant to Wis. Stat. s. 66.1001, the Jefferson County Comprehensive Plan Update (with Economic Development Emphasis) dated September 8, 2010, is hereby adopted and shall be referred to as the Comprehensive Plan.

Fiscal Note: No direct fiscal impact.

Mr. Nass moved that Ordinance No. 2010-19 be adopted. Seconded and carried.

Mr. Nass presented Resolution No. 2010-75.

WHEREAS, Jefferson County has a development plan and a comprehensive plan titled the Jefferson County Agricultural Preservation and Land Use Plan, originally adopted in October 1999 and refined thereafter by numerous plans and reports, and

WHEREAS, Wis. Stats. ss. 66.1001 and 59.69(3) require periodic updates to insure the comprehensive plan contains relevant and reliable information and approved planning guidance for the future, and

WHEREAS, the Economic Development element of the Agricultural Preservation & Land Use Plan was in need of updating, and

WHEREAS, the Economic Development Consortium retained Vandewalle & Associates, a regional planning and economic development consulting firm, to assist the Jefferson County Economic Development Consortium (JCEDC) to prepare a recommended comprehensive plan update (with economic development emphasis), and

WHEREAS, the Jefferson County Economic Development Consortium followed and expanded on the plan's process to engage county elected and appointed officials, community leaders, businesses and residents to enrich the economic development element and develop an economic development vision for the 21st century, and

WHEREAS, a Public Participation Plan was adopted by the Jefferson County Planning and Zoning Committee in October 2007, the Jefferson County Economic Development Consortium in November of 2007, and then by the Jefferson County Board of Supervisors in December 2007, which described generally the process for public involvement and timelines for approvals, and

WHEREAS, the process included establishing of a core group which included JCEDC Board members, JCEDC staff, UW Extension resources and County Zoning staff which reviewed, by consensus agreement, all work products and outputs throughout the plan process, and

WHEREAS, in addition to public participation the process utilized a Steering Committee and the JCEDC Board of Directors to provide ongoing oversight, with the Steering Committee subsequently approving in principle the “Jefferson County Economic Development Vision,” and

WHEREAS, in addition to various other forums and activities a major component of the Public Participation Plan included convening a Community Forum (April 2009) which included unveiling of the “Jefferson County Economic Development Vision” and the release of the Economic Vision and Positioning Initiative document, and

WHEREAS, the Economic Development element of the comprehensive plan update included an extensive process to assess the Jefferson County Agricultural Preservation and Land Use Plan by Jefferson County’s Planning and Zoning Committee and staff, and town government representatives, and

WHEREAS, this comprehensive plan update also reaffirms and refines the Jefferson County Agricultural Preservation and Land Use Plan, and

WHEREAS, the Jefferson County Agricultural Preservation and Land Use Plan (and the Zoning Ordinance) are also in the process of being updated in order to comply with June 2009 changes to Chapter 91, the Farmland Preservation statute, with the expected completion date of December 2011, and

WHEREAS, Chapter 4 of the Jefferson County Comprehensive Plan Update (with Economic Development Emphasis) has a detailed plan for implementation which will integrate the changes described above to comply with revised Chapter 91, and

WHEREAS, Chapter 5 of the Jefferson County Comprehensive Plan Update (with Economic Development Emphasis) includes the protocol for plan review, adoption, monitoring and future plan amendments, and

WHEREAS, the Jefferson County Planning and Zoning Committee and the Jefferson County Economic Development Consortium Board of Directors have approved and recommend adoption of the Jefferson County Comprehensive Plan Update (with Economic Development Emphasis), dated September 8, 2010,

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board that it adopts the Jefferson County Comprehensive Plan Update (with Economic Development Emphasis) dated September 8, 2010 (including the plans and reports listed on pages 82-83) as its development and comprehensive plan.

Mr. Nass moved that Resolution No. 2010-75 be adopted. Seconded and carried.

Mr. Nass presented Resolution No. 2010-76.

WHEREAS, the Jefferson County Zoning Department is reviewing current fees to better reflect staff time expended to provide farmland tax credit information or assist in completing necessary forms, and

WHEREAS, the Zoning Department fee schedule should be changed accordingly, and

WHEREAS, the Jefferson County Planning and Zoning Committee recommends these fee schedule changes,

NOW, THEREFORE, BE IT RESOLVED that a \$20 fee be established to process a Farmland Agreement Application or an FC Qualifying Acreage Schedule, with such fees reflected in the Jefferson County Zoning Department Fee Schedule.

Fiscal Note: There are approximately 850 people currently in the programs affected. An estimate of approximately 200 utilizing the Zoning Department for this service would generate approximately \$4,000 in additional department revenue in 2011.

Mr. Nass moved that Resolution No. 2010-76 be adopted. Seconded and carried.

Mr. Mode presented Ordinance No. 2010-20.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.05(2)(h) of the Board of Supervisors Rules of Order – 2010-2012 is amended as follows:

(h) LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE – Five members. This Committee shall consist of five members and shall have jurisdiction over issues affecting the Jefferson County Sheriff's ~~Department Office~~. This Committee shall handle grievances arising under the Sheriff's ~~Department Office~~ labor contract other than those involving suspension, demotion or discharge mentioned in Wisconsin Statute 59.26(8)(b). This Committee is also responsible for all matters pertaining to Emergency Management and in accordance with s. ~~166.03(4)~~ 323.14(1)(3), Wis. Stats., the County Board Chairperson shall designate a member of the Committee to act as chairperson when this Committee is convened as an Emergency Management Committee. [Amended 02/08/05, Ord. No. 2004-31; amended 03/14/06, Ord. No. 2005-48g]

This Committee shall work with the District Attorney and Coroner in handling business matters and in solving problems related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 03/11/08, Ord. 2007-37]

Section 2. Section 3.06(1)(j) of the Board of Supervisors Rules of Order – 2010-2012 is amended as follows:

(j) LAKE RIPLEY MANAGEMENT DISTRICT – One member. One person appointed by the County Administrator who is a member of the Land & Water Conservation Committee or is nominated by the Land & Water Conservation Committee and appointed by the County Administrator. District created by the County Board on December 11, 1990 (Resolution No. 90-57). [Created 03/14/06, Ord. No. 2005-49g, effective 04/18/06; renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

Section 3. Section 3.06(1)(m) thru (q) of the Board of Supervisors Rules of Order – 2010-2012 are renumbered to (n) thru (r).

Section 4. Section 3.06(1)(m) of the Board of Supervisors Rules of Order – 2010-2012 is created as follows:

(m) LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT – One member. One person appointed by the County Administrator who is a member of the Land & Water Conservation Committee or is nominated by the Land & Water Conservation Committee and appointed by the County Administrator. District created by the County Board on August 12, 1980 (Resolution No. 80-51).

Section 5. This ordinance shall be effective after passage and publication as provided by law.

There being no objection to proceeding to act on the proposal without laying it over, motion made by Mr. Mode to adopt Ordinance No. 2010-20 was seconded and carried.

Mr. Mode, Vice Chair of the Administration & Rules Committee, requested Mr. Torres read Resolution No. 2010-71.

WHEREAS, the proposed 2011 Jefferson County Budget includes \$50,000 for the Rock River Free Clinic, and

WHEREAS, the Rock River Free Clinic currently does not check the immigration/legal status of the people it serves, and

WHEREAS, county taxpayers should not be providing non-emergency medical care for people not legally in the country, and

WHEREAS, checking immigration or legal status can be done simply and at a minimal cost just as employers must do,

NOW, THEREFORE, BE IT RESOLVED that no money be transferred from Jefferson County to the Rock River Free Clinic until the Jefferson County Board approves an agreement with the Rock River Free Clinic requiring that the immigration/legal status of all adults receiving services at the Clinic be checked, with those who are unable to prove legal status being denied services.

Fiscal Note: No fiscal impact.

Procedural Note: Under Board Rule 3.03(8), this resolution was referred to the Administration & Rules Committee on November 9, 2010. The Committee discussed it on November 22, 2010, at which time the Committee recommended it be placed on the next County Board agenda for consideration by the full Board. The Committee voted unanimously to recommend against passage of this resolution by the Board.

Mr. Torres moved to adopt Resolution No. 2010-71. Seconded.

Ms. Rooi moved to table Resolution No. 2010-71. Seconded. A voice vote being unclear, a roll call vote was requested by Mr. Torres and the motion lost as follows: Ayes 5, Noes 21 (Jones, Imrie, David, Tietz, Braughler, Buchanan, Zastrow, Reese, Burow, Rogers, Nass, Molinaro, Schroeder, Peterson, Jaeckel, Torres, Christensen, Borland, Schultz, Babcock, Mode), Absent 4 (Morris, Morse, Poulson, Zentner).

Mr. Morris present.

Resolution No. 2010-71 failed: Ayes 4, Noes 23 (Jones, Imrie, David, Tietz, Braughler, Buchanan, Kuhlman, Rinard, Zastrow, Reese, Burow, Rogers, Nass, Molinaro, Delany, Hanneman, Schroeder, Rooi, Christensen, Borland, Schultz, Babcock, Mode), Absent 3 (Morse, Poulson, Zentner).

Mr. Mode read Resolution No. 2010-77.

WHEREAS, on September 8, 2009, the County Board approved a new contract to continue employment of Gary Petre as County Administrator for a term commencing December 31, 2009, and ending March 31, 2011, subject to other terms and conditions of the contract, and

WHEREAS, Section 2 of said contract provides that if no resolution to renew the contract for a two year period on the same terms and conditions was brought before the Board before December 15, 2010, the contract would be automatically renewed for one subsequent twelve (12) month period on the same terms and conditions subject to salary and benefit increases, and

WHEREAS, the Administration & Rules Committee has met with the Administrator and has reached a proposed agreement for a new two (2) year contract, with the following substantive changes:

- (a) Section 2 changes the term of the contract to extend through March 31, 2013.
- (b) A subsequent twelve (12) month roll over provision is included in Section 2 if an extension is neither approved nor rejected by December 11, 2012. The contract will roll over for only one, twelve (12) month term, and would end March 31, 2014.
- (c) Section 3 of the contract clarifies language providing for annual wage adjustments the same as those given to non-represented exempt employees.
- (d) Section 5 of the contract increases allocated vacation time by five (5) days per year and now specifies that the Administrator's use of vacation days are not to exceed ten (10) consecutive days without the approval of the Administration and Rules Committee, and

WHEREAS, the Administration & Rules Committee recommends this contract for the Board's approval.

NOW, THEREFORE, BE IT RESOLVED that the County Board Chair is authorized to execute the subject employment contract for the term of April 1, 2011, through March 31, 2013, on the terms and conditions contained therein.

Fiscal Note: The Administrator position is assigned at Pay Grade 23 (\$94,249 to \$121,204). This is the same pay grade as the previous administrator. The current administrator is at the top of the pay range and does not take county health insurance, which is a savings to the county of approximately \$16,100 per year. There are sufficient funds in the 2011 Budget to cover the cost of this position. If the contract expires, is not renewed, the employee resigns or retires, or is terminated without cause, there will be a payout of accumulated but unused vacation time and 65% of unused sick leave, which are the same benefit payouts, as defined in the Personnel Ordinance, that are provided to other non-represented exempt employees. This amount could range from zero to a total of approximately \$34,790.

Mr. Mode moved that Resolution No. 2010-77 be adopted. Seconded and carried: Ayes 26, Noes 1 (Schroeder), Absent 3 (Morse, Poulson, Zentner).

County Administrator Petre presented the Strategic Plan Steering Committee memo dated October 15, 2010. Steve Grabow presented highlights of the Jefferson County Government Strategic Plan Executive Summary.

Mr. Mode presented Resolution No. 2010-78.

WHEREAS, a Strategic Plan is a disciplined effort to produce fundamental decisions and actions that shape and guide an organization and what it does, and

WHEREAS, a Strategic Plan for Jefferson County would serve as a guide for county government to follow in order to ensure that it provides the programs and services that its citizens need, and

WHEREAS, since May 2008 the Administration and Rules Committee has discussed the need for the County to develop a Strategic Plan and a report on Strategic Planning was presented to the County Board at its February 10, 2009 meeting, and

WHEREAS, on March 10, 2009, the County Board adopted Resolution No. 2008-92 that authorized the Administration and Rules Committee to proceed with the strategic planning process as described in the report to the County Board, and

WHEREAS, the report to the County Board provided for the creation of a Strategic Plan Steering Committee comprised of seven County Board members; eight County Department Heads; the County Administrator as Project Manager; and the U.W. Extension Community Development Educator as Project Facilitator, and

WHEREAS, the Steering Committee was charged with the responsibility for the development of a Strategic Plan for Jefferson County government, and

WHEREAS, the Steering Committee began the planning process in May 2009 and held 14 public planning workshops over a 17 month period to develop the Strategic Plan and invited and encouraged all County Board members and department heads to attend and participate in the planning process, and

WHEREAS, the Steering Committee proactively sought public input in the planning process through a formal and statistically representative Citizen Survey, and

WHEREAS, the Steering Committee presented two status reports to the full County Board and reported its progress to the Administration and Rules Committee on a regular basis during the planning process, and

WHEREAS, the Jefferson County Board of Supervisors believes that it is in the County's best interest to adopt a Strategic Plan for Jefferson County government,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the Jefferson County Government Strategic Plan dated October 14, 2010, as developed by the Strategic Plan Steering Committee and recommended by the County Board's Administration and Rules Committee, and

BE IT FURTHER RESOLVED that the Administration and Rules Committee monitor implementation of the Plan and periodically provide the County Board with status reports, and

BE IT FURTHER RESOLVED that implementation of the Plan be coordinated with the appropriate County Board Committees.

Fiscal Note: Adoption of this resolution will not result in any additional cost to

the County. Future implementation of Plan strategies will be brought back to the County Board if additional resources are required.

Mr. Mode moved that Resolution No. 2010-78 be adopted. Seconded and carried: Ayes 24, Noes 3 (Schroeder, Peterson, Torres), Absent 3 (Morse, Poulson, Zentner).

Ms. Rogers presented Resolution No. 2010-79.

WHEREAS, on October 21, 2010, Jefferson County received a claim from AT&T in the amount of \$2,540.70 for damage done to an AT&T pedestal and cable located at or near W6995 USH 18, Jefferson, Wisconsin, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2010-79 be adopted. Seconded and carried.

Ms. Rogers presented Resolution No. 2010-80.

WHEREAS, on October 4, 2010, Jefferson County received a claim from AT&T in the amount of \$6,194.54 for damage done to an AT&T pedestal and buried cable located at or near Rock River Road and Highway 106, Fort Atkinson, Wisconsin, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2010-80 be adopted. Seconded and carried.

Ms. Rogers presented Resolution No. 2010-81.

WHEREAS, Jefferson County bought Korth Park on the installment purchase method, with payments extending through the year 2015, and

WHEREAS, the County has the option as of July 2010, to prepay part or all of the remaining principal, and

WHEREAS, the Board as part of the 2011 budget process, opted to prepay

\$75,000 of the remaining principal, which would leave a principal balance as of January 3, 2011, in the amount of \$270,447.33, and

WHEREAS, the current interest rate on the note is 5%, which is significantly more than the County is earning on its investments at this time, and

WHEREAS, the parties have discussed revising the note as one alternative to prepayment, and

WHEREAS, the Finance Committee recommends amendment of the note to pay the remaining balance in ten equal principal installments paid quarterly commencing January 15, 2011, with an interest rate equal to .5% more than County's earnings in the Local Government Investment Pool (currently .23%), which is acceptable to David Korth, and

WHEREAS, other county investments earning somewhat higher rates make this agreement reasonable,

NOW, THEREFORE, BE IT RESOLVED that the Clerk is authorized to execute an amended note paying the balance due David Korth in ten quarterly principal payments of \$27,044.73 commencing January 15, 2011, with interest at the rate of .5% above the annualized LGIP rate for the previous three months before the payment date, and allowing either party to terminate this agreement upon sixty days written notice to the other.

Fiscal Note: Reducing the interest rate on the balance due and accelerating the payments will save approximately \$23,000 of interest. As a 2011 budget amendment, this resolution requires twenty affirmative votes for passage. Transfer of \$27,105.98 from the General Fund A/C 100.355100 to Debt Service for Business Unit 8010 is necessary to accelerate the payments.

Ms. Rogers moved for the adoption of Resolution No. 2010-81. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Morse, Poulson, Zentner).

Mr. Buchanan presented the Jefferson County Highway Department Truck Bid Report – 2010.

Mr. Buchanan presented Resolution No. 2010-82.

WHEREAS, the Jefferson County Highway Department is updating winter maintenance and summer maintenance trucks and equipment, and

WHEREAS, bids were solicited for four (4) 2011 model tri-axle trucks, dump boxes, plow equipment, and hydraulic control systems, and such bids were received and opened on December 1, 2010, with the following results:

Truck Vendors

Company:	Capital City International
Make & Model:	2012 International 7600 SBA
Net Bid (4 Trucks):	<u>\$396,772.00</u>

Company:	Madison Volvo/Mack
Make & Model:	2012 Mack GU 813
Net Bid (4 Trucks):	\$443,800.00

Company:	Wisconsin Kenworth
Make & Model:	2011 Kenworth T800
Net Bid (4 Trucks):	\$525,060.00

Truck Equipment Vendors

Truck Box, Plow, Wing, Sander

Equipment Company:	Monroe Truck Equipment
Make & Model:	Truck Box, Plow, Wing, Sander
Net Bid (4):	<u>\$144,600.00</u>

Equipment Company:	Madison Truck and Equipment
Make & Model:	Truck Box, Plow, Wing, Sander
Net Bid (4):	\$148,512.00

Equipment Company:	Casper Truck Equipment
Make & Model:	Truck Box, Plow, Wing, Sander
Net Bid (4):	\$156,892.00

Equipment Company:	Burke Truck Equipment
Make & Model:	Truck Box, Plow, Wing, Sander
Net Bid (4):	\$78,000 *Bid Incomplete (No Box)

Hydraulic Control System, Pre-wet Tank, GPS

Equipment Company:	Force America
Make & Model:	Hydraulic Control System, Pre-wet Tank, GPS
Net Bid (4):	<u>\$89,132</u>

Equipment Company:	Burke Truck Equipment
Make & Model:	Hydraulic Control System, Pre-wet Tank, GPS
Net Bid (4):	\$95,728

Equipment Company:	Caspers Truck Equipment
Make & Model:	Hydraulic Control System, Pre-wet Tank, GPS
Net Bid (4):	\$92,076

Equipment Company:	Madison Truck Equipment
Make & Model:	Hydraulic Control System, Pre-wet Tank, GPS
Net Bid (4):	\$92,868

WHEREAS, the Jefferson County Highway Committee has reviewed the bids and accepted the Highway Department staff recommendations based on the review of vehicle bids, specifications, vendor qualifications, serviceability, maintenance, and set-up costs, and

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase four (4) 2012 model International 7600 tri-axle trucks from Capital City International from Madison, Wisconsin, for the net bid price of \$396,772.00, four (4) truck boxes, plows, wings and sanders from Monroe Truck Equipment for the net bid price of \$144,600.00, and four (4) Force America hydraulic control systems with pre-wet tanks and GPS equipment from Force America for the net bid price of \$89,132.

Fiscal Note: Money to come from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2010-82 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Morse, Poulson, Zentner).

Mr. Buchanan read Resolution No. 2010-83.

WHEREAS, the Jefferson County Highway Department is updating highway maintenance equipment, and

WHEREAS, bids were solicited for one (1) 2011 model Crack Seal Unit to replace an existing 1995 Crafcro Unit, and such bids were received and opened on December 1, 2010, with the following results:

Equipment Vendors

Company:	Sherwin Industries [Milwaukee, WI]
Make & Model:	2011 Crafcro EZ Series 2, Model 1500
Net Bid:	<u>\$65,755.00</u> {Includes \$3,000 trade of existing unit}

Company:	Clayco Midwest [Granite City, IL]
Make & Model:	No Bid
Net Bid:	No Bid

WHEREAS, the Jefferson County Highway Committee has reviewed the bids and accepted the Highway Department staff recommendations to purchase the 2011 Crafcro EZ Series 2 Crack Seal Unit based on the review of the net bids, specifications, vendor qualifications, and maintenance, and

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase one (1) 2011 model Crafcro EZ Series 2, Model 1500 Crack Seal Unit from Sherwin Industries located in Milwaukee, Wisconsin, for the net bid price of \$65,755.00.

Fiscal Note: The crack seal equipment unit is very unique, with only a few models available in the Midwest. The Highway Department staff pursued additional vendors to bid on the Crafcro unit, but the department did not receive any bids except from the major Wisconsin vendor of crack seal equipment - Sherwin Industries. Highway Department staff reviewed the sole bid and recommends the purchase of the unit. Money to come from the Highway Department Equipment Operations Cost Center 53241.

Mr. Buchanan moved that Resolution No. 2010-83 be approved. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Morse, Poulson, Zentner).

Mr. Babcock presented Ordinance No. 2010-21.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

The Civil Service Ordinance (Ordinance No. 2000-18) is hereby repealed and recreated as follows:

SECTION 1. PURPOSE. This ordinance is intended to bring qualified persons into county law enforcement work by a system of competitive examinations and to ensure continuity in county law enforcement work by virtue of a permanent appointment as deputy sheriff under a civil service ordinance as set forth in sec. 59.26(8) and Chapter 63, Wisconsin Statutes.

SECTION 2. COMMISSION. (a) There is hereby established a County Civil Service Commission with the duties, functions and authority set forth in sec. 59.26 and Chapter 63 of the Wisconsin Statutes.

(b) Such Commission shall consist of five (5) members, all of whom shall be legal residents of Jefferson County. Appointments shall be made on the basis of

recognized and demonstrated interest in, and knowledge of the problems of civil service. No person holding any elected or appointed public position or office of any sort in Jefferson County government shall be appointed thereon.

(c) The Jefferson County Administrator shall appoint members of the Commission, subject to confirmation by the County Board. The office of a commissioner shall be deemed vacant upon the happening of any of the following events:

- (1) Death of the incumbent.
- (2) Resignation of the incumbent in writing.
- (3) Removal of the incumbent by the County Board.
- (4) Ceasing to be a resident of Jefferson County.

(d) In the month of December of each year immediately preceding the expiration of the term of office of any such commissioner, the County Administrator shall appoint one member of such Commission to hold office for the term of five (5) years from the first day of January next succeeding the appointment and until a successor is elected and is qualified. Appointment to vacant positions shall be for the remainder of the original term.

(e) Each member of the Commission shall take and file the official oath.

(f) Each member of the Commission shall receive such compensation as the County Board shall determine.

(g) The Commission shall organize and elect a chairperson whose term of office shall be one (1) year and shall elect a secretary whose term of office shall be one (1) year. Such chairperson and secretary shall serve until election of a successor. The secretary shall cause the minutes of the proceedings of the Commission to be preserved in a proper record book.

(h) Nothing herein shall be construed as to affect the appointment or terms of the present commissioners.

SECTION 3. DUTIES OF THE COMMISSION. It shall be the duty of the Commission:

(a) To prepare and publish such rules and regulations to carry out the provisions of this ordinance as may be necessary to secure the best law enforcement service for the County.

(b) To receive applications and conduct examinations of applicants for positions in the Sheriff's Office of Jefferson County with such frequency as may be necessary to maintain an eligibility list sufficient to meet the needs of the Sheriff's Office.

SECTION 4. APPLICATIONS. (a) All candidates for full-time positions in the classifications of Chief Deputy, Captain, Sergeant, Detective, and Deputy Sheriff shall file a written application with the Jefferson County Human Resources Department upon forms designated. Vacancies in classifications other than those set forth hereinabove shall be filled pursuant to the Jefferson County Personnel Ordinance and shall not be covered by this ordinance.

(b) No person shall be eligible to apply for or be appointed to the positions covered by this ordinance after November 1, 2010, unless:

- (1) The applicant is a citizen of the United States.
- (2) The applicant has a minimum of sixty (60) college credits or has three (3) years experience as a paid full-time law enforcement officer (civilian or military).
- (3) The applicant is at least eighteen (18) years of age.
- (4) There is no specific measurement set for height and weight relationships. They shall be in proportion and shall be considered by the medical examiners in determining the applicant's physical fitness for the position.
- (5) The applicant shall not have been convicted at any time or any place of a felony, unless the judgment or conviction has been reversed or a complete pardon has been granted.
- (6) Visual acuity must be corrected to 20/20.
- (7) The applicant must possess a valid Wisconsin driver's license at the time of appointment.

SECTION 5. EXAMINATION. (a) The Commission shall conduct competitive examinations, written and oral, for candidates who apply for positions covered by this ordinance, including persons who are currently deputy sheriffs but who wish to compete for higher classification. The Commission shall establish passing grades for each phase of examination prior to each phase thereof.

(b) The first stage of the testing procedure will be a written examination, administered and proctored by the Commission or its designee. The test used shall be the current test certified for use by the Commission or its designee. The tests used must be validated and job-related.

(c) The Sheriff's Office shall, upon request of the Commission, conduct a background investigation and to determine the character and reputation of applicants. This will be done by the Sheriff's Office Detective Bureau for new hire applicants.

(d) The Commission may refuse to examine a candidate or, after examination, to certify a candidate as eligible who (1) is found to lack any of the established requirements for the position for which that person has applied, or (2) has intentionally made a false statement in any material fact, or (3) is addicted to the habitual use of intoxicating beverages, narcotics or dangerous drugs, or (4) has ever been convicted of a felony without a full pardon, or (5) any other sufficient fact which, because of business necessity, would be a detriment to holding the position of Deputy Sheriff.

(e) The Commission shall establish a certified eligibility list of candidates who meet the prerequisites of the position, and who have scored a passing grade on the written and oral examinations. The Commission may invite representatives of other law enforcement agencies to participate in the oral interview process. Invitees' scores will be given to the Civil Service Commission for discussion and consideration in accordance with the Commission's rules. Invited law enforcement guests are neutral third parties chosen by their respective departments to participate in the process at the request of the Jefferson County Civil Service Commission. Invitees should be individuals that by rank or assignment have a level of expertise that is beneficial in the final scoring process.

(f) Placement on the certified eligibility list for initial appointment shall be by

overall score, weighing the scores on the written and oral examinations, 40 percent each, with the remaining 20 percent taken from the applicants file information. For promotional factor weights, see Section 6 (b). Preference points shall be given to veterans of any wars of the United States as provided by sec. 63.08(1)(f) and 230.16 (7), Wisconsin Statutes.

(g) Every candidate on the eligibility list must, prior to appointment, submit to and pass a medical and physical test to be conducted by such physician or physicians as may be designated by the Commission. Such physician shall submit a statement that the applicant is of sound health and has the physical ability to perform the duties of the position to which he seeks appointment. Cost of such examination shall be borne by Jefferson County. The Commission may implement a physical abilities test for prospective new hires.

(h) Notice of the date, time and place for conducting written examinations and notice as to the open Deputy Sheriff positions, the necessary qualifications and where applications may be filed shall be published in a newspaper of county-wide circulation. Such notice shall also be given to schools within this state which confer police science degrees.

SECTION 6. PROMOTIONS. (a) Promotions and divisional reassignment shall be made according to this ordinance.

(b) The process to consider a Sergeant for assignment to a different division or for the promotions to the positions of Chief Deputy, Captain, Sergeant and Detective will be scored as follows. The written test and the oral test shall be given thirty (30) percent weight each. Twenty (20) percent of the final grade shall be based on the job evaluations and other material contained within the employee's personnel file, and another twenty (20) percent of the final score shall be from the "Applicant Profile Questionnaire." The Jefferson County Human Resources Department will score the objective questionnaire according to pre-determined guidelines. A member of the Sheriff's Office Administration will be present during this scoring to answer any questions that Human Resources staff may have.

(c) Written examinations for the position of Sergeant will be specific for the patrol, detective, support services, and jail divisions. If an individual already holding the rank of Sergeant desires to be eligible for a Sergeant's position in another division, that Sergeant must take the written examination for the Sergeant's vacancy in that division. The number of applicants advancing from the written test to the Civil Service Commission interview is unlimited, as long as a passing score has been received.

(d) Written test scores will be valid for a period of 6 months. Test scores kept on file during this time period are division specific (patrol, detective, support services and jail). If a Sergeant's position becomes available in another division, an existing Sergeant must take the written test for that specific division.

(e) Written test scores and the scored "Applicant Profile Questionnaire" will not be available to the Commission prior to oral interviews. The Commission shall notify applicants of their respective scores by mail.

(f) Promotion Eligibility. Those eligible for promotion shall be limited as follows:

(1) Chief Deputy. To take the examination for promotion to Chief Deputy, the

candidate must have not less than ten (10) years of service with the Sheriff's Office, and not less than five (5) years supervisory experience therein. The candidate must have a Bachelor's degree or the equivalency of 120 college credits.

(2) Captain. To take the examination for promotion to Captain, the candidate must have not less than seven (7) years of service with the Sheriff's Office and not less than three (3) years supervisory experience therein.

(3) Sergeant. To take the examination for promotion to Sergeant, a candidate must have not less than five (5) years of service with the Sheriff's Office.

(4) Detective. To take the examination for promotion to Detective, the candidate must have not less than three and one-half (3-1/2) years of service with the Sheriff's Office.

(g) Education – Experience Credit. (1) An Associate's degree from an accredited college/university shall be deemed the equivalent of six (6) months of service.

(2) A Bachelor's degree from an accredited college/university shall be deemed the equivalent of 18 months (1-1/2 years) of service.

(3) These equivalents may be used for a successful promotion to a position enumerated in (1), (2) or (3) of Section (d). Only one equivalent may be used on a one time basis only.

(h) At least fourteen (14) days prior to the commencement of the examination process, the Sheriff shall post a notice on the bulletin board, which notice shall identify the supervisory and/or administrative opening and classification, along with the salary range. Such notice shall contain the names of those persons within the Sheriff's Office eligible to write the examination. Eligible sworn staff intending to participate in the examination process shall so indicate in writing by placing their signatures next to their names on the eligibility list.

SECTION 7. APPOINTMENTS. (a) Whenever a vacancy is to be filled, the Sheriff shall make appointments to the position from the list of applicants who are certified as eligible by the Commission. The Commission shall certify to the Sheriff the names of all persons with the three highest scores on the eligibility list, from which the Sheriff shall make his selection. If more than one vacancy is to be filled, the Commission may certify the names of all persons at the next highest score if the Commission concludes that the three highest scores do not provide a sufficiently large field of eligibles.

(b) The Sheriff, in his or her discretion, may employ an assessment center process as an additional tool for evaluation of the top candidates as certified by the Commission.

(c) Appointments by the Sheriff shall be made within twenty (20) days after receipt of the certified list from the Commission.

(d) Deputy Sheriffs appointed according to the provisions of this ordinance shall hold office on good behavior and shall not be dismissed from such office or demoted or suspended except as provided in this ordinance.

(e) All full-time Deputy Sheriffs whose classifications are covered by this ordinance are granted civil service status which shall continue without further examination or appointment, except examination will be required when said

Deputy Sheriff seeks a position which constitutes a promotion to a higher classification.

(f) The number of full-time Deputy Sheriffs in the classification covered by this ordinance shall be determined annually by the Jefferson County Board.

(g) Appointments made pursuant to this ordinance shall be probationary for a period of twelve (12) months and may be terminated by the Sheriff and the Commission acting jointly at any time during such probationary period.

SECTION 8. DISCIPLINARY PROVISIONS. (a) Any member of the Jefferson County Sheriff's Office covered by this ordinance may be suspended, demoted or discharged in accordance with sec. 59.26(8)(b), Wisconsin Statutes.

(b) The grievance committee required by sec. 59.26(8)(b), Wis. Stats. shall consist of the members of the Human Resources Committee of the Jefferson County Board.

SECTION 9. GENERAL PROVISIONS. (a) No person holding the position of Deputy Sheriff under this ordinance shall, during the hours when he is on duty, engage in any form of political activity calculated to favor or improve the chances of any political party or any person seeking or attempting to hold political office, nor shall he engage in or appear at any political activity, gathering or profit-making function while off duty and in uniform. This provision is not intended to abridge or interfere with the rights of deputies to engage in political activities during off duty hours, but rather is designed to avoid the appearance of the support of the Jefferson County Sheriff's Office for any political candidate, position or cause.

(b) In the event a Deputy Sheriff is elected Jefferson County Sheriff, his appointment as a Deputy Sheriff shall terminate upon his executing and filing the official bond and official oath as Sheriff, unless prior thereto, he requests in writing from the Commission a leave of absence during his term of office as Sheriff. If such leave of absence is granted, such deputy shall be reinstated in the classification of Deputy Sheriff upon his completion of his duties as Sheriff.

(c) Policies, rules, regulations and duties of the personnel in the Department shall be established by the Sheriff and incorporated in the Department's policy manual.

(d) The Sheriff shall prepare Department rules for the general administration and efficient operation of the Department. Such rules shall be known as the "Department Rules", and Deputy Sheriffs shall be required to conduct themselves in accordance with such rules. Failure so to do shall be cause for discipline.

(e) The following classifications are created within the Jefferson County Sheriff's Office: Chief Deputy, Captain, Sergeant, Detective, and Deputy Sheriff.

(f) No person employed by the Jefferson County Sheriff's Office, nor any person seeking admission thereto, shall be discriminated against contrary to the provisions of Ch. 111, Wisconsin Statutes.

(g) The rights of a Deputy Sheriff in military service of the United States government shall be governed by applicable federal and state laws.

(h) Pursuant to sec. 59.26(8)(d), Wisconsin Statutes, the County Board has the

power to repeal this ordinance at any time by a vote of three-fourths of the members elect.

(i) Persons employed in the classifications subject to this ordinance shall meet the training standards set by the Wisconsin Law Enforcement Standards Board.

SECTION 10. SEVERABILITY. The provisions of this ordinance are severable and provisions or sections which may hereinafter be declared to be illegal or unconstitutional shall be declared repealed and the remainder shall not be affected thereby.

SECTION 11. All other ordinances in conflict with this ordinance are hereby repealed.

SECTION 12. The pay range previously applicable to the position of Lieutenant shall be applicable to the position of Captain.

SECTION 13. EFFECTIVE DATE. This ordinance shall be effective after passage and publication as provided by law.

Mr. Babcock moved for the adoption of Ordinance No. 2010-21. Seconded and carried: Ayes 26, Noes 1 (Schroeder), Absent 3 (Morse, Poulson, Zentner).

Mr. Babcock read Ordinance No. 2010-22.

WHEREAS, an experimental schedule for patrol sergeants may conflict with various other provisions of this ordinance, and

WHEREAS, it is desired to try the experimental schedule for one year and have patrol sergeants treated as much the same as possible as they would have been on the current work schedule, but for the change in work shifts and pay cycle,

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Current HR0120 of the Personnel Ordinance shall be re-lettered HR0120 A.

Section 2. HR0120 B. of the Personnel Ordinance shall be created to read as follows:

B. Notwithstanding any other provision of this ordinance, effective January 2, 2011, patrol sergeants shall be scheduled for 10.5 hour shifts in a 7 days on, 7 days off pattern. 6.5 hours of accrued vacation and holiday time will be used to supplement hours worked in a 14-day work cycle. Unless extended, this provision expires December 31, 2011.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: Cost savings are anticipated from reduced overtime, but will not be known until the trial is completed.

Mr. Babcock moved for the adoption of Ordinance No. 2010-22. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Morse, Poulson, Zentner).

Mr. Mode presented Resolution No. 2010-84.

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies in fulfillment of its statutory duties, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services and the Department of Children and Families, and the Youth Aids Program contract with the Department of Corrections must be authorized by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs contracts with the Department of Health Services in the anticipated amount of \$3,351,463, the Department of Children and Families in the anticipated amount of \$988,628, the AAA Older American Programs in the anticipated amount of \$301,692, the Department of Transportation in the anticipated amount of \$177,386, the State of Wisconsin with the division of Long Term Care, of the Department of Health Services in the anticipated amount of \$499,756 with anticipated federal funds of \$194,349 for the Aging and Disability Resource Center Grant, Wisconsin Home Energy Assistance Program with the anticipated amount \$157,123 and the Youth Aids contract with the Department of Corrections in the anticipated amount of \$671,873.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to execute the contracts set forth above.

BE IT FURTHER RESOLVED that the Human Services Director and Administrative Services Manager are authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Director or Administrative Services Manager are authorized to sign all other contracts with state agencies as approved by the Human Services Board.

Fiscal Note: The various contracts are in the amounts as set forth in the material provided with the agenda. The contracts have not been reproduced because they total in excess of 100 pages. The contracts are standard state forms which are not subject to negotiation.

Mr. Mode moved that Resolution No. 2010-84 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Morse, Poulson, Zentner).

Mr. Reese read Resolution No. 2010-85.

WHEREAS, the Infrastructure Committee is delegated responsibility to review leases for county buildings, and

WHEREAS, Opportunities, Inc., an original tenant at the Workforce Development Center, has decreased its occupancy from 1,362 square feet in 2010 to 385.10 square feet for 2011, and

WHEREAS, review of current charges based on allocated costs indicate that Opportunities, Inc.'s rent should be \$1,272.22 per month for the 385 square feet currently occupied plus a prorated share of the costs for common space, and

WHEREAS, phone charges for three phones total \$32.25 per month, and

WHEREAS, the County will now charge for maintenance of three computers used by Opportunities, Inc. in the total amount of \$248.83 per month, and

WHEREAS, the Infrastructure Committee recommends the total rent of \$1,553.30 per month effective January 1, 2011, through December 31, 2011, at which time a new agreement will be negotiated,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or her designee is authorized to execute a new Workforce Development Center occupancy charge agreement for Opportunities, Inc. at the rate of \$1,553.30 per month effective January 1, 2011, through December 31, 2011.

Fiscal Note: Rent per square foot was increased by 2% for 2011. The phone and computer charges are new for 2011.

Mr. Reese moved that Resolution No. 2010-85 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Morse, Poulson, Zentner).

Mr. Reese read Resolution No. 2010-86.

WHEREAS, the Infrastructure Committee is delegated responsibility to review leases for county buildings, and

WHEREAS, the WI State AFL-CIO LETC has a contract with the State of Wisconsin Department of Workforce Development to provide employment services for county youth, and needed to rent one cube at the Workforce Development Center and a phone line, and

WHEREAS, review of current charges based on space indicate that the rent for 91 square feet would be \$300.64 per month plus one phone line at \$5.40 per month for a total of \$306.04 per month, and

WHEREAS, the Infrastructure Committee recommends this rental effective August 1, 2010, through July 31, 2011, at which time a new agreement will be negotiated,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or her designee is authorized to execute a Workforce Development Center occupancy charge agreement with WI State AFL-CIO LETC at the rate of \$306.04 per month effective August 1, 2010, through July 31, 2011.

Fiscal Note: Total yearly rent will be \$3,672.48.

Mr. Reese moved that Resolution No. 2010-86 be adopted. Seconded and carried: Ayes 27, Noes 0, Absent 3 (Morse, Poulson, Zentner).

County Administrator Petre presented the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

Finance Director

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I do hereby appoint David P. Ehlinger to serve as Jefferson County Finance Director effective January 1, 2011. I respectfully request confirmation of this appointment.

Mr. Buchanan moved for confirmation of the above appointment. Seconded and carried.

Supplemental information presented at the December 14, 2010, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:37 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, FEBRUARY 8, 2011, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Jaeckel led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisors Zentner and Borland gave prior notice of their inability to attend.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braugher	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Mary Delany	District 18	Jennifer Hanneman
District 19	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre certified compliance with the Open Meetings Law.

Agenda was accepted as printed.

The December 14, 2010, Jefferson County Board minutes were corrected and approved for publication by the Administration & Rules Committee on January 26, 2011, pursuant to Board of Supervisors' Rules of Order 3.05(2)(a).

Special Order of Business commenced.

Mr. Torres read Resolution No. 2010-87.

WHEREAS, on December 18, 2010, the defending NCAA Division III champion University of Wisconsin-Whitewater Warhawk football team sought to repeat as champion against Mount Union, its adversary in the last six consecutive Division III championship games, and

WHEREAS, the Warhawks prevailed 31-21 claiming their third national championship in the last four years, and

WHEREAS, Warhawk coach and Jefferson native Lance Leipold was named coach of the year for the second year in a row, and

WHEREAS, the Jefferson County Board supports the efforts of the University of Wisconsin-Whitewater student athletes and their coaching staff, and celebrates their exceptional success.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors extends its congratulations to the University of Wisconsin-Whitewater Warhawk players, coaches and fans for their repeat NCAA Division

III Championship and wishes them success in their future athletic and academic pursuits.

Fiscal Note: No fiscal impact.

Mr. Torres moved that Resolution No. 2010-87 be adopted. Seconded and carried.

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
JANUARY 1, 2011**

Available Cash on Hand		
December 1, 2010	\$ 2,572,270.58	
December Receipts	<u>6,304,319.39</u>	
Total Cash		\$ 8,876,589.97
Disbursements		
General – December 2010	\$ 6,878,236.24	
Payroll – December 2010	<u>1,903,651.90</u>	
Total Disbursements		<u>8,781,888.14</u>
Total Available Cash		\$ 94,701.83
Cash on Hand (in banks) January 1, 2011	\$ 892,490.83	
Less Outstanding Checks	<u>797,789.00</u>	
Total Available Cash		\$ 94,701.83
AIM Government & Agency Portfolio		\$ 3,990,662.74
Local Government Investment Pool - General		6,547,731.19
Institutional Capital Management		15,615,043.92
Local Government Investment Pool - Clerk of Courts		160,707.44
Local Government Investment Pool – Farmland Preservation		251,697.49
Local Government Investment Pool - Parks/Liddle		<u>204,273.46</u>
		\$26,770,116.24
2010 Interest - Super N.O.W. Account	\$ 4,207.03	
2010 Interest - L.G.I.P. - General Funds	32,313.25	
2010 Interest - ICM	199,953.66	
2010 Interest - AIM	1,675.76	
2010 Interest - L.G.I.P. - Parks/Carol Liddle Fund	431.24	
2010 Interest - L.G.I.P. - Farmland Preservation	533.54	
2010 Interest - L.G.I.P. - Clerk of Courts	<u>339.81</u>	
Total 2010 Interest		\$ 239,454.29

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
February 1, 2011**

Available Cash on Hand		
January 1, 2011	\$ 94,701.83	
January Receipts	<u>13,711,108.09</u>	
Total Cash		\$13,805,809.92
Disbursements		
General - January 2011	\$12,654,479.84	
Payroll - January 2011	<u>1,216,467.92</u>	
Total Disbursements		<u>13,870,947.76</u>

Tuesday, February 8, 2011

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Total Available Cash		\$ (65,137.84)
Cash on Hand (in banks) February 1, 2011	\$ 1,445,429.41	
Less Outstanding Checks	<u>1,510,567.25</u>	
Total Available Cash		\$ (65,137.84)
AIM Government & Agency Portfolio		\$ 3,990,718.49
Local Government Investment Pool - General		14,074,416.00
Institutional Capital Management		15,615,043.92
Local Government Investment Pool – Clerk of Courts		160,733.22
Local Government Investment Pool – Farmland Preservation		251,737.87
Local Government Investment Pool – Parks/Liddle		<u>204,306.23</u>
		\$34,296,955.73
2011 Interest - Super N.O.W. Acct.	\$	377.58
2011 Interest - L.G.I.P. - General Funds		1,667.29
2011 Interest - ICM		-
2011 Interest - AIM		55.75
2011 Interest - L.G.I.P. - Parks/Carol Liddle Fund		32.77
2011 Interest – L.G.I.P. - Farmland Preservation		40.38
2011 Interest - L.G.I.P. - Clerk of Courts		<u>25.78</u>
Total 2011 Interest	\$	2,199.55

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

County Board Chair Molinaro presented the following communication:

A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on February 17, 2011, at 7:00 p.m., in Room 205 of the Jefferson County Courthouse.

The notice was received and placed on file.

The floor was open for public comment. Speaking were Buck Smith, Johnson Creek, on economic issues and Melanie Kolaske, Johnson Creek, on a K2 ban.

Jefferson County Literacy Council Executive Director Jill Ottow, Health Department Director Gail Scott representing the Community Dental Clinic and the Rock River Free Clinic, and Steve Grabow representing the University of Wisconsin-Extension presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Nass read the Planning & Zoning Committee Report.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on December 16, 2010, and January 20, 2011, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3500A-10, 3501A-10, 3502A-10, 3503A-11,
3505A-11, 3507A-11, 3508A-11 and 3509T-11

DATED THIS 31ST DAY OF JANUARY 2011

Donald Reese, Secretary

THE EFFECTIVE DATE OF DECEMBER'S AMENDMENTS, PETITIONS
3491A-10, 3498A-10 AND 3499T-10, IS DECEMBER 17, 2010.

Mr. Nass moved that the Planning & Zoning Committee Report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-23.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3500A-10, 3501A-10 and 3502A-10 were referred to the Jefferson County Planning and Zoning Committee for public hearing on December 16, 2010, and Petitions 3503A-11, 3505A-11, 3507A-11 and 3508A-11 were referred for public hearing on January 20, 2011, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO RESIDENTIAL R-2

Rezone approximately 0.031 acre of PIN 016-0513-2644-015 (4.92 acres) owned by Haight Farms LLC and approximately 0.054 acre of PIN 016-0513-2644-007 (0.38 acre) owned by Samuel & Kim Lombardo for transfer to an adjoining property owner. The properties are in the Town of Koshkonong near N515 Haight Road. This approval is conditioned upon receipt and recording of either a deed transfer document or final certified survey map, and upon payment of a conversion fee to the State of Wisconsin at the rate of \$888 per acre for the area rezoned out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3500A-10 – Paul Pelski/Haight Farms and Samuel & Kim Lombardo properties)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Modify an earlier approval for a 1-acre lot and create an approximate 2-acre lot on Rockvale Road from part of PIN 012-0816-2033-000 (20 acres) in the Town of Ixonia. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. Approval is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon receipt and recording of a final certified survey map for the lot, and upon payment of a conversion fee to the State of Wisconsin at the rate of \$870 per acre for the newly approved area being rezoned out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3501A-10 – Cindy Raether/Joan Buske Trust property)

Rezone approximately one acre of PIN 020-0814-3324-000 (25.92 acres) to create a building site on Vandre Road in the Town of Milford. This approval is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map for the property, and upon payment of a conversion fee to the State of Wisconsin at the rate of \$876 per acre for the area rezoned out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3502A-10 – Merlin Medenwaldt)

Rezone PIN 006-0716-1122-001 (0.82 acre) at N6814 CTH F owned by Larry & Joy Staude, and approximately one adjacent acre of PIN 006-0716-1122-000 (28.473 acres) owned by Patricia J. Brant, CJ Rohloff & JA Staude, both in the Town of Concord. This action is conditioned upon recording of either a deed transfer document or final certified survey map with extraterritorial plat review, if necessary. It is further conditioned upon payment of a conversion fee to the State of Wisconsin at the rate of \$891 per acre for the area rezoned out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3503A-11 – Larry & Joy Staude)

Rezone approximately 2 acres of PIN 032-0815-2324-000 (35.12 acres) around the home at N8377 CTH D in the Town of Watertown. This is conditioned upon approval and recording of the final certified survey map including extraterritorial plat review if necessary, and upon payment of a conversion fee to the State of Wisconsin at a rate of \$894 per acre for the area rezoned out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3505A-11 - David Staude)

FROM AGRICULTURAL A-1 TO A-3 AND FROM A-3 TO A-1

Rezone approximately one acre of PIN 014-0614-0942-000 (21.785 acres) from A-1 to A-3 to enlarge the existing lot, and rezone approximately 0.45 acre of that lot, PIN 014-0614-0942-015 (2.707 acres) from A-3 back to A-1. The site is in the Town of Jefferson, at N4296 STH 89. Rezoning is conditioned upon recording of either a deed transfer document or final certified survey map including extraterritorial plat review, if necessary. It is further conditioned upon payment of a conversion fee to the State of Wisconsin at a rate of \$882 per acre for the area rezoned out of the A-1 Agricultural district. The rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3507A-11 and 3508A-11 – Andy Didion/Lela Didion Trust property)

Mr. Nass moved that Ordinance No. 2010-23 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-24.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3509T-11 was referred to the Jefferson County Planning and Zoning Committee for public hearing on January 20, 2011, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County as follows:

TEXT AMENDMENT TO SEC. 11.10, SHORELAND PROVISIONS

Add to Sec. 11.10(a)4. Definitions. Public or Private Beach: Maintenance of a public or private beach which is the principal use of a property and which serves an established lake association, property association or subdivision association of 25 people or more on a regular basis shall be permitted in the shoreland with the issuance of a zoning permit. As part of the zoning permit review, the applicant shall demonstrate the need for maintenance, proposed type of maintenance (i.e. sand fill, grading, bank restoration, etc.) and demonstrate compliance with the Jefferson County floodplain ordinance and any DNR requirements. Sec. 11.10(e) and 11.10(f) requiring shoreland restoration shall not apply to a permit issued for beach maintenance. Only existing beach area may be issued a maintenance permit and no expansion of an existing beach is permitted. (3409T-11 – Jefferson County)

Mr. Nass moved that Ordinance No. 2010-24 be adopted. Seconded and carried.

Mr. Nass presented Resolution No. 2010-88.

WHEREAS, the Jefferson County Land Information Modernization Program has been guided by the Jefferson County Land Records Modernization Plan adopted in 1992 and updated in 2000 and 2005, and

WHEREAS, adopting a revised Modernization Plan will keep Jefferson County in compliance with Wisconsin Land Information Program requirements, and

WHEREAS, expenditures from the Land Records Modernization Program revenues are limited to activities that are included in the County Land Records Modernization Plan, and

WHEREAS, the Land Records Modernization Program funding is derived from a portion of Register of Deeds recording fees, and

WHEREAS, the new initiatives in the 2011 Jefferson County Land Records Modernization Plan identify additional projects that will provide more efficient and effective services to the citizens of Jefferson County,

NOW, THEREFORE, BE IT RESOLVED that the 2011 Jefferson County Land Records Modernization Plan is hereby approved and shall be forwarded to the Wisconsin Department of Administration for approval.

BE IT FURTHER RESOLVED that the Land Information Council is authorized to make minor technical changes as needed.

Fiscal Note: The Plan was produced by county staff. Any initiatives that are implemented will be paid for from a restricted portion of document recording fees and not tax levy dollars.

Mr. Nass moved that Resolution No. 2010-88 be adopted. Seconded and carried.

Ms. Rinard read Resolution No. 2010-89.

WHEREAS, the *Jefferson County Comprehensive Plan* seeks to guide and manage growth and development in the County in a manner that will preserve the rural character, agricultural base and natural resources of the countryside and contribute to the high quality of life and prosperity of the County's communities, and to specifically preserve the County's agricultural resources by minimizing nonagricultural development of prime agricultural soils, and

WHEREAS, in March 2007, the Jefferson County Board created a voluntary Purchase of Conservation Easements (PCE) program to preserve farmland and support viable farm operations and to fulfill the goals set forth by the County Board in its *Comprehensive Plan* and established the Farmland Preservation Committee (now known as the Farmland Conservation Easement Commission) to oversee the PCE program, and

WHEREAS, in October 2010 the Farmland Conservation Easement Commission solicited applications from county landowners for the PCE program, and

WHEREAS, because of the abundance of high-quality soil, amount of land in agricultural use, and other factors, the applications for the 465-acre Gerner farm in the Town of Oakland, the 626-acre Hookstead farm in the Towns of Koshkonong and Cold Spring, the 162-acre Wilke farm and the 190-acre Neupert farm in the Town of Waterloo were accepted into the County's PCE program, and

WHEREAS, the Farmland Conservation Easement Commission is now seeking funding from the State's Working Lands Initiative PACE program and the NRCS Farm and Ranch Land Protection Program to purchase agricultural conservation easements over farms accepted into the PCE program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports the purchase of agricultural conservation easements over the Gerner, Hookstead, Wilke and Neupert farms.

Fiscal Note: County Commission funds are used for appraisals. The landowners reimburse 50% of the appraisal cost, with the balance being recovered if grants are received. Appraisals cost \$2,500 each.

Ms. Rinard moved that Resolution No. 2010-89 be adopted. Seconded and carried: Ayes 24, Noes 4 (Imrie, Burow, Peterson, Torres), Absent 2 (Zentner, Borland).

Mr. Nass presented Resolution No. 2010-90.

WHEREAS, the Jefferson County Agricultural Preservation and Land Use Plan supports reducing the loss of farmland and other open space and minimizing amount of land consumed for new development, and

WHEREAS, the Jefferson County Board of Supervisors favors ways to invest in the agricultural community and economy from production, sales and processing of products produced by farmers in Jefferson County that generate employment, income and tax revenue, and

WHEREAS, Garry and Cheryl Peter along with the Drumlin Area Land Trust are seeking funding from the State's Working Lands Initiative PACE (Purchase of Conservation Easements) program to fund an agricultural conservation easement over the Peter family farm, and

WHEREAS, the Jefferson County Board of Supervisors understands that the

Drumlin Area Land Trust will serve as the cooperating entity, and the Jefferson County Board of Supervisors wants to express its non-monetary support for this purchase of an agricultural conservation easement.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports and encourages DATCP to approve Garry and Cheryl Peter's application with Drumlin Area Land Trust as cooperating entity, for the creation of an agricultural conservation easement with funds from the State PACE and Federal NRCS-FRPP fund.

Fiscal Note: No expenditure of Jefferson County funds.

Mr. Nass moved to adopt Resolution No. 2010-90. Seconded and carried: Ayes 25, Noes 3 (Burow, Peterson, Torres), Absent 2 (Zentner, Borland).

Mr. Tietz read Resolution No. 2010-91.

WHEREAS, Resolution No. 2009-26 adopted April 21, 2009, authorized application for Community Development Block Grant-Emergency Assistance Program funds in the amount of \$7M, and

WHEREAS, an initial grant award of \$4M was received, and allocated between business assistance and purchasing damaged residential properties, and

WHEREAS, on May 18, 2010, Jefferson County was notified by letter from the Department of Commerce that Jefferson County was awarded an additional \$1,349,935 to assist in flood recovery efforts, and

WHEREAS, it appears once again additional funds may be available to meet further needs for local disaster recovery either as an amendment to Contract #EAP08-14 or through a new grant contract, and

WHEREAS, JCEDC staff has identified three projects for additional flood-plain assistance, which include River's Edge Market, City of Jefferson; the NAPA Auto Parts building and business relocation, City of Jefferson; and assistance for the Strategic Economic Flood Recovery in the Rock River Watershed of South Central Wisconsin, as part of a regional collaboration for economic strategy, and

WHEREAS, the JCEDC is administering the business assistance program already funded and would administer the additional funds if awarded,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Jefferson authorizes the Jefferson County Economic Development Consortium to prepare and file an application for additional funds as an amendment of the grant memorialized in Contract #EAP08-14 or for a new grant in the approximate amount of \$2.9 M.

BE IT FURTHER RESOLVED that should such grant funds or a portion thereof be awarded, the 2011 budget shall be amended to show revenues and expenses in such accounts as determined by the Finance Director to properly record the flow through of funds.

Fiscal Note: No County funds are required for this program. County staff time will be used to administer the grant. Twenty affirmative votes are necessary for the technical budget amendment.

Mr. Tietz moved to adopt Resolution No. 2010-91. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Zentner, Borland).

Mr. Tietz read Resolution No. 2010-92.

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, and Resolution No. 2009-65 on November 10, 2009, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by letter from the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, on May 18, 2010, Jefferson County was notified by letter from the Department of Commerce that Jefferson County was awarded an additional \$1,349,935 to assist in flood recovery efforts of which \$1,250,000 was specified to re-locate Foremost Building, Inc. out of the floodplain, and

WHEREAS, public hearings were held on July 15, 2009, September 29, 2009, and July 7, 2010, (specifically on Foremost Building, Inc.) at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, on September 13, 2010, at its public meeting the Revolving Loan Fund Committee reviewed and recommended the application of Foremost Building, Inc. for an amount not to exceed \$1,250,000 to assist in flood mitigation and recovery for replacement equipment, fixtures, inventory, and professional services, which loan will be a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continues as long as the business remains in operation; 100% of the loan will be forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for this forgivable business loan will enhance and assist the business in its flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Foremost Building, Inc. is authorized to receive a loan of up to \$1,250,000 to assist in the relocation of the business out of the floodplain, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loan.

Fiscal Note: This program is funded by grants received from Wisconsin Department of Commerce in the sum of \$5,349,935. No county tax levy funds are used for these loans.

Mr. Tietz moved to adopt Resolution No. 2010-92. Seconded and carried.

Ms. Rogers presented Resolution No. 2010-93.

WHEREAS, on December 13, 2010, Jefferson County received a claim from AT&T in the amount of \$359.85 for damage done to an AT&T pedestal located at or near N8496 Highway E, Watertown, Wisconsin, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County's insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ms. Rogers moved that Resolution No. 2010-93 be adopted. Seconded and carried.

Mr. Braugher presented Ordinance No. 2010-25.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0250, Exempt Service, of the Personnel Ordinance is amended to reflect current exempt positions in county employment and remaining sections in HR0250B shall be re-numbered 1 – 5:

HR0250 EXEMPT SERVICE. The following positions shall be in the exempt service:

B. In addition to elected officers and department heads:

2. ~~Countryside Home: Director of Nursing, Resident Care Coordinator, Plant Operations Manager, Dietary Manager/Registered Dietician, Social Workers, Neighborhood Managers, Staff Development Coordinator, Health Information Systems Supervisor. (Am. Ord. 2007 19, 09 11 07; 2008 07, 04/15/08) (Am. Ord 2008 35, 02/10/09)~~
6. Health Department: Public Health Program Manager ~~Office Manager.~~

Section 2. Sections HR0445, Identification Badge Policy, and HR0450, Leave of Absence Without Pay, of the Personnel Ordinance are amended, removing reference to Countryside Home:

HR0445 IDENTIFICATION BADGE POLICY

C. DEFINITIONS

5. Photo ID 'Office'. Photo IDs will be taken at the Human Resources Department at the Courthouse, Countryside Home, 1130 Collins Rd, Jefferson WI 53549, by appointment only. Badge issuing personnel can be reached by calling Extension 8634 or 674-8634 ~~5918 or 674 5918.~~

HR0450 LEAVE OF ABSENCE WITHOUT PAY.

- A. Department heads may grant leave of absence to an employee for a period not to exceed 4 calendar months...~~The Human Resources Committee, or the Nursing Home Administrator for Countryside employees,~~ may grant a leave of absence of up to 1 year to an employee. Such 1-year leave may be extended by the Human Resources Committee in its sole discretion. Only the first 30 days taken during the anniversary year of the employee shall be allowed without affecting the employee's anniversary

date when used in computing the length of time between salary step increases and in computing other fringe benefits. The employee's position may or may not be protected during a leave, unless otherwise required by law.

Section 3. Sections HR0430, Family Medical Leave Act and Military Family Leave Act; HR0490, Voluntary Vacation Donation; HR0680, Sick Leave without Pay, of the Personnel Ordinance are amended to reflect new Federal guidelines under GINA:

HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT

H. Certification

Jefferson County has the right to ask for a second opinion (at its own expense). If it becomes necessary to resolve a conflict between the original and the second opinion, Jefferson County may require the opinion of a third doctor (again, at its own expense). This third opinion will be considered final.

The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of employees or their family members. Jefferson County will comply with this law by informing healthcare providers responding to requests for medical information to not provide genetic information. Genetic information, as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

HR0490 VOLUNTARY VACATION DONATION.

B. Recipient Eligibility Criteria:

The employee or a designee may apply for pool leave at least five (5) days before exhausting all accrued balances. A request form must be completed, and submitted to the County Human Resources Manager, with justification (physician's statement) for the request and the estimated number of days needed from the pool. The physician's statement must include the beginning date of the condition, a description of the illness or injury, and a prognosis for recovery. The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of employees or their family members. Jefferson County will comply with this law by informing healthcare providers responding to requests for medical information to not provide genetic information. Genetic information, as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

HR0680 SICK LEAVE WITH PAY.

D. Verification: In the case of illness extending beyond three work days duration, the employee shall furnish a certificate issued by a licensed practitioner or other satisfactory proof of illness upon the request of the department head concerned. If a department head suspects that an employee is abusing sick leave, the department head may require in advance of any future illness, that the employee present a certificate issued by a licensed practitioner or other satisfactory proof of illness for each absence following said request. Failure to comply with this section is grounds to deny sick leave pay. The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of employees or their family members. Jefferson County will comply with this law by informing healthcare providers responding to requests for medical information to not provide genetic information. Genetic information, as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

Section 4. Section HR0465, Nepotism, of the Personnel Ordinance is amended to clarify the existence of a supervisory relationship of an immediate family member:

HR0465 NEPOTISM.

C. ~~Should employees marry, cohabit, or establish a relative relationship after employment, the County will attempt to arrange a transfer or change in position. If a supervisory relationship of an immediate family member, as defined above, is established after employment, and if, at the employer's discretion, if a suitable~~ transfer/change of position is not available, one of the employees will be separated from County service. Every attempt will be made to effect transfer or separation on the basis of agreement between the involved employees and the County. If an agreement is unattainable, the Human Resource Committee will decide the employee to be transferred or separated. This policy does not affect the occasional supervisory relationship of an immediate family member that may occur due to overlapping shifts, overtime shifts, or any other sporadic or irregular situation that may occur to ensure necessary staffing coverage. (Human Resources Committee, 11/25/03)

Section 5. This ordinance shall be effective after passage and publication as provided by law.

Mr. Braugher moved that Ordinance No. 2010-25 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2010-94.

WHEREAS, the Human Services Board has primary responsibility for the care and treatment of county residents suffering from mental illness to the point where they are a danger to themselves or others, and

WHEREAS, people often enter the treatment process after having been detained as a result of an emergency situation, and

WHEREAS, in the past, many Jefferson County residents would be initially detained at State of Wisconsin's Mendota Mental Health facility in Madison, and

WHEREAS, one Mendota unit Jefferson County uses is closing and will no longer be a convenient option for treating those detained in emergency situations, and

WHEREAS, use of video conferencing from a mental health facility in conjunction with the court process has saved significant expenses for transportation which is no longer required, and

WHEREAS, Fond du Lac County operates a mental health facility and is willing to contract with Jefferson County for emergency detention services, and Jefferson County also wishes to contract with Wheaton Franciscan All Saints Health Care of Racine, Wisconsin, as both facilities are able to provide video conferencing services, and

WHEREAS, each contract is expected to have language authorizing annual expenditures of up to \$50,000,

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to contract with Fond du Lac County (Department of Community Programs) and Wheaton Franciscan All Saints Health Care of Racine, Wisconsin, for inpatient acute psychiatric care for county residents in an amount up to \$50,000 per year.

Fiscal Note: Rates for this care are approximately \$800 per day at Fond du Lac. The Mendota unit had been charging \$1,200 per day. There are adequate funds in the Human Services budget to cover emergency detention cases up to the amounts specified in the contracts.

Mr. Mode moved that Resolution No. 2010-94 be adopted. Seconded and carried: Ayes 28, Noes 0, Absent 2 (Zentner, Borland).

County Administrator Petre presented the following appointment:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

Historic Sites Preservation Commission

By virtue of the authority vested in me by Ordinance 2007-48, I do hereby appoint Kathleen Lashley, Jefferson, Wisconsin, to fill a vacancy for the balance of a three-year term ending April 1, 2013. I respectfully request confirmation of this appointment.

Mr. Kuhlman moved for confirmation of the above appointment. Seconded and carried.

Mr. Molinaro presented the following appointment:

I, John Molinaro, chairman of the County Board of Supervisors, Jefferson

County, Wisconsin, as the appointing authority for standing committees, hereby appoint Bill Riechertz, Jill Wiess and Mike Burow to the Sustainability Task Force effective December 15, 2010.

County Clerk Barbara Frank announced the resignation of Richard Jones from the Sustainability Task Force effective February 2, 2011.

Supplemental information presented at the February 8, 2011, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 8:01 p.m.

**JEFFERSON COUNTY BOARD MINUTES
TUESDAY, MARCH 8, 2011, 7:00 P.M.**

Mr. John Molinaro presiding.

Mr. Morse led the Pledge of Allegiance.

A moment of silence was observed.

County Clerk Barbara A. Frank called the roll. Supervisor Delany gave prior notice of her inability to attend.

District 1	Richard C. Jones	District 2	Vic Imrie, Jr.
District 3	Greg David	District 4	Augie Tietz
District 5	Jim Braughler	District 6	Ron Buchanan
District 7	Dwayne C. Morris	District 8	Rick L. Kuhlman
District 9	Amy Rinard	District 10	Lloyd Zastrow
District 11	Donald Reese	District 12	Mike Burow
District 13	Ed Morse	District 14	Pamela Rogers
District 15	Steven J. Nass	District 16	John Molinaro
District 17	Mary Delany	District 18	Jennifer Hanneman
District 19	Jim Schroeder	District 20	Jan Rooou
District 21	Craig Peterson	District 22	Blane Poulson
District 23	George Jaeckel	District 24	Gregory M. Torres
District 25	Walt Christensen	District 26	Carlton Zentner
District 27	Glen D. Borland	District 28	Dick Schultz
District 29	Paul Babcock	District 30	Jim Mode

County Administrator Gary Petre certified compliance with the Open Meetings Law.

Mr. Buchanan moved to suspend the rules and move #19 and #20 of the revised agenda after #8. Seconded and carried: Ayes 26, Noes 3 (Poulson, Jaeckel, Torres), Absent 1 (Delany).

Mr. Mode moved that the minutes of the February 8, 2011, meeting be approved as printed and corrected. Seconded and carried.

Mr. Molinaro presented the following communications:

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY, WISCONSIN
MARCH 1, 2011**

Available Cash on Hand	
February 1, 2011	\$ (65,137.84)
February Receipts	<u>9,784,354.84</u>
Total Cash	\$ 9,719,217.00
Disbursements	
General - February 2011	\$ 7,920,019.13
Payroll - February 2011	<u>1,207,789.94</u>
Total Disbursements	<u>9,127,809.07</u>
Total Available Cash	\$ 591,407.93
Cash on Hand (in banks) March 1, 2011	\$ 1,092,091.09
Less Outstanding Checks	<u>500,683.16</u>
Total Available Cash	\$ 591,407.93

AIM Government & Agency Portfolio	\$ 3,990,718.49
Local Government Investment Pool - General	19,848,648.29
Institutional Capital Management	15,651,686.84
Local Government Investment Pool - Clerk of Courts	160,754.58
Local Government Investment Pool – Farmland Preservation	251,771.32
Local Government Investment Pool - Parks/Liddle	<u>204,333.38</u>
	\$40,107,912.90
2011 Interest - Super N.O.W. Acct.	\$ 677.46
2011 Interest - L.G.I.P. - General Funds	3,840.72
2011 Interest - ICM	27,435.45
2011 Interest - AIM	55.75
2011 Interest - L.G.I.P. - Parks/Carol Liddle Fund	59.92
2011 Interest – L.G.I.P. - Farmland Preservation	73.83
2011 Interest - L.G.I.P. - Clerk of Courts	<u>47.14</u>
Total 2011 Interest	\$ 32,190.27

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

A Notice of Public Hearing from the Planning & Zoning Committee for a hearing to be held on March 17, 2011, at 7 p.m. in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin.

County Clerk Barbara Frank informed the Board that the County has received a capital dividend check from Wisconsin Municipal Mutual Insurance Corporation in the amount of \$30,537.

The communications and notice were received and placed on file.

The floor was open for public comment. Speaking on the resolution opposing provisions of the budget adjustment bill proposed by Governor Walker (Resolution No. 2010-95) were William Reichertz, Watertown; Alex Brower, Jim Garity and Ann Jenswold, Jefferson; and Buck Smith, Johnson Creek.

County Clerk Barbara Frank, Coroner Patrick Theder, Register of Deeds Staci Hoffman and Treasurer John Jensen presented annual reports. The annual reports were received, placed on file but not printed in the minutes pursuant to Board Rule 3.03(12).

Mr. Peterson presented Ordinance No. 2010-26.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY
DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 3.01(6) of the Board of Supervisors' Rules of Order as follows:

(6) The Chair may limit the number of persons addressing the Board under Section 3.01(5)(g) to a number determined by the Chair to reasonably represent the views of large groups of persons wishing to address the Board, so as to prevent repetition. The length of time allocated to any person addressing the Board under Section 3.01(5)(g) shall ~~be at~~ not exceed 5 minutes and may be shortened at the discretion of the Chair, with all public comment confined to a maximum of ~~45~~ 30 minutes.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

County Board Chair Molinaro referred Ordinance No. 2010-26 to the Administration & Rules Committee. [Note: Ordinance No. 2010-26 was brought before the Board at the request of Mr. Peterson and did not go through committee. Board Rule 3.03(8) states “. . . Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. . . .”]

Mr. Nass presented Resolution No. 2010-95 which was brought before the Board by Supervisors Nass, Schroeder, Roou, Christensen, Schultz, Babcock, David, Jones and Rinard.

WHEREAS, among Wisconsin’s great assets as a state are public employees who work hard to provide the essential services and infrastructure essential for the people and businesses of Wisconsin to thrive, and

WHEREAS, Wisconsin led the nation in giving public employees the right of collective bargaining and the nation’s largest public employee union the American Federation of State, County, and Municipal Employees was founded in Madison in 1936, and

WHEREAS, in 1959, Wisconsin passed the nation’s first comprehensive public employee bargaining law, Section 111.70, which provided the right of collective bargaining to public employees, and required municipalities, school districts, the university system, and other public entities to bargain with unionized employees, and

WHEREAS, skilled public employees and proactive employee unions are intrinsic to the Wisconsin tradition of innovative and progressive public service and have been instrumental in the provision of quality public services for residents and businesses in Jefferson County, and

WHEREAS, good faith public sector collective bargaining is critical for the long term delivery of innovative and cost effective public services, and

WHEREAS, Jefferson County has experienced a long history of productive relationships with our public employees and our public unions, and

WHEREAS, the state budget adjustment legislation proposed by Governor Walker would prohibit any local governmental unit from collectively bargaining all subjects except wages with its employees, except for public safety employees, and collective bargaining rights under current law would be effectively retained for protective safety employees only, and

WHEREAS, the public sector employees of Jefferson County, our friends and neighbors, purchase local consumer goods and services, pay taxes, volunteer their services and contribute to local economy and commonweal, and

WHEREAS, prohibiting the provisions of current law regarding collection of union dues and certification of unions would assist neither the State of Wisconsin nor Jefferson County in addressing current or future budget challenges, and

WHEREAS, the nonpartisan Legislative Fiscal Bureau has identified “Public Employee Collective Bargaining Modifications” as a nonfiscal policy item contained within the budget adjustment bill (SB 11).

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board hereby requests the Wisconsin State Legislature delete the provisions of the

Fiscal Repair Bill currently being considered pertaining to Collective Bargaining and Employment Relations to include the sections relating to represented employee classification, prohibited subjects of bargaining, annual bargaining unit certification requirements, union dues provisions, changes to interest arbitration under MERA and limitations on the terms of labor agreement, and

BE IT FURTHER RESOLVED that the Jefferson County Board expresses their appreciation to the hardworking men and women of the public sector for their invaluable service to our communities by plowing our streets and roads, maintaining our sanitary services, staffing our libraries, maintaining our parks, preventing and putting out fires, maintaining our schools, educating our children, providing police services, and assisting in natural disasters; the Board encourages continued mutual cooperation with its employees in making Jefferson County a better place to live and do business.

Fiscal Note: This resolution has no direct fiscal impact.

Mr. Nass moved to suspend the rules: Seconded and lost: Ayes 19, Noes 10 (Imrie, Braughler, Buchanan, Morris, Kuhlman, Poulson, Jaeckel, Torres, Borland, Mode), Absent 1 (Delany). [Note: Board Rule 3.03(8) states “. . . Resolutions and ordinances not introduced by a committee shall be referred to an appropriate committee by the Chairperson. . . .” Two-thirds of supervisors present required to suspend Board Rules.]

County Board Chair Molinaro referred Resolution 2010-95 to the Administration & Rules Committee.

Mr. Nass read the following report:

REPORT

TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance and the floodplain ordinance of Jefferson County, filed for public hearing held on January 20 and February 17, 2011, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3504A-11, 3509A011, 3510A-11, 3511A-11,
3512A-11, 3513A-11 and 3517T-11

DATED THIS TWENTY-EIGHTH DAY OF FEBRUARY, 2011
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,
3500A-10, 3501A-10, 3502A-10, 3503A-11, 3505A-11, 3507A-11,
3508A-11 and 3509T-11, IS FEBRUARY 12, 2011.

Mr. Nass moved that said report be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-27.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3504A-11 was referred to the Jefferson County Planning

and Zoning Committee for public hearing on January 20, 2011, and Petitions 3509A-11, 3510A-11, 3511A-11, 3512A-11 and 3513A-11 were referred for public hearing on February 17, 2011, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM INDUSTRIAL AND AGRICULTURAL A-1 TO A-2, AGRIBUSINESS

Rezone approximately 8.4 acres of PINs 014-0614-1644-000 (36.9 acres, zoned Industrial and A-1 Agricultural), 014-0614-1644-004 (0.76 acre, zoned Industrial), and 014-0614-2111-000 (16.917 acres, zoned A-1 Agricultural) to A-2, Agribusiness. This action is conditioned upon receipt by Zoning of a final certified survey map including extraterritorial plat review, and upon payment of a conversion fee to the State of Wisconsin at the rate of \$882 per acre for the area being rezoned out of the A-1 Agricultural district. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3509A-11 & 3510A-11 – Schroedl Brothers Inc.)

**FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS
AND A-3, RURAL RESIDENTIAL**

Rezone approximately 0.6 acre of PIN 002-0714-3132-001 (21.09 acres); rezone approximately 1 acre of that PIN for a new home site. The property is on Hope Lake Road in the Town of Aztalan. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test showing sites for installation of both an initial and replacement private sewage system, upon approval and recording of a final certified map for the lots, and upon payment to the State of Wisconsin at a rate of \$876 per acre for the area being rezoned out of the A-1 Agricultural district. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3511A-11 & 3512A-11 – Eugene Hasel)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Rezone approximately 2 acres of PIN 018-0713-3643-000 (19.6 acres) on Hope Lake Road for a new residential building site in the Town of Lake Mills. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon approval and recording of a final certified survey map and upon payment of a conversion fee to the State of Wisconsin at a rate of \$876 per acre for rezoning out of the A-1 Agricultural district. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3504A-11 – Scott Hahn/Bruce & Shelby Hahn property)

Rezone to create an approximate 2.295-acre lot around the home and build-

ings at N7814 CTH E, Town of Ixonia from PIN 012-0816-2932-000 (21.751 acres). This action is conditioned upon receipt and recording of the final certified survey map for the lot, and upon payment of a conversion fee to the State of Wisconsin at a rate of \$870 per acre for rezoning out of the A-1 Agricultural district. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. (3513A-11 – Kevin Stendel/Ralph Stendel Trust property)

Mr. Nass moved that Ordinance No. 2010-27 be adopted. Seconded and carried.

Mr. Nass presented Ordinance No. 2010-28.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Floodplain Ordinance, and

WHEREAS, Petition R3517T-11 was referred to the Jefferson County Planning and Zoning Committee for public hearing on February 17, 2011, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the floodplain ordinance of Jefferson County as follows:

**TEXT AMENDMENT TO JEFFERSON COUNTY
FLOODPLAIN ORDINANCE**

Add in the Jefferson County Floodplain Ordinance, Sec. 14:1.5(2)(b) OFFICIAL MAPS: Based on other studies – **Golden Lake LOMR with modified BFE** dated 4-12-10, effective 9-3-10 (Case #10-05-0806P)

Mr. Nass moved that Ordinance No. 2010-28 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2010-96.

WHEREAS, the residents of Jefferson County will benefit from the development of consistency in the way that the criminal justice system responds to crimes of domestic violence, sexual assault, dating violence and stalking, and

WHEREAS, Federal grant funds are available through the Office on Violence Against Women for such a project, and

WHEREAS, Jefferson County has submitted an application requesting a grant of \$328,324 to support an effort to address the problems described above through collaboration of the District Attorney's Office, the Sheriff's Office, PADA (People Against Domestic & Sexual Abuse), the police departments of Jefferson, Watertown, Fort Atkinson, University of Wisconsin Whitewater, Lake Mills, Palmyra, Waterloo and the Counseling Services of Southern Wisconsin, as well as participation by the University of Wisconsin Extension, and

WHEREAS, such grant will provide for employment of a Law Enforcement and Prosecution Coordinator by PADA through a contract from Jefferson County as well as training for all of the related law enforcement agencies, and

WHEREAS, the grant application was executed on behalf of Jefferson County by County Board Chair John Molinaro and County Clerk Barbara Frank, pending ratification by the Board, and

WHEREAS, the Administration & Rules Committee recommends approval of the grant application,

NOW, THEREFORE, BE IT RESOLVED that the grant application is hereby approved and the signatures of all Jefferson County officials thereon are hereby ratified.

BE IT FURTHER RESOLVED that if the grant is awarded, Jefferson County is authorized to contract with PADA for the services of a Law Enforcement & Prosecution Coordinator to be paid with grant funds.

BE IT FURTHER RESOLVED that the District Attorney's Office budget shall be hereby amended to reflect amounts received pursuant to this grant application.

Fiscal Note: In the event the grant is awarded, no county levy dollars will be used to support this program. All costs will be funded through the grant which was applied for in the amount of \$328,324. This resolution requires twenty affirmative votes for passage.

Mr. Mode moved that Resolution No. 2010-96 be adopted. Seconded and carried: Ayes 29, Noes 0, Absent 1 (Delany).

Board recessed at 8:02 p.m.; resumed at 8:08 p.m.

Mr. Mode read Resolution No. 2010-97.

WHEREAS, predatory lenders issue small, short term high rate loans to consumers that are to be repaid within a specified timeframe, usually two weeks; and these may be called check cashing, payday loans, cash advance loans, or check advance loans, and

WHEREAS, the predatory loan industry entered Wisconsin in 1995 when state laws that prohibited interest rates above 18% were removed

- At the end of 1995, there were two licensed payday lenders in Wisconsin; by 2008 this grew to 530;
- According to the Wisconsin Legislative Reference Bureau (LRB), in 2000, the average payday loan applicant made \$24,673 of gross income, so the business model draws in the working poor as well as those relying upon social security or other government payments;
- According to LRB calculations, in 2001 the average APR for a payday loan was an annual interest rate of 542%;
- A national survey by the Center for Responsible Lending (CRL) indicates that "lenders collect 90% of their revenue from borrowers who cannot pay off their loans when due, rather than from one-time users dealing with short-term financial emergencies;"
- According to the Wisconsin Department of Financial Institutions (DFI), payday lenders made \$732 million in loans in 2008 with an average loan value of \$428;
- Out-of-state investors own most Wisconsin payday lenders, so much of the 'revenue' drains out of Wisconsin, and

WHEREAS, former President Bush and the US Congress protected US military personnel against predatory lending practices in the 2007 National Defense

Authorization Act by including an amendment to limit interest rates on payday loans made to military personnel to 36%.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby strongly supports protecting all Wisconsin citizens and families against exploitive lending practices by returning to a statutory interest rate cap to eliminate predatory lending in our state.

BE IT FURTHER RESOLVED by the Jefferson County Board of Supervisors that the Jefferson County Clerk is directed to transmit a copy of this resolution to the Governor of the State of Wisconsin, Jefferson County's state legislative delegation, and the Wisconsin Counties Association.

Fiscal Note: No fiscal impact.

Mr. Mode moved that Resolution No. 2010-97 be adopted. Seconded and carried: Ayes 24, Noes 5 (Imrie, Braughler, Peterson, Jaeckel, Torres), Absent 1 (Delany).

Ms. Rinard read Resolution No. 2010-98.

WHEREAS, Resolution No. 2010-26 adopted May 11, 2010, stated the Board's support to purchase an agricultural conservation easement over the 227-acre Rodell Lea farm in the Town of Oakland, and

WHEREAS, negotiations have occurred following appraisals to indicate the value of the conservation easement would be \$228,000, and

WHEREAS, grant documents are being prepared to be submitted to the State Working Lands Initiative PACE Program and the NRCS Farm and Ranch Land Protection Program for funding, and

WHEREAS, the Farmland Conservation Easement Commission recommends it be authorized to contract for purchase of an agricultural conservation easement over the Lea farm for the amount of \$228,000, contingent upon receipt of sufficient funds from the State's PACE program and NRCS to fund said purchase,

NOW, THEREFORE, BE IT RESOLVED that the Farmland Conservation Easement Commission is authorized to submit grant requests to the State Working Lands Initiative PACE Program and the NRCS Farm and Ranch Land Protection Program to obtain funds to purchase an agricultural conservation easement for the Rodell Lea farm.

BE IT FURTHER RESOLVED that the Farmland Conservation Easement Commission may enter into a formal contract to purchase an agricultural conservation easement over the 227-acre Lea farm for the amount of \$228,000, contingent upon receiving adequate grant funds to fund the purchase.

Fiscal Note: In the event the grants are approved, the County should receive some funds for its appraisal expense incurred in 2010. It is required that the grants fund the purchase, or the purchase will not take place.

Ms. Rinard moved that Resolution No. 2010-98 be adopted. Seconded and carried: Ayes 22, Noes 7 (Imrie, Buchanan, Kuhlman, Burow, Peterson, Jaeckel, Torres), Absent 1 (Delany).

Ms. Rinard presented Resolution No. 2010-99.

WHEREAS, Resolution No. 2010-26 adopted May 11, 2010, stated the

Board's support to purchase an agricultural conservation easement over the 121-acre Robert A. Schultz farm in the Towns of Aztalan and Jefferson, and

WHEREAS, negotiations have occurred following appraisals to indicate the value of the conservation easement would be \$268,000, and

WHEREAS, grant documents are being prepared to be submitted to the State Working Lands Initiative PACE Program and the NRCS Farm and Ranch Land Protection Program for funding, and

WHEREAS, the Farmland Conservation Easement Commission recommends it be authorized to contract for purchase of an agricultural conservation easement over the Schultz farm for the amount of \$268,000, contingent upon receipt of sufficient funds from the State's PACE program and NRCS to fund said purchase,

NOW, THEREFORE, BE IT RESOLVED that the Farmland Conservation Easement Commission is authorized to submit grant requests to the State Working Lands Initiative PACE Program and the NRCS Farm and Ranch Land Protection Program to obtain funds to purchase an agricultural conservation easement for the Robert A. Schultz farm.

BE IT FURTHER RESOLVED that the Farmland Conservation Easement Commission may enter into a formal contract to purchase an agricultural conservation easement over the 121-acre Schultz farm for the amount of \$268,000, contingent upon receiving adequate grant funds to fund the purchase.

Fiscal Note: In the event the grants are approved, the County should receive some funds for its appraisal expense incurred in 2010. It is required that the grants fund the purchase, or the purchase will not take place.

Ms. Rinard moved that Resolution No. 2010-99 be adopted. Seconded and carried: Ayes 22, Noes 7 (Imrie, Buchanan, Kuhlman, Burow, Peterson, Jaeckel, Torres), Absent 1 (Delany).

Ms. Rogers presented Resolution No. 2010-100.

WHEREAS, Jefferson County ended its self-insured health insurance program effective December 31, 2008, and

WHEREAS, funds paid for claims, refunds, and administration fees during 2009 have already been charged to departments during 2009, and

WHEREAS, claims, refunds, and administrative fees paid since January 1, 2010, total a net amount of \$889.64, and

WHEREAS, the net activity for 2010 for self-insured health insurance was charged to each department on a pro-rata basis, and

WHEREAS, the Finance Committee recommends that because the total amount is not material to each department, no related budget transfer is required, and

WHEREAS, Resolution 2009-66 established a reserve of \$10,000 to pay for run-out of self-insured health insurance claims received after January 1, 2010, and

WHEREAS, the Finance Committee recommends that the Health Insurance Reserve under A/C 100.353125 be eliminated,

NOW, THEREFORE, BE IT RESOLVED that all funds in the Health Insurance Reserve be transferred back to the Unassigned General Fund, and

BE IT FURTHER RESOLVED that any activity for self-insured health insurance during 2011 totaling less than \$2,500 shall automatically be allocated on a pro-rata basis to each department, and

BE IT FURTHER RESOLVED that the Finance Committee is directed to transfer funds from the Contingency Fund for any self-insured health insurance net activity during 2011 totaling more than \$2,500.

Fiscal Note: Transferring the reserve of \$10,000 back to the Unassigned General Fund will allow the County Board to use these funds for any purpose it deems appropriate. These funds will be included in the year end calculation of "working capital." No budget amendment is required for the transfer because there are no additional expenditures being authorized. No material remaining costs are expected from the self-insured health program.

Ms. Rogers moved that Resolution No. 2010-100 be adopted. Seconded and carried.

Ms. Rogers presented Resolution No. 2010-101.

WHEREAS, Jefferson County ceased operating Countryside Home as of June 30, 2010, and

WHEREAS, Countryside Home reported activity under full accrual accounting rules which require recognizing any potential liabilities whether actually paid out in cash or not, and

WHEREAS, the Finance Department estimated the outstanding liability for unemployment compensation claims for Countryside Home as of June 30, 2010, to be \$187,000, and

WHEREAS, actual unemployment claims paid out for June through December 2010 were \$118,657.77, and

WHEREAS, with the closure of Countryside Home any potential liabilities were transferred to the General Fund as of December 31, 2010, and

WHEREAS, the General Fund reports activity under modified accrual accounting rules which only recognizes liabilities when actually paid out in cash, and

WHEREAS, following the applicable accounting rules results in a net surplus of \$68,342.23 in the General Fund for 2010, and will result in an estimated 2011 deficit of \$118,657.77,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby creates a "committed" fund balance of \$118,657.77 at year end 2010 in order to fund the anticipated deficit for unemployment compensation claims paid during 2011.

Fiscal Note: The proposed committed fund balance will be used at year end 2011 to pay for unemployment compensation claims paid out during 2011 for former Countryside Home employees. The County is liable for unemployment compensation claims for approximately 12 months after termination of employment. Any potential extension of benefits by the federal government is not taken into account.

As this is not a budget amendment, a simple majority vote is required.

Ms. Rogers moved that Resolution No. 2010-101 be adopted. Seconded and carried.

Ms. Rogers presented Resolution No. 2010-102.

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the total amounts as listed below in various accounts as indicated in the detail in the Finance Committee minutes of February 28, 2011,

Fund Type	Description	Requested Amount	Non-lapsing Request
Governmental funds	Non-spendable	178,799.19	
Governmental funds	Spendable, restricted	1,440,549.41	1,440,549.41
Governmental funds	Spendable, committed	<u>1,500,165.42</u>	1,500,165.42
Governmental funds	Total	3,119,514.02	
Proprietary funds	Capital net assets	7,636,676.20	
Proprietary funds	Restricted net assets	91,674.06	91,674.06
Proprietary funds	Non-restricted net assets	<u>3,994,195.89</u>	3,994,195.89
Proprietary funds	Total	11,722,546.15	
Grand Total		14,842,060.17	7,026,584.78

AND, WHEREAS, the Finance Committee recommends various accounts be designated as non-lapsing for fiscal year 2011 in the same total amounts as listed above,

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of February 28, 2011, totaling \$7,026,584.78 are designated as non-lapsing in the 2010 budget and the 2011 departmental budgets for 2011 are hereby amended in the respective amounts approved.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Explanation of governmental funds: Non-spendable fund balance includes pre-paid items, deposits, and inventory accounts. Spendable, restricted items are funds legally restricted by outside parties such as statutes, contracts, purchase orders, or funding source. Spendable, committed items are discretionary.

Explanation of proprietary funds (Highway): Capital net assets are items that are being depreciated along with land. Restricted net assets relate to municipal deposits for subsequent year work by the County. Non-restricted net assets include both required items and discretionary items.

Ms. Rogers moved that Resolution No. 2010-102 be adopted. Seconded and carried: Ayes 29, Noes 0, Absent 1 (Delany).

Ms. Rogers presented Resolution No. 2010-103.

WHEREAS, due to circumstances arising after the 2010 budget was formulated, the following transfer of funds are necessary to be made from the contin-

agency appropriation account and/or General Fund as indicated to close the accounting books for 2010:

Department	Bus Unit	Account Number	Deficit Amount	Original Levy	Percent of Levy
Human Resources	41	599999	17,736	326,530	5.4%
County Administrator	81	599999	870	232,984	0.4%
Finance	88	599999	5,984	380,250	1.6%
Register of Deeds	1001	599999	8,138	(204,086)	-4.0%
Land Information	1301	599999	5,598	363,980	1.5%
Central Services	1901	599999	19,106	788,375	2.4%
Sheriff	2201	599999	365,356	11,001,152	3.3%
Fair Park	6901	599999	35,032	220,283	15.9%
Zoning	7101	599999	40,034	264,488	15.1%
Library System	9902	599999	<u>998</u>	974,516	0.1%
Total			498,852		
Contingency Fund			121,144		
General Fund			<u>377,709</u>		
Total			498,852		

AND, WHEREAS, the Finance Committee recommends that these departmental deficits be funded.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned transfers of funds are hereby approved and the 2010 budget be amended to reflect the same.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Departmental surpluses from other departments during 2010 exceed the amount being transferred from the General Fund for these departmental deficits.

Below is a brief highlight of some of the major reason(s) for the individual department deficits:

- *Human Resources – Non-budgeted MIS charges of \$15,793*
- *County Administrator – Non-budgeted MIS charges of \$3,593*
- *Finance – A long term employee retired during 2010 and received sick/vacation payouts totaling \$5,738 including related social security. The County retains fund balance for vested benefits to cover these payouts which funds are normally transferred at year end.*
- *Register of Deeds – Non-budgeted MIS charges of \$32,122*
- *Land Information – Non-budgeted MIS charges of \$6,938*
- *Central Services – A number of unbudgeted projects occurred during the fourth quarter.*
- *Sheriff – Of the total deficit, \$293,529 is attributed to the jail division. Total revenues were down by \$260,000 primarily due to budgeted prisoner boarding revenue from the US Marshall Service that did not happen as promised.*
- *Fair Park – \$9,435 additional expense due to unbudgeted unemployment compensation. \$10,017 in non-budgeted MIS charges. The newly constructed building was \$12,825 over budget.*
- *Zoning – As in prior years, revenue for construction permits continues to be down due to the economy. For 2010, permit revenue was \$44,733 under budget.*

• *Library System – The County Library Services Board held additional meetings to review operations and to begin updating its plan.*

Ms. Rogers moved that Resolution No. 2010-103 be adopted. Seconded and carried: Ayes 27, Noes 2 (Schroeder, Zentner), Absent 1 (Delany).

Ms. Rogers presented Resolution No. 2010-104.

WHEREAS, Jefferson County allocates the actual cost of MIS Department to all departments through multiple internal cost allocations, and

WHEREAS, it is not appropriate to allocate unspent “costs” to other departments for MIS services budgeted but not completed, and

WHEREAS, the MIS Department did not spend \$112,464.57 of its total allocated budget for 2010, and

WHEREAS, the County Board approved the non-lapsing request for the MIS Department in this same amount in a prior resolution on the evening of March 8, 2011, and

WHEREAS, the Finance Committee recommends the transfer of funds from the General Fund to the MIS Department budget so that these funds are available during 2011,

NOW, THEREFORE, BE IT RESOLVED that \$112,464.57 be transferred from the General Fund to the MIS Department for use in the 2011 budget.

Fiscal Note: Funds are contained within A/C 100.353250 (Committed MIS Fund transfer).

Ms. Rogers moved that Resolution No. 2010-104 be adopted. Seconded and carried.

Ms. Rogers presented Resolution No. 2010-105.

WHEREAS, the County adopted its investment policy in October 2007, and amended it in May 2009, and

WHEREAS, it has been determined that there are several areas where current wording in Jefferson County’s Investment Policy does not reflect actual practice, and

WHEREAS, collateralization is the act where a borrower (i.e. financial institution) pledges an asset as recourse to the lender (i.e. the County) in the event that the borrower defaults on the initial loan (i.e. amount deposited at the financial institution), and

WHEREAS, the County Treasurer has indicated that financial institutions would charge higher service fees, reduce interest rates, and/or require larger minimum balances in order to provide collateralization, and

WHEREAS, the County Treasurer has historically attempted to always keep the amount of cash on hand at our current financial institutions low so that funds are invested at other institutions in order to maximize investment returns, and

WHEREAS, the Finance Committee recommends the policy be amended to eliminate the collateralization policy in that the County does not currently need to incur additional costs of collateralization of deposits exceeding FDIC (Federal Deposit Insurance Corporation) insurance coverage and Wisconsin Statutes levels, and

WHEREAS, the Finance Committee further recommends that the policy be amended to allow for purchase of investments longer than 36 months to maturity when it is determined that such investments are deemed appropriate, and

WHEREAS, the Finance Committee further recommends that the policy be revised to reflect current FDIC insurance coverage limits, and

WHEREAS, the Finance Committee further recommends clarification of the language within the policy to limit each corporate entity to a maximum of 5% of the investment portfolio for commercial paper,

NOW, THEREFORE, BE IT RESOLVED that the County's Investment Policy approved by Resolution 2009-24 is hereby amended as recommended by the Finance Committee and shall be printed in the minutes in its amended form.

Fiscal Note: Premier Bank is the official financial institution for Jefferson County and is currently ranked 4 stars (out of 5) overall as of 9/30/10 by www.bankrate.com. With the current investment market, the cost of collateralization cannot be easily determined.

JEFFERSON COUNTY INVESTMENT POLICY

INTRODUCTION

The timely deposit and investment of public funds is an important and integral part of any cash management program. In order to maximize cash available for investments, all county departments shall remit funds at least weekly to the County Treasurer's Office.

Acceptance and approval of this statement is intended for the use and guidance of the designated official with investment authority.

This policy shall be periodically reviewed ~~annually~~ by the Finance Committee, and recommendations to amend the existing ordinance shall be presented to the County Board for its consideration.

STATEMENT OF PURPOSE

The purpose of this investment policy is to establish guidelines for investments which are broad enough to allow the investment officer to function properly within the parameters of responsibility and authority. It is also intended to be specific enough to establish a prudent set of basic procedures to assure that investment assets are adequately safeguarded. It assures that the fundamental principle concerning any investment program involving public moneys has four basic ingredients: legality, safety, liquidity & yield.

OVERALL RESPONSIBILITY FOR CASH MANAGEMENT AND INVESTMENT

Effective cash management involves controlling cash from the time it is received until it is disbursed. It requires the availability of accurate information on a timely basis. One person shall be delegated the day to day responsibility for the overall financial operation to determine cash availability and needs.

1) **AUTHORITY.** Pursuant to Section 59.62(1), Wis. Stats., County Board authority to invest and reinvest money of the County, to sell or exchange securities so purchased and to provide for the safekeeping of such securities is delegated to the County Treasurer, as the County's Investment Officer. In the absence or illness of the County Treasurer this authority shall be delegated to the Deputy Treasurer.

2) **INVESTMENT.** The County Treasurer may purchase securities that are permissible investments from money in his/her custody, which is not required for the immediate needs of the County, as he/she deems wise and expedient. The investment activity of Wisconsin public funds is governed by Section 66.0603(1m) and other sections of the Wisconsin Statutes as follows:

“A county, city, village, town, school district, drainage district, technical college district or other governing board other than a local professional football stadium district board created under subch. IV of ch. 229, may invest any of its funds . . .” in accordance with Section 66.0603(1m).

The Finance Committee shall consult quarterly with the County Treasurer regarding such investments. The Treasurer shall provide the Committee with a quarterly detailed list of all the investment portfolio holdings.

The County Treasurer shall communicate with financial institutions and/or investment advisors and avail himself/herself of other financial information on current or pending market conditions in making his/her decision on rates and maturities as well as the securities to be purchased. In making all investment decisions, the County Treasurer shall endeavor to obtain the highest rate of interest offered unless he/she deems such offer to be contrary to the overall investment objectives of the County.

3) **REDEMPTION.** The County Treasurer shall periodically redeem the securities in which County money has been invested pursuant to (2) so that the proceeds may be applied to the purpose for which the original purchase money was designated or placed in the County Treasury.

4) **DEPOSITS.** ~~The Citizens Bank and Premier Bank~~ Any federal or state chartered bank or credit union with offices located in the City of Jefferson, Jefferson County, Wisconsin, shall be the working financial institutions ~~banks~~ for Jefferson County. ~~The State of Wisconsin Local Government Investment Pool shall be the depository for a minimum of \$10M of the County general funds for effective cash management, liquidity and higher interest returns. This minimum balance shall not include other County funds such as Clerk of Courts investments, remaining estate proceeds or remaining bond proceeds.~~

5) **INVESTMENT ADVISORS.** The County Treasurer may utilize investment advisors/brokers as approved by the Finance Committee.

6) **SAFEKEEPING.** All securities shall be held in the name of the County and held in trust by either an independent broker/dealer or in an off-premises safety deposit box.

ACCOUNTS AND RECORDS

It shall be the responsibility of the designated Investment Officer in consultation with the Finance Committee to establish sufficient records and accounts to:

- detail each investment as to purchase date, cost, maturity date, yield and market value,
- provide any necessary internal controls,
- any other records that may be required to accurately reflect all investment transactions.

COLLATERALIZATION OF FUNDS

With the passage of Wisconsin Act 25, effective August 1, 1985, there is no longer the overall guarantee of public funds by the State. In effect, Act 25 abol-

ished the state deposit guarantee fund. It will continue to pledge general purpose revenues under Wis. Stats., 20.144(1)(a), for the payment of losses of public deposits until the balance of the appropriation is exhausted. However, no payment for a loss in excess of \$400,000.00 for any one public depositor in any individual public depository may be made above current FDIC (Federal Deposit Insurance Corporation) levels ~~FDIC insures deposits up to \$100,000.00, making a public depositor protected for a total of \$500,000.00 for deposits in any one institution.~~

Chapter 34.07 as amended provides that a surety bond or other security may be required of a given public depository for any public deposit that exceeds the \$400,000.00 amount guaranteed by the State. Jefferson County will not require this collateral for any deposit that exceeds the amounts \$500,000.00 guaranteed by the State and the F.D.I.C. The rationale for not requiring collateralization shall be to either maximize investment returns and/or reduce bank fees. The Finance Committee shall periodically review the need for collateralization.

Should the policy change regarding collateralization, Certificates of Deposits or other investments exceeding the amounts currently insured by the State and the FDIC \$500,000.00 shall be fully secured by obligations of the United States Government or its agencies. Such securities shall be delivered to the County or held by an independent third party chosen by the County. Substitution of collateral by the independent third party shall only be allowed with the written approval of the County's Investment Officer. The market value of the collateral shall at all times equal or exceed the principal amount of the certificate of deposit. Value of the collateral shall be monitored and market value shall near the bid or closing price of the security as quoted in the Wall Street Journal or other recognized pricing source. The investing officer shall be authorized to sign for agreements with the Custodial Bank or the receipt for any pledged securities.

Responsibility for the administration of the foregoing rests with the County Treasurer.

INVESTMENT RELATED RISKS

1. Custodial credit risk for deposits, when collateralization is required.
 - a. Definition: Risk that in the event of the failure of a depository financial institution, the County will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party.
 - b. Related Policy: For those institutions which the County holds deposits and investments:
 - i. Ensure that security interest in collateral pledged to secure deposits and investments are enforceable against the receiver of a failed financial institution via:
 1. Agreement is in writing,
 2. Agreement was approved by the board of directors of the depository or its loan committee, and
 3. Agreement has been continuously from the time of execution an official record of the depository institution.
 - ii. All pledged collateral shall be held at an independent third party institution, and evidenced by a written agreement in an effort to satisfy the Uniform Commercial Code (UCC) requirement for control.

2. Custodial credit risk
 - a. Definition: Risk that in the event of the failure of the counterparty to a transaction, the County will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.
 - b. Related Policy: Accomplished through same policy as Custodial Credit Risk for Deposits as above.
3. Credit risk
 - a. Definition: Risk that an issuer or other counterpart of an investment will not fulfill its obligation to the County. [am 05-12-09, Res. 2009-24]
 - b. Related policy: Investments shall be as permitted by Wisconsin Statute §66.0603. [am 05-12-09, Res. 2009-24]
 - c. In the event a corporate security purchased under the authority of Wisconsin Statute categories as defined by a nationally recognized rating agency, the Investment Officer shall not purchase any additional securities issued by that corporation until such time as their rating returns to the highest or second highest rating. [am 05-12-09, Res. 2009-24]
4. Concentration of credit risk
 - a. Definition: Risk of loss attributed to the County investment in a single issuer.
 - b. Related Policy: The County Investment Officer shall diversify the investment portfolio within the allowed securities as needed with investment return, liquidity, and immediate cash flow needs kept in mind. The only limit related to concentration of securities with a single issuer shall be that no more than five percent (5%) of the investment portfolio shall be commercial paper from a single issuer.
5. Interest rate risk for investments
 - a. Definition: Risk that changes in interest rates will adversely affect the fair value of an investment.
 - b. Related Policy: The County shall not have investments with maturities longer than 36 months unless specifically recommended by the Investment Officer and approved by the Finance Committee.
 - c. In the event that the Finance Committee cannot meet before the Investment Officer recommends purchasing an investment with a maturity longer than 36 months, the Chair of the Finance Committee shall provide preliminary approval for the purchase. Should the Finance Committee Chair not be available, the County Board Chair shall provide the preliminary approval. Such preliminary approval shall be ratified by the Finance Committee at their next meeting.

REPORTS

The County Treasurer, as Investment Officer, shall provide the full County Board a monthly written report on the general condition of the County's cash and investments.

The Investment Advisor shall provide a twelve month (August 1 – July 31) report to the Finance Committee on the County's investment activity for the reporting period and recommendations for improvement to the County's investment strategy for the next reporting period. The report shall be presented at the regular Finance Committee meeting in August to aid in the subsequent year budget preparation.

Ms. Rogers moved for the adoption of Resolution No. 2010-105. Seconded and carried.

Mr. Braugher presented Ordinance No. 2010-29.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0645, Holidays, of the Personnel Ordinance is amended to allow employees to bank holiday hours under certain circumstances:

HR0645 HOLIDAYS.

D. When an employee is required to work on a designated holiday or works extra hours during the week of a designated holiday ~~due to an emergency or for public safety~~, holiday hours which would be compensated in accordance with policy so as to exceed a total of 40 hours for the week may be banked for the employee's use at a mutually agreeable time. This section does not apply to exempt employees receiving random hours. (Am. Ord. 85-10, 7-9-85.; Ord. 2002-33, 3-11-03)

Section 2. Section HR0660, Retirement, of the Personnel Ordinance is amended to be adaptable to any changes in State regulations:

HR0660 RETIREMENT

A. The County shall participate in the Wisconsin Retirement System in accordance with state law. ~~pay the employee's contribution to the Wisconsin Retirement System up to a maximum of six and five tenths percent (6.5%) of the employee's gross pay.~~

Section 3. A. Section 1 of this ordinance shall be effective after passage and publication as provided by law.

B. Section 2 of this ordinance shall be effective after publication of any change in state law affecting payment of the employee contribution to the Wisconsin Retirement System.

Mr. Braugher moved that Ordinance No. 2010-29 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2010-106.

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 8, 2011, meeting, unanimously approved a motion recommending the County Board of Supervisors adopt this resolution,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2011 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this resolution will not have any fiscal impact to the County, other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Mr. Mode moved that Resolution No. 2010-106 be adopted. Seconded and carried.

Mr. Jones read Resolution No. 2010-107.

WHEREAS, the first European settlers came to Jefferson County in the 1830's to find well established Indian settlements, and

WHEREAS, Jefferson County was established by the Territorial Legislature in February of 1839, and

WHEREAS, Jefferson County has a rich history of Indian settlements, including Aztalan and Carcajou, and numerous Indian mounds, and

WHEREAS, Jefferson County was the home of W.D. Hoard, the "Father of American Dairying", who changed the face of agriculture in Wisconsin, and

WHEREAS, Jefferson County has a long history of proud service to its country by its men and women dating back prior to the Civil War until present day, and

WHEREAS, 2011 is the 175th anniversary of the creation of Jefferson County, and

WHEREAS, the Jefferson County Historic Sites Preservation Commission will host a History Conference on April 15, 2011, at the Hoard Museum, and local historic societies and preservation commissions will conduct open houses and tours on April 16, 2011.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board that April 15 and 16, 2011, be declared Jefferson County History Days, and that all our citizens celebrate the long and illustrious history of Jefferson County.

Fiscal Note: No fiscal impact.

Mr. Jones moved that Resolution No. 2010-107 be adopted. Seconded and carried.

Mr. Babcock read Resolution No. 2010-108.

WHEREAS, the Jefferson County Sheriff's Office has need for the availability of a firing range for training purposes, and

WHEREAS, the Lake Mills Conservation Club has entered into discussion with the Sheriff Office staff concerning potential conveyance of its 57 acre prop-

erty located at W7082 County Trunk Highway V, Lake Mills, Wisconsin, and

WHEREAS, the Lake Mills Conservation Club property is ideal in that it is already a properly developed shooting range utilizing various desirable safety technologies, and

WHEREAS, the parties have discussed general terms of the agreement, including a sale price of \$150,000, with the building to be re-roofed as well as have some doors and windows replaced, and

WHEREAS, the Club is generally amenable to those terms, pending the parties' final determination of the roofing cost and procedure to be followed, and

WHEREAS, the Law Enforcement Committee recommends purchasing this property because it will save substantial labor costs over time just in travel to and from the range each year for all of the deputies to qualify with firearms,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Sheriff is authorized to enter into a lease/purchase agreement with Lake Mills Conservation Club, Inc. for the 57 acre property located at W7082 County Trunk Highway V, Lake Mills, Wisconsin, at the price of \$150,000 which price shall include a new roof, five windows and two doors as well as use of the property for certain periods prior to closing in October 2011.

BE IT FURTHER RESOLVED that the Law Enforcement Committee is authorized to approve the final contract details including the foregoing terms of agreement.

Fiscal Note: \$150,000 has been allocated in the 2011 budget for this purpose. No additional funds should be required.

Mr. Babcock moved that Resolution No. 2010-108 be adopted. Seconded and carried: Ayes 25, Noes 4 (Rinard, Roou, Poulson, Zentner), Absent 1 (Delany).

Mr. Babcock read Resolution No. 2010-109.

WHEREAS, the Jefferson County Office of Emergency Management has requested to participate in a Pilot Program called the Wisconsin Emergency Volunteer Management Project, and

WHEREAS, this project provides education, planning and resources in emergency volunteer management for county use, and

WHEREAS, there are three elements included in the project:

Knowing and understanding the use of a registry of volunteers' interests, skills and geographical availability for emergency response activation such as "WE Volunteer";

Providing a training curriculum for county organizations to learn about emergency volunteer management, identify a volunteer manager and work together to utilize volunteers effectively in emergency response;

Creating checklists, plans, guidelines, and forms for resources that will augment the emergency support functions, ESF#6 (Mass Care, Emergency Assistance, Housing, and Human Services) and ESF #14 (Long-Term Community Recovery and Mitigation), the curriculum for the FEMA course Developing and Managing Volunteers, Wisconsin law, and standard volunteer

management practices, and

WHEREAS, the first step for Jefferson County has been to create three surveys that will be distributed to municipalities, departments, and non-profit organizations to provide a baseline of information on sheltering, equipment and supplies, and volunteers, and

WHEREAS, this resolution does not authorize application for funding, an appropriation, or any new expenditure of funds by Jefferson County, but rather expresses the intent of Jefferson County to endorse and encourage the need to gather planning information from within Jefferson County, and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Jefferson County supports efforts of the Jefferson County Office of Emergency Management to gather planning information from within Jefferson County through the use of surveys.

BE IT FURTHER RESOLVED that the county's Emergency Management Director and the Emergency Management Program Assistant are authorized to participate in the above-stated efforts.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors strongly supports the gathering of planning information from within Jefferson County as management of emergency situations is handled by local officials, who are most accountable to county residents and familiar with the needs of residents.

Fiscal Note: No Jefferson County funds will be expended in the effort to gather planning information from within Jefferson County.

Mr. Babcock moved that Resolution No. 2010-109 be adopted. Seconded and carried.

Mr. Babcock presented Resolution No. 2010-110.

WHEREAS, the Federal Emergency Management Agency (FEMA) has made more than \$830 million available to 64 high-risk urban areas through the Urban Area Security Initiative (UASI) across the nation to expand regional collaboration under the National Preparedness Guidelines, which funds are intended to assist participating jurisdictions in developing integrated regional systems for prevention, protection, response and recovery when incidents occur of such a magnitude that regional cooperation and interdisciplinary expertise are necessary to address population health and safety, and to martial critical resources, and

WHEREAS, Jefferson County is not formally part of the UASI in the Wisconsin Emergency Management SE Region comprised of Ozaukee, Washington, Milwaukee, Racine, and Waukesha but by virtue of association, Jefferson, Kenosha, and Walworth are included in many activities provided through the UASI funding, and

WHEREAS, one of the goals of the Jefferson County Office of Emergency Management is to develop systems of coordination and cooperation among communities within the Southeast Wisconsin Emergency Management Region to plan for responding to natural or man-made emergencies when the resources of local municipal or county jurisdictions may not be sufficient to adequately protect the lives, health and safety of residents or to adequately protect and preserve

buildings, infrastructure and other properties and assets, and

WHEREAS, in a time of emergency, Jefferson County could be assisted by a standing Incident Management Team (IMT) of trained personnel from different department, organizations, agencies and jurisdictions within the Southeast Wisconsin Emergency Management Region that could rapidly respond to and manage major or complex incidents as provided in state laws, policies and regulations, and

WHEREAS, it is anticipated that the Southeast Wisconsin Incident Management Team (SE-IMT), once developed, will utilize the Mutual Aid Box Alarm System (MABAS) authorized under Wisconsin Statutes section 323.13 and maintained in the region by Jefferson County, and

WHEREAS, it is further anticipated that the future formation of an SE-IMT will provide indemnities for participating jurisdictions, agencies and organizations that will further provide that personnel such as fire, LE, health and other incident responders will be eligible for workers' compensation, if needed, from their own employers if acting in the scope of their employment or would be treated as volunteers participating under the requesting county's workers' compensation program and liability coverage, and

WHEREAS, this resolution does not authorize application for funding, an appropriation, or any new expenditure of funds by Jefferson County, but rather expresses the intent of Jefferson County to encourage the formation of an SE-IMT, and

WHEREAS, Jefferson County assumes no liability in joining in an agreement with Southeastern Wisconsin jurisdictions, agencies and organizations, and its participation may be terminated at any time upon a letter of notice to the SE-IMT governing board.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Jefferson County supports efforts to form a Southeast Wisconsin Incident Management Team and encourages participation of appropriate staff in planning and developing the SE-IMT within the constraints of existing resources and previously appropriated funds.

BE IT FURTHER RESOLVED that the County's Emergency Management Director be authorized to participate in the above-stated efforts.

BE IT FURTHER RESOLVED that the Jefferson County Emergency Management Director is authorized to enter into a Letter of Intent to support development of the Incident Management Team.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors strongly supports management of its emergency situations by local officials, as they are most accountable to and familiar with the needs of local residents, and that county participation in any regional team should reflect this policy.

Fiscal Note: No Jefferson County funds will be expended in the effort to organize the Incident Management Team unless specifically authorized by the Jefferson County Board of Supervisors.

Mr. Babcock moved that Resolution No. 2010-110 be adopted. Seconded and carried.

Mr. Borland presented Ordinance No. 2010-30.

WHEREAS, the Parks Committee has received and reviewed requests for alternate uses of county park property, and

WHEREAS, certain multiple uses of parks can be advantageous and permitted if allowed in accordance with well established rules, and

WHEREAS, geocaching is a hobby involving locating a hidden item in open country, and

WHEREAS, hunting and trapping are uses that may be allowed on certain park properties if properly regulated,

NOW, THEREFORE, the Parks Committee recommends the following amendments to the Parks Ordinance:

Section 1. Section 8.06 shall be amended as follows:

SECTION 8.06. HUNTING, TRAPPING, FIREARMS, FIREWORKS, FIRES AND RUBBISH. (1) No person, other than a law enforcement officer, shall carry, fire or discharge any gun, pistol or firearm within any park or from any recreation trail without a written Parks Department permit therefore in his or her possession. The word "gun" shall include pellet gun and air gun. No person shall carry or discharge a bow and arrow within any park or from any recreation trail without a written Parks Department permit therefore in his or her possession. No person shall discharge any fireworks of any description in a park without a written permit authorized by of the Parks Committee and any other authority required by law. The Parks Committee may establish conditions for issuance of the permit, including reasonable security for costs which may result due to such use.

(2) No person shall make or maintain a fire for any purpose except in places provided or in portable metal grills.

(3) No person shall deposit cans, bottles, food, garbage or other discarded material except in waste containers provided.

(4) No person shall deposit in park waste containers trash not related to park use.

(5) ~~Unless authorized in writing by the Parks Director to remove nuisance animals, no person may hunt or trap on land in a county park, nor shall any person tend traps adjacent to a county park from county park land. The Parks Committee is authorized to adopt rules regulating hunting and trapping on park property. Such rules shall require the issuance of written permits for persons authorized and may assess an appropriate fee for the permit. Violation of any rule or permit condition shall constitute a violation of this ordinance and be subject to the penalties set forth herein. [Amended 06/08/04, Ordinance No. 2004-11]~~

Section 2. Create Section 8.075 Geocaching.

SECTION 8.075 GEOCACHING. (1) No person shall place a geocache on Jefferson County parks property without a written permit therefore in compliance with all rules established by the Parks Committee.

(2) The Parks Committee is authorized to establish rules and may charge a \$25 permit fee for geocaching on parks property. Violation of any rule or permit con-

dition shall constitute a violation of this ordinance and be subject to penalties set forth herein.

Section 3. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: It is anticipated in the first year after establishment of permit fees herein that \$400 to \$800 of revenue may be realized.

Mr. Borland moved that Ordinance No. 2010-30 be adopted. Second.

Mr. Torres moved to remove Section 2 on geocaching from Ordinance No. 2010-30. Seconded and failed: Ayes 12, Noes 17 (David, Tietz, Kuhlman, Rinard, Zastrow, Reese, Morse, Rogers, Nass, Molinaro, Hanneman, Schroeder, Roou, Christensen, Borland, Schultz, Babcock), Absent 1 (Delany).

Ordinance No. 2010-30 adopted: Ayes 21, Noes 8 (Imrie, Braughler, Morris, Morse, Poulson, Jaeckel, Torres, Zentner), Absent 1 (Delany).

Mr. Borland read Resolution No. 2010-111.

WHEREAS, Jefferson County purchased 123 acres on the north end of Rose Lake known as the Kemmeter property, and

WHEREAS, 80.4 of said acres are farm land that has been leased for a number of years to David Stelse, and

WHEREAS, David Stelse has numerous pieces of equipment on the property he was unable to remove over the winter after closing of the sale on January 31, 2011, and

WHEREAS, Stelse desires to lease the property and is willing to pay \$200 per acre for said purpose,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a lease with David Stelse for the 2011 crop year, subject to conditions that all of Stelse's property be removed from the premises prior to the end of the lease, and that hunting and snowmobiling, or other nonagricultural uses of the property be in accordance with the lease as established by Jefferson County.

Fiscal Note: This lease will generate \$16,080 of revenue. The revenue from rentals are expected to be held in a separate account and accumulated for the purpose of development of the property for park purposes in the future. It is expected that the tillable acreage will be let for bids for the 2012 crop year, and thereafter.

Mr. Borland moved that Resolution No. 2010-111 be adopted. Seconded and carried: Ayes 26, Noes 3 (Jaeckel, Torres, Zentner), Absent 1 (Delany).

Mr. Borland presented Resolution No. 2010-112.

WHEREAS, in December 2003, Theo Garman donated 40 acres of forested high ground in Waterloo to Jefferson County which has been named the Dr. J. S. Garman Nature Preserve, and

WHEREAS, she has previously donated \$45,000 for development of trails, benches and parking lot in the Preserve, and

WHEREAS, Theo Garman has now offered a gift of \$10,000 to the Parks

Department for use at the Garman Nature Preserve, and

WHEREAS, the Parks Committee recommends accepting the gift and thanking her for her magnanimous gesture,

NOW, THEREFORE, BE IT RESOLVED that the County accepts Theo Garman's gift of \$10,000 for use at the Garman Nature Preserve and the Jefferson County Board of Supervisors expresses its gratitude to her for this gift.

Fiscal Note: Acceptance of the gift generates \$10,000 of unbudgeted revenue for use by the Parks Department at the Garman Nature Preserve. Authorizing use of the donated funds in 2011 is a budget amendment requiring 20 affirmative votes.

Mr. Borland moved that Resolution No. 2010-112 be adopted. Seconded and carried: Ayes 29, Noes 0, Absent 1 (Delany).

Mr. Borland presented Resolution No. 2010-113.

WHEREAS, the Glacial River Trail is an approximately 6.5 mile multi-modal trail located on a former railroad bed along WIS 26 southwest of Fort Atkinson. The trailhead is at Farmco Lane and the trail travels south to the Rock County line. A connecting City of Fort Atkinson trail meets with the Glacial River Trail at Farmco Lane, and

WHEREAS, bikers, joggers, walkers, dog walkers, and in-line skaters make heavy use of the trail as it passes farmsteads, prairie flowers, wetlands, woodlands, over streams, and through an award winning covered bridge, and

WHEREAS, the Jefferson County Parks Department recently resurfaced and widened the trail to ten feet between Farmco Lane and Groeler Road. About one half of the trail is paved and parking is provided at Farmco Lane and County Line Road, and

WHEREAS, the aforementioned activities, features and attributes qualify the Glacial River Trail for protection under Section 4(f) of the Department of Transportation Act, and

WHEREAS, there are no federal encumbrances on the Glacial River Trail, and

WHEREAS, the Wisconsin Department of Transportation and the Federal Highway Administration are preparing an Environmental Impact Statement under the National Environmental Policy Act for the proposed US 12 bypass of Fort Atkinson, and

WHEREAS, the Wisconsin Department of Transportation, in its design of the US 12 bypass of Fort Atkinson, has proposed to realign the Glacial River Trail in the vicinity of the redesigned WIS 26 interchange southwest of the City of Fort Atkinson as presented or substantially similar to the alignment presented in Exhibit A, and

WHEREAS, the Wisconsin Department of Transportation proposes to fund construction of realignments and make no changes to trail maintenance responsibilities, and

WHEREAS, the Wisconsin Department of Transportation has agreed to continue coordinating with the Jefferson County Parks Department on the design and implementation of the project to minimize interruptions to trail use during construction, and

WHEREAS, the Federal Highway Administration will be asked to make a de minimus finding under Section 4(f) of the Department of Transportation Act and needs Jefferson County's written concurrence that the project does not adversely affect the activities, features, and attributes listed herein that qualify the property for protection under Section 4(f) in making that finding, and

WHEREAS, the public has been afforded an opportunity to review and comment on the effects of the project on the protected activities, features, and attributes of the Section 4(f) resource at the Parks Committee regularly scheduled meeting held on September 7, 2010,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Committee agrees with the Wisconsin Department of Transportation's assessment of the US Highway 12 proposal's effect on the trail and the effectiveness of their efforts to minimize harm.

BE IT FURTHER RESOLVED that realigning the trail does not adversely affect the activities, features, and attributes that characterize this Section 4(f) resource.

Fiscal Note: No fiscal impact.

Mr. Borland moved that Resolution No. 2010-113 be adopted. Seconded and carried.

Mr. Mode read Resolution No. 2010-114.

WHEREAS, Jefferson County's Emergency Management Ordinance provides "In the event an emergency occurs within Jefferson County at a time when the County Board is unable to meet for the purpose of making such a declaration . . ., the following persons may declare state of emergency: (a) County Board Chair . . .", and

WHEREAS, the Emergency Management Ordinance and section 323(4)(b), Statutes, indicates that if the emergency declaration is made by the County Board Chair, the Board shall ratify or repeal such declaration as soon as the body can meet, and

WHEREAS, County Board Chair Molinaro issued an emergency declaration on February 1, 2011, relating to the extreme blizzard conditions present on that date, which declaration was rescinded as of February 3, 2011, and

WHEREAS, such emergency declaration may make Jefferson County eligible for emergency funds as a result of the State's declaration of emergency during the same period,

NOW, THEREFORE, BE IT RESOLVED the County Board ratifies the emergency declaration issued by County Board Chair Molinaro on February 1, 2011, and rescinded on February 3, 2011.

Fiscal Note: None known at this time.

Mr. Mode moved that Resolution No. 2010-114 be adopted. Seconded and carried.

County Administrator Gary Petre presented the following appointments:

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:

By virtue of the authority vested in me by Ordinance 2007-48, I do hereby reappoint and request your confirmation of the following individuals as members of the designated Commission:

Historic Site Preservation Commission:

- a. Jesse Powers, Fort Atkinson, Wisconsin, for a three-year term ending April 1, 2014.
- b. Robert Birmingham, Madison, Wisconsin, to fill a three-year term ending April 1, 2014.

Mr. Buchanan moved for confirmation of the appointments. Seconded and carried.

Supplemental information presented at the March 8, 2011, Jefferson County Board meeting will be available at the County Clerk's office upon request.

There being no further business, Mr. Buchanan moved that the Board adjourn. Seconded and carried at 9:28 p.m.

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